

**TOWN OF LONG LAKE, WASHBURN COUNTY
MONTHLY BOARD MEETING**

Tuesday, October 12, 2021, at 6:00 p.m..

Town Hall

N1584 County Highway MD, Sarona, WI

AGENDA

Call to Order by LeRoy Sandridge, Chairman
Pledge of Allegiance, Verification of Notices, Roll Call

1. Approval of Minutes from the September 14, 2021, Regular Board meeting.
2. Financial Report.
3. Public Input.
4. Consider Approval of Resolution 2021-01 Adopting the Redistricting Plan as Established Following the 2020 Census as presented by Washburn County.
5. Update repairs to sewer for town hall rest room.
6. Consider Approval for Ordinance # 2021-2 Town of Long Lake All-Terrain Vehicle Route Ordinance #2021-2 Repealing and Replacing Ordinance #2007-1.
7. Review update Budgeting sheets for 2022.
8. Consider Approval of the 2022-2026 Assessment Services Contract.
9. Road updates.
10. Public input.
11. Reports of Town Officers
 - Debbie
 - Brenda
 - Greg
 - Dan
 - LeRoy
12. Correspondence.
13. Approve Vouchers for Payment.
14. Adjournment.

**TOWN OF LONG LAKE
BOARD MEETING MINUTES**

September 14, 2021

Town Hall

The regular monthly Town Board meeting was called to order at 6:00 p.m. by Chairman LeRoy Sandridge. Supervisors, Dan Lubensky and Greg Tinker were present along with Clerk, Debbie Bouma and Treasurer, Brenda Derousseau.

BOARD MEETING MINUTES: Motion Lubensky and second Tinker to approve the minutes from the August 10, 2021, Regular Board Meeting. Motion carried.

FINANCIAL REPORT: Motion Lubensky and second Tinker to accept the Treasurer's Financial Report as presented by the treasurer. Motion carried.

PUBLIC INPUT: Mick Givens spoke of his concerns of pass published meeting minutes and the reopening of the town hall to public use. Barb Zielinski spoke about her concerns for reopening to the exercise class. Steven Thorn spoke out about his concerns about the pay for elected officials.

CONSIDER REOPENING TO PUBLIC USE OF TOWN HALL: By consensus, this is tabled until the repairs and remodeling is complete to town hall, which will ensure the integrity and security of town records and election equipment.

CONSIDER REPAIRS TO SEWER FOR TOWN HALL REST ROOM: By consensus, the sewer pipe will be dug up and inspected. The clerk will also call Kenway to have the tank pumped.

CONSIDER VARIANCE REQUEST FOR SCOTT HIRTH: Planning Commission reviewed and approved the variance request at their October 5, 2021, meeting. Motion by Tinker and second by Lubensky to approve the Variance request for Scott Hirth as presented. Motion Carried.

CONSIDER PLANNING COMMISSION RECOMMENDATION ON SPEED LIMITS FOR THE ATV/UTV ON TOWN ROADS: Motion to accept the recommendations of the Planning Commission for speed limits on town Roads and to have town clerk prepare a resolution for the October Town board meeting by Tinker and second by Lubensky. Motion carried.

UPDATE ON WASHBURN COUNTY EMERGENCY MANAGEMENT LETTER: The County sent a letter to the State about their displeasure with the new reporting standards which they feel endangers town officials to go out during storm events to try and collect damage reports as the event is happening.

REPORT ON FALL WTA WORKSHOPS HELD ON SEPTEMBER 13, 2021 IN CABLE: Clerk attended the meeting and informed the board on the new updates from the State and the Wisconsin's Town Association.

SET DATE AND TIME FOR THE SPECIAL BUDGET PLANNING MEETING: The Special Budget Planning Meeting will be held October 7, 2021, at 5 pm at the Town Hall.

ROAD UPDATES: Rip rap is complete for the season and the spray patching is almost complete for the year. We are still working on the brushing along town roads as the budget allows.

PUBLIC INPUT: Wayne Sabatke provided the board information from the joint committee from the three towns working on the water issues as an update.

REPORTS OF TOWN OFFICERS:

Debbie: Surrender Letter as received from Sunset Resort as the Resort was sold. Potential tax deed lands were received from the County Treasurer and the clerk asked the board for their information on the parcels. Facebook is up to 266 followers.

Brenda: Beginning to prepare the tax notice insert and is looking for information that may need to be added.

Dan: Benchmark printing that is a vender for the town has moved to Rice Lake.

Greg: none

LeRoy: none

CORRESPONDENCE: Correspondence was on the table for Board members to review and will be kept with the clerk's meeting records.

VOUCHERS: Motion Tinker and second Lubensky to pay vouchers #5603 to #5624 and EFT, 5601-5602 were void for printing error. Motion carried.

ADJOURNMENT: On a motion Lubensky and second Tinker the meeting was adjourned at 7:36 p.m. Motion carried.

An audio recording of these minutes will be kept on file at the Town Hall or at the clerk's home.

Respectfully submitted by

Debbie Bouma, Town Clerk

Monthly Financial Report

**Town of Long Lake
Financial Report**

September, 2021

Balance General Fund (Date)	\$	193,842.09	
Deposit	\$	73,047.24	
Interest	\$	21.44	
Transferred to Boat Launch	\$	(486.80)	
Total	\$	266,423.97	
Expenses	\$	(30,221.72)	
Balance Regular Account (date)	\$		236,202.25

Investments

Money Market Account	\$	216,102.16	
Interest	\$	-	
Total			\$ 216,102.16
Recreation Project	\$	21,740.45	
Interest	\$	-	
Total			\$ 21,740.45
Building & Equipment CD	\$	49,188.98	
Interest	\$	-	
Total			\$ 49,188.98
Boat Launch Permits	\$	1,915.07	
Trans. From General Fund	\$	486.80	
Total			\$ 2,401.87
Dog License Fees	\$	631.00	
Trans. From General Fund	\$	-	
Total			\$ 631.00
Tax Account	\$	13.77	
Interest	\$	-	
Total			\$ 13.77
ARPA Local Recovery Fund	\$	32,970.21	
Service Charge	\$	(3.00)	
Interest	\$	2.71	
Total			\$ 32,969.92
Total Investments			\$ 323,048.15

Summary

General fund	\$	236,202.25	
Investments	\$	323,048.15	
Grand Total (date)	\$		559,250.40

Uncleared Transaction Detail up to 9/30/2021

Date	Num	Payee	Memo	Category	Clr	Amount
Uncleared Checks and Payments						
2/12/2018	DEP	Taxpayers	#3404	Taxes:Gen. Prop. Tax ...		-0.01
2/12/2020	5178	Mike Houser		Public Works:Roads:C...		-600.00
3/11/2020	5208	Mike Houser		Public Works:Roads:C...		-440.00
8/12/2020	5305	Staupe Computers	clerk	General Gov.:Office E...		-90.00
5/12/2021	5512	Jeane Walsh		General Gov.:Misc.:Pe...		-23.09
5/12/2021	5526	Two Rivers Accounting LLC	Audit	General Gov.:Account...		-1,000.00
7/14/2021	5562	Eric Anderson		General Gov.:Salary		-23.09
8/11/2021	5581	Mick Givens		General Gov.:Salary		-22.40
8/11/2021	5584	Jeane Walsh		General Gov.:Misc.:Pe...		-23.09
8/11/2021	5589	Eric Anderson		General Gov.:Salary		-23.09
9/15/2021	EFT	United States Treasury		General Gov.:FICA		-468.34
9/15/2021	5604	Ed Olund		General Gov.:Salary		-23.09
9/15/2021	5606	Twyla Kleven		General Gov.:Salary		-23.09
9/15/2021	5607	Jeanne Walsh		General Gov.:Misc.:Pe...		-23.09
9/15/2021	5609	Brenda Derausseau		General Gov.:Salary		-582.33
9/15/2021	5611	Diane Heinrich		General Gov.:Salary		-23.09
9/15/2021	5612	Eric Anderson		General Gov.:Salary		-23.09
9/15/2021	5617	John Rau		Public Works:Roads:C...		-75.00
Total Uncleared Checks and Payments				18 Items		-3,485.89
Uncleared Deposits and Other Credits						
12/13/2017	4111	Void				0.00
11/30/2018		Error	#3533			0.01
Total Uncleared Deposits and Other Credits				2 Items		0.01
Total Uncleared Transactions				20 Items		-3,485.88

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			201,536.85
Checks and Payments	21	Items	-34,917.40
Deposits and Other Credits	9	Items	73,047.24
Service Charge	0	Items	0.00
Interest Earned	1	Item	21.44
Ending Balance of Bank Statement:			239,688.13

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			239,688.13
Checks and Payments	18	Items	-3,485.89
Deposits and Other Credits	2	Items	0.01
Register Balance as of 9/30/2021:			236,202.25
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			236,202.25

Trial Balance

Account	Group	Description	Type	Month 9 DB	Month 9 CR	YTD Debits	YTD Credits
11010	BNK	Checking Account (General Fund)	Asset	42,846.67		559,250.40	
Count: 1			Asset	42,846.67		559,250.40	
Totals:					42,846.67		559,250.40

Account	Group	Description	Type	Month 9 DB	Month 9 CR	YTD Debits	YTD Credits
21511	UNL	Social Security Taxes Payable	Liability		-4.96		-350.90
21512	UNL	U.S. Withholding Taxes Payable	Liability			346.60	
21514	UNL	Medicare Taxes Payable	Liability		-1.14		-107.30
24310	UNL	County Apportionment of Taxes	Liability			4,417.54	
24330	UNL	Dog License Fees	Liability			44.00	
Count: 5			Liability		-6.10	4,808.14	-458.20
Totals:					-6.10		4,349.94

Account	Group	Description	Type	Month 9 DB	Month 9 CR	YTD Debits	YTD Credits
34300	UNF	Unreserved and Undesignated Fund Balance	Capital				-426,097.60
Count: 1			Capital				-426,097.60
Totals:							-426,097.60

Account	Group	Description	Type	Month 9 DB	Month 9 CR	YTD Debits	YTD Credits
41111	RAA	Town Prtn Property Taxes	Revenue		-72,520.44		-190,851.06
41113	RAC	Delinquent P.P. Retained	Revenue				-616.67
41114	RAE	State Property Tax Cred IN & OUT	Revenue				-4,926.04
41116	RAG	Lottery Tax Collection	Revenue				-2,509.40
41150	RAU	Forest Cropland/Managed Forest Land Taxes	Revenue				-24,283.79
43410	RGN	State Shared Revenues	Revenue				-34,281.59
43430	RGT	Other State Shared Taxes	Revenue				-49.43
43531	RHW	State Grant-Locl Trns Ai	Revenue				-73,163.52
43620	RJG	In Lieu of Taxes on State Conservation Lands	Revenue				-59.04
43650	RJR	Forest Cropland/Managed Forest Land	Revenue				-979.50
44110	RLD	Liquor and Malt Beverage License	Revenue		-20.00		-2,258.50
44111	RLG	Operator Licenses	Revenue		-20.00		-380.00
44900	RMU	Other Regulatory Permits and Fees	Revenue		-486.80		-2,757.37
44900-04	RMU	Boat Launch Annual permits	Revenue				-390.00
46310	RPW	Highway Maintenance and Construction	Revenue				-2.00
46435	RSG	Recycling (Usr Fees Only)	Revenue				-38.00
48110	SBW	Interest Income	Revenue		-21.15		-606.35
48900	SEH	Other Misc.Revenues	Revenue				-2,838.91
Count: 18			Revenue		-73,068.39		-340,991.17
Totals:					-73,068.39		-340,991.17

Account	Group	Description	Type	Month 9 DB	Month 9 CR	YTD Debits	YTD Credits
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Trial Balance

Sorted By: **Account Number**
 Selection: **Active Accounts Only**

Fiscal Year: **2021** Month: **9**

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51110	DAE	Board Salaries/FICA	Expense	1,381.02		12,106.18	
51110-02	DAG	Board Expenses	Expense	113.84		1,532.52	
51110-10	DAE	Plan Commission Salaries/FICA	Expense	134.55		269.10	
51300	DAM	Legal	Expense			450.00	
51400	DAR	General Administration	Expense			541.95	
51400-01	DAS	legal ads	Expense	30.50		996.31	
51420	DAW	Clerk	Expense	1,223.52		10,904.04	
51420-02	DAZ	Clerk Expenses	Expense	184.23		1,663.55	
51420-04	DBE	Auditor	Expense			1,000.00	
51420-05	DBG	Computer Exp. & ETC.	Expense	182.79		1,620.47	
51430	DBK	Personnel	Expense	70.00		2,217.28	
51440	DBO	Election Wages	Expense			1,515.07	
51440-02	DBR	Election Expenses	Expense	1,071.54		1,617.99	
51520	DCL	Treasurer	Expense	598.99		5,283.27	
51520-02	DCO	Treasurer Expenses	Expense	68.48		1,301.06	
51530	DCS	Assessment of Property	Expense	658.33		5,925.01	
51610	DDO	Town Hall Maintenance	Expense	37.00		1,915.00	
51610-02	DDO	Town Hall Expenses	Expense			60.00	
51610-10	DDO	Town Hall Utilities	Expense	137.58		1,705.53	
51610-20	DDO	Town Hall Improvements	Expense			48.49	
51910	DDW	Illegal Taxes, Tax Refunds, Uncollectible Taxes	Expense				-78.00
51938	DEN	Other Insurance	Expense			4,076.00	
52200	DFK	Fire Protection	Expense			50,989.34	
53311-01	DJA	sanding/snow removal	Expense			21,320.00	
53311-02	DJA	grading	Expense			7,035.00	
53311-03	DJA	Brush/mow/tree maint	Expense	3,267.43		13,629.93	
53311-04	DJA	Contracted Services	Expense			196.35	
53311-05	DJA	Chip/Crackseal/Patch	Expense	12,908.98		23,450.85	
53311-06	DJA	Ditch repair	Expense	6,015.13		11,465.58	
53311-07	DJA	signs	Expense			240.00	
53311-08	DJA	culverts	Expense	200.00		5,434.28	
53311-09	DJA	Salt/Sand	Expense			6,372.99	
53311-90	DJA	Misc. Maintance	Expense			150.00	
53635	DOI	Recycling	Expense	1,586.75		4,502.35	
55400	DSA	Recreation Facilities	Expense	94.64		689.51	
55400-10	DSA	Boat Landings maint	Expense	262.52		1,341.43	

Count: 36

Expense	30,227.82	203,566.43	-78.00
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Totals:	30,227.82	203,488.43	
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Trial Balance

Report 61 Totals:

Count:	61
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Totals:	73,074.49	-73,074.49	767,624.97	-767,624.97
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Differences:	0.00
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Trial Balance Summary

	Month 9 Totals	YTD Totals		Month 9 Totals	YTD Totals
'1' Assets:	42,846.67	559,250.40	'2' Liabilities:	-6.10	4,349.94
'5' Expenses:	30,227.82	203,488.43	'3' Capital:		-426,097.60
			'4' Revenues:	-73,068.39	-340,991.17
Assets + Expenses:	73,074.49	762,738.83	Liab + Cap + Rev:	-73,074.49	-762,738.83

RESOLUTION NUMBER _____

RESOLUTION ADOPTING THE REDISTRICTING PLAN AS ESTABLISHED FOLLOWING THE 2020 CENSUS

WHEREAS, Wisconsin Statutes require that following each decennial census that each municipality enact an ordinance or resolution to establish ward boundaries; and,

WHEREAS, the ward boundaries for the Town of Long Lake are as follows:

Town of Long Lake Ward Established

- (a) *Number of wards.* The town shall consist of one ward with the boundary described in subsection (c) of this section and in accordance with the official map on file with Washburn County.
- (b) *Functions and purposes.* The ward described in subsection (a) of this section shall have all the functions and purposes of wards established under Wis. Stats. § 5.15.
- (c) *Ward Description.*
 - (1) *Ward 1 (Part of WC Sup Dist. 14).*

All of the **Town of Long Lake**

Ward block numbers

- (a) *Ward 1*

551299503002040	551299503002041	551299503002042	551299503002043
551299503002044	551299503002045	551299503002046	551299503002047
551299503002065	551299503004097	551299505021020	551299505021021
551299505021022	551299505021023	551299505021024	551299505021025
551299505021026	551299505021027	551299505021028	551299505021029
551299505021030	551299505021031	551299505021039	551299505021040
551299505021042	551299505021043	551299505021044	551299505021047
551299505023050	551299505023051	551299505023052	551299505023053
551299505023054	551299505023055	551299505023088	551299505023089
551299505023090	551299505023091	551299505023092	551299505023093
551299505023094	551299505023095	551299505023096	551299505023097
551299505023106	551299505023107	551299505023108	551299505023109
551299505023110	551299505023118	551299505023121	551299505023122
551299505023123			

Ward Population According to the 2020 Census

Ward	Population
Ward 1 of Long Lake	628

Polling Location.

N 1584 County Hwy MD Sarona, WI 54870

THEREFORE, BE IT RESOLVED that the described ward boundaries and attached map be adopted and a copy of this resolution be forwarded to the Washburn County Clerk.

ATTEST: _____

Municipal Clerk

DATE: _____

Town of Long Lake

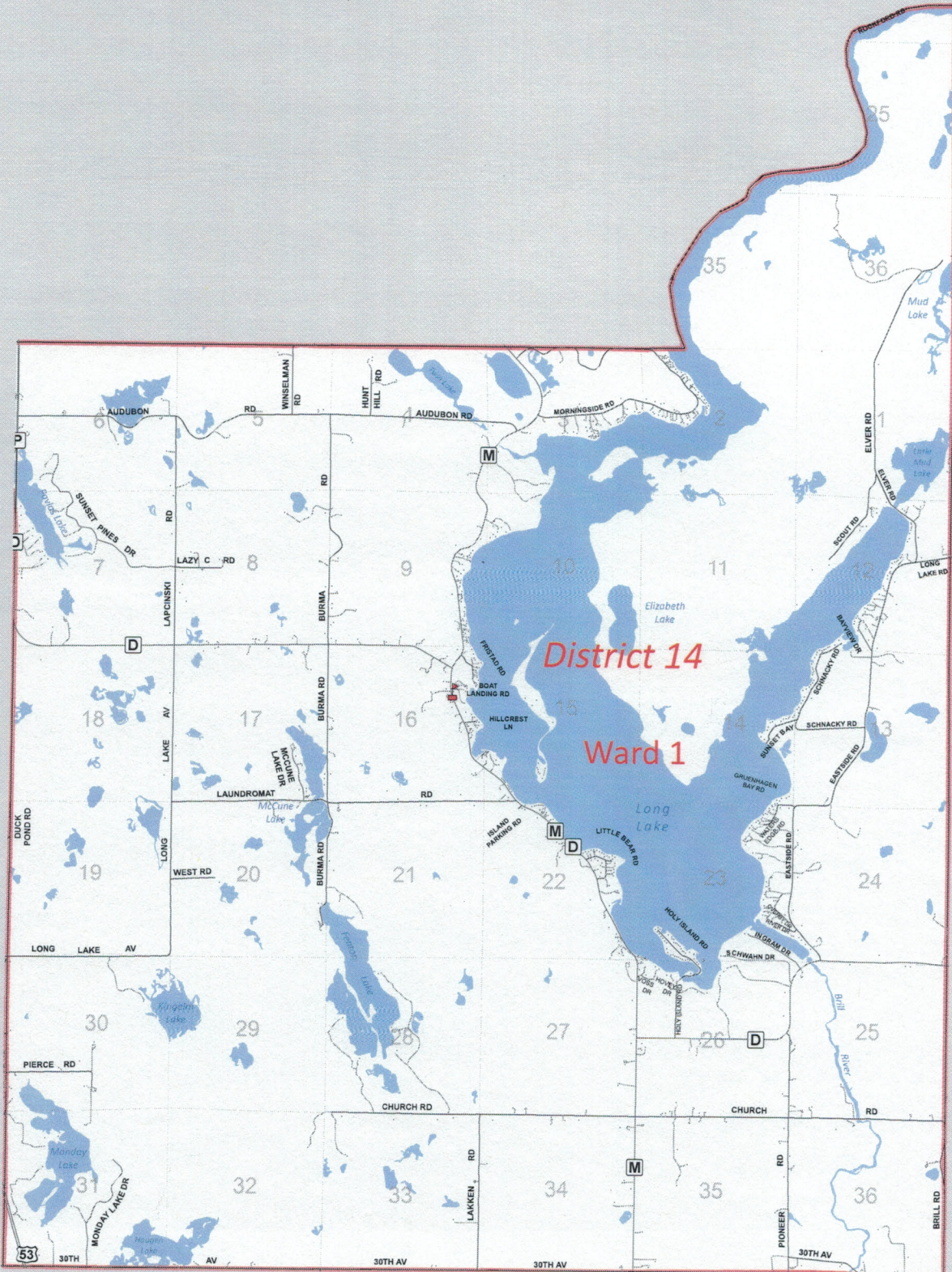
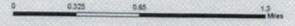
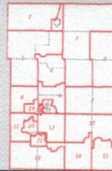
Washburn County Land Information Office Shell Lake, WI 54871

Washburn County, WI Ward Map 2021

Created by:
Washburn County Land Information Office
715-468-4659 Print Date 9/22/21



Supervisor Districts



**Town of Long Lake
Washburn County**

Town of Long Lake All-Terrain Vehicle Route Ordinance #2021-2
Repealing and Replacing Ordinance #2007-1

An Ordinance regulating the use of all-terrain vehicles (ATVs/UTVs) within the Town of Long Lake, Washburn County, State of Wisconsin has been adopted pursuant to Wisconsin Statutes 23.33 (8B)(1996), the Town Board of the Town of Long Lake does ordain as follows:

- 1) All Town Roads in the Town of Long Lake shall be designated as all-terrain vehicle routes.
- 2) The definition of an all-terrain vehicle is the same as stated in Wisconsin Statute 340.01 (2g), as adopted by reference.
- 3) The age restrictions are the same as stated in the Wisconsin Statutes 23.33 (5) (a), (b) 1 & 2, as adopted by reference.
- 4) The speed limit shall be the posted speed limit and/or not to exceed 45 mph while traveling on a Town Road. **Note: Wisconsin State law restricts all-terrain vehicle speed to 10 mph with-in 150 feet of a dwelling, WI Statutes Section 23.33 (3)(g).**
- 5) All-terrain vehicles shall operate on the extreme right side of the roadway and travel with the flow of traffic.
- 6) All-terrain vehicles are to operate in single file.
- 7) All-terrain vehicle operators shall yield the right-of-way to all other vehicular traffic and to pedestrians.
- 8) Headlights and taillights shall be turned on and in working order at all times while operating on the roadway or shoulder.
- 9) Operators of all-terrain vehicles violating any of the above conditions would be subject to the underlying violations of illegally operating on the roadway. All ATVs and UTVs operating in the Town of Long Lake shall be legally registered.
- 10) Operators of all-terrain vehicles travel at their own risk. The Town of Long Lake will not be liable for any damages or injuries to, or caused by, operators of all-terrain vehicles occurring in the Town of Long Lake.

**Town of Long Lake
Washburn County**

- 11) The Washburn County Sheriff's Department, the Wisconsin Department of Natural Resources and anyone the Town Board of Long Lake designates are hereby designated as the law enforcement agencies responsible for enforcing the provisions of this Ordinance.
- 12) The penalty for violating any of the provisions of this ordinance is the same as listed in S. 23.33 Wisconsin Statutes, as adopted by reference.
- 13) This Ordinance shall be effective upon passage and publication as provided by law.

This ordinance shall be effective October 12, 2021, upon passage and posting/publication as provided by law.

Passed on the 12th day of October, 2021
by the Town Board of the Town of Long Lake.

LeRoy Sandridge, Chairman

Attest: _____
Debbie Bouma, Clerk