

**TOWN OF LONG LAKE, WASHBURN COUNTY  
MONTHLY BOARD MEETING**

Tuesday, November 9, 2021, at 6:00 p.m.

**Town Hall**

**N1584 County Highway MD, Sarona, WI**

AGENDA

Call to Order by LeRoy Sandridge, Chairman  
Pledge of Allegiance, Verification of Notices, Roll Call

1. Approval of Minutes from the October 12, 2021, Regular Board meeting.
2. Financial Report.
3. Public Input.
4. Consider/Approval of pay increase for Election Inspectors for 2022-2023 term.
5. Consider/Approval of Election Inspectors for 2022-2023 term.
6. Adopt 2022 Town Budget.
7. Consider Rezoning Request for SSG-Long Lake, LLC (Timothy Gottsacker, Manager) and make a recommendation for the Washburn County Board (posting in newspaper 10/27 and 11/3, Washburn County Public Hearing 11/16).
8. Consider Conditional Use Application for Kyle Price and make a recommendation for the Washburn County Board (posting in newspaper 10/27 and 11/3, Washburn County Public Hearing 11/16).
9. Consider safety concerns on Water Edge Road and Gruenhagen Bay Road with excess parking blocking the road for emergency vehicles.
10. Consider making a recommendation to Washburn Cty Hwy Dept to open Cty. Hwy. D from Lapcinski Rd to Co. Hwy P (Long Lake portion), and Cty. Hwy. P to Audubon Rd. (Long Lake portion) to ATV/UTV use.
11. LRIP and TRIS road application updates.
12. Road updates.
13. Public input.
14. Reports of Town Officers
  - Debbie
  - Brenda
  - Greg
  - Dan
  - LeRoy
15. Correspondence.
16. Approve Vouchers for Payment.
17. Adjournment.

**TOWN OF LONG LAKE  
BOARD MEETING MINUTES**

**October 12, 2021**

**Town Hall**

The regular monthly Town Board meeting was called to order at 6:00 p.m. by Chairman LeRoy Sandridge. Supervisors, Dan Lubensky and Greg Tinker were present along with Clerk, Debbie Bouma and Treasurer, Brenda Derausseau.

**BOARD MEETING MINUTES:** Motion Lubensky and second Tinker to approve the minutes from the September 14, 2021, Regular Board Meeting. Motion carried.

**FINANCIAL REPORT:** Motion Lubensky and second Tinker to accept the Treasurer's Financial Report as presented by the treasurer. Motion carried.

**PUBLIC INPUT:** none

**CONSIDER APPROVAL OF RESOLUTION 2021-01 ADOPTING THE REDISTRICTING PLAN AS ESTABLISHED FOLLOWING THE 2020 CENSUS AS PRESENTED BY WASHBURN COUNTY:** Motion by Lubensky and second Tinker to approve Resolution 2021-01 Adopting the Redistricting plan as Established Following the 2020 Census as present by Washburn County. Motion carried.

**CONSIDER/APPROVE RESERVE CLASS "B"/"CLASS B" RETAILER'S LICENSES FOR WURZER'S SUNSET RESORT LLC:** Motion by Tinker and second by Lubensky to approve the Reserve Class "B"/Class B" Retailer's License for Wurzer's Sunset Resort LLC. Motion carried.

**UPDATE REPAIRS TO SEWER FOR TOWN HALL REST ROOM:** The pipes were checked and found to be deep enough to avoid frost. Plan for the winter is to block that side of town hall to avoid driving over the pipes once the frost is in the ground for this year.

**CONSIDER APPROVAL OF ORDINANCE #2021-2, TOWN OF LONG LAKE ALL-TERRAIN VEHICLE ROUTE ORDINANCE #2021-2 REPEALING AND REPLACING ORDINANCE #2007-1:** Motion by Tinker and second by Lubensky to approve Town of Long Lake All-Terrain Vehicle Route Ordinance #2021-2 Repealing and Replacing Ordinance #2007-1. Motion carried.

**REVIEW AND UPDATE BUDGETING SHEETS FOR 2022:** The board reviewed the updated year end estimated numbers and by consensus approved the reports for the upcoming Public Budget Hearing.

**CONSIDER APPROVAL OF THE 2022-2026 ASSESSMENT SERVICES CONTRACT:** Motion by Tinker and second Lubensky to accept and approve the 2022-2026 contract from Associated Appraisal Consults, Inc as presented for assessment services. Motion carried.

Monthly Financial Report

**Town of Long Lake  
Financial Report**

October, 2021

Balance General Fund (Date)	\$	236,202.25	
Deposit	\$	35,047.26	
Interest	\$	19.80	
Transferred to Boat Launch	\$	(129.62)	
Total	\$	271,139.69	
Expenses	\$	(12,479.52)	
Balance Regular Account (date)	\$		258,660.17

**Investments**

Money Market Account	\$	216,102.16	
Interest	\$	-	
Total			\$ 216,102.16
Recreation Project	\$	21,740.45	
Interest	\$	-	
Total			\$ 21,740.45
Building & Equipment CD	\$	49,188.98	
Interest	\$	-	
Total			\$ 49,188.98
Boat Launch Permits	\$	2,401.87	
Trans. From General Fund	\$	129.62	
Total			\$ 2,531.49
Dog License Fees	\$	631.00	
Trans. From General Fund	\$	-	
Total			\$ 631.00
Tax Account	\$	13.77	
Interest	\$	-	
Total			\$ 13.77
ARPA Local Recovery Fund	\$	32,969.92	
Service Charge	\$	(3.00)	
Interest	\$	2.62	
Total			\$ 32,969.54
Total Investments			\$ 323,177.39

**Summary**

General fund	\$	258,660.17	
Investments	\$	323,177.39	
Grand Total (date)	\$		581,837.56

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			239,688.13
Checks and Payments	20	Items	-13,207.56
Deposits and Other Credits	4	Items	35,047.26
Service Charge	0	Items	0.00
Interest Earned	1	Item	19.80
Ending Balance of Bank Statement:			261,547.63

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			261,547.63
Checks and Payments	17	Items	-2,887.47
Deposits and Other Credits	2	Items	0.01
Register Balance as of 10/31/2021:			258,660.17
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			258,660.17

Uncleared Transaction Detail up to 10/31/2021

Date	Num	Payee	Memo	Category	Clr	Amount
<b>Uncleared Checks and Payments</b>						
2/12/2018	DEP	Taxpayers	#3404	Taxes:Gen. Prop. Tax ...		-0.01
2/12/2020	5178	Mike Houser		Public Works:Roads:C...		-600.00
3/11/2020	5208	Mike Houser		Public Works:Roads:C...		-440.00
8/12/2020	5305	Staupe Computers	clerk	General Gov.:Office E...		-90.00
5/12/2021	5512	Jeane Walsh		General Gov.:Misc.:Pe...		-23.09
5/12/2021	5526	Two Rivers Accounting LLC	Audit	General Gov.:Account...		-1,000.00
7/14/2021	5562	Eric Anderson		General Gov.:Salary		-23.09
8/11/2021	5581	Mick Givens		General Gov.:Salary		-22.40
8/11/2021	5584	Jeane Walsh		General Gov.:Misc.:Pe...		-23.09
8/11/2021	5589	Eric Anderson		General Gov.:Salary		-23.09
9/15/2021	EFT	United States Treasury		General Gov.:FICA		-468.34
9/15/2021	5606	Twyla Kleven		General Gov.:Salary		-23.09
9/15/2021	5607	Jeanne Walsh		General Gov.:Misc.:Pe...		-23.09
9/15/2021	5611	Diane Heinrich		General Gov.:Salary		-23.09
9/15/2021	5612	Eric Anderson		General Gov.:Salary		-23.09
10/12/2021	5632	Integrity Building Services	Cleaning	General Gov.:Town Pr...		-37.00
10/12/2021	5640	WTA/TAC		General Gov.:Misc.:Du...		-45.00
<b>Total Uncleared Checks and Payments</b>				<b>17 Items</b>		<b>-2,887.47</b>
<b>Uncleared Deposits and Other Credits</b>						
12/13/2017	4111	Void				0.00
11/30/2018		Error	#3533			0.01
<b>Total Uncleared Deposits and Other Credits</b>				<b>2 Items</b>		<b>0.01</b>
<b>Total Uncleared Transactions</b>				<b>19 Items</b>		<b>-2,887.46</b>

# Trial Balance

Fiscal Year: **2021** Month: **10**

Account	Group	Description	Type	Month 10 DB	Month 10 CR	YTD Debits	YTD Credits
11010	BNK	Checking Account (General Fund)	Asset	22,587.16		581,837.56	
		Count: 1	Asset	22,587.16		581,837.56	
<b>Totals:</b>				22,587.16		581,837.56	

Account	Group	Description	Type	Month 10 DB	Month 10 CR	YTD Debits	YTD Credits
21511	UNL	Social Security Taxes Payable	Liability	10.54			-340.36
21512	UNL	U.S. Withholding Taxes Payable	Liability			346.60	
21514	UNL	Medicare Taxes Payable	Liability	2.46			-104.84
24310	UNL	County Apportionment of Taxes	Liability			4,417.54	
24330	UNL	Dog License Fees	Liability			44.00	
		Count: 5	Liability	13.00		4,808.14	-445.20
<b>Totals:</b>				13.00		4,362.94	

Account	Group	Description	Type	Month 10 DB	Month 10 CR	YTD Debits	YTD Credits
34300	UNF	Unreserved and Undesignated Fund Balance	Capital				-426,097.60
		Count: 1	Capital				-426,097.60
<b>Totals:</b>							-426,097.60

Account	Group	Description	Type	Month 10 DB	Month 10 CR	YTD Debits	YTD Credits
41111	RAA	Town Prtn Property Taxes	Revenue				-190,851.06
41113	RAC	Delinquent P.P. Retained	Revenue				-616.67
41114	RAE	State Property Tax Cred IN & OUT	Revenue				-4,926.04
41116	RAG	Lottery Tax Collection	Revenue				-2,509.40
41150	RAU	Forest Cropland/Managed Forest Land Taxes	Revenue				-24,283.79
43410	RGN	State Shared Revenues	Revenue				-34,281.59
43430	RGT	Other State Shared Taxes	Revenue				-49.43
43531	RHW	State Grant-Local Trns Ai	Revenue		-24,387.84		-97,551.36
43620	RJG	In Lieu of Taxes on State Conservation Lands	Revenue				-59.04
43650	RJR	Forest Cropland/Managed Forest Land	Revenue				-979.50
44110	RLD	Liquor and Malt Beverage License	Revenue		-10,277.00		-12,535.50
44111	RLG	Operator Licenses	Revenue				-380.00
44900	RMU	Other Regulatory Permits and Fees	Revenue		-129.62		-2,886.99
44900-04	RMU	Boat Launch Annual permits	Revenue				-390.00
46310	RPW	Highway Maintenance and Construction	Revenue				-2.00
46435	RSG	Recycling (Usr Fees Only)	Revenue		-252.80		-290.80
48110	SBW	Interest Income	Revenue		-19.42		-625.77
48900	SEH	Other Misc.Revenues	Revenue				-2,838.91
		Count: 18	Revenue		-35,066.68		-376,057.85
<b>Totals:</b>					-35,066.68		-376,057.85

Account	Group	Description	Type	Month 10 DB	Month 10 CR	YTD Debits	YTD Credits
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# Trial Balance

Fiscal Year: **2021** Month: **10**

**Report 61 Totals:**

Count:	62
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Totals:	35,066.68	-35,066.68	802,678.65	-802,678.65
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Differences:	0.00			
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**Trial Balance Summary**

	Month 10 Totals	YTD Totals		Month 10 Totals	YTD Totals
'1' Assets:	22,587.16	581,837.56	'2' Liabilities:	13.00	4,362.94
'5' Expenses:	12,466.52	215,954.95	'3' Capital:		-426,097.60
Assets + Expenses:	35,053.68	797,792.51	'4' Revenues:	-35,066.68	-376,057.85
			Liab + Cap + Rev:	-35,053.68	-797,792.51