**TOWN OF LONG LAKE**

**BOARD MEETING MINUTES**

**July 12, 2022**  **Town Hall**

The regular monthly Town Board meeting was called to order at 6:00 p.m. by Chairman James Whitehead. Supervisor I, Dan Lubensky, and Supervisor II, Greg Tinker were present along with Clerk, Debbie Bouma, and Treasurer, Brenda Derousseau. The Pledge of Allegiance was recited. Verification of notices was confirmed by the Clerk.

**Approval of Minutes:** Motion by Lubensky and seconded by Tinker to approve the minutes from June 14, 2022, Regular Board Meeting and June 21, 2022, Special Board Meeting. Motion carried.

**Approval of Financial Report:** Motion by Lubensky and seconded by Tinker to accept the Treasurer’s Financial Report as presented by the Treasurer. Motion carried.

**Public Input**: Teri O’Brien commented on some road brushing that needs to be done. Rich Alvin commented on the ditch mowing on Lakken Rd.

**Move Date of Regular Board Meeting for August due to Elections on August 9th, 2022:** Motion by Tinker and seconded by Lubensky to move the Regular Board Meeting to August 17, 2022, at 6 pm due to the elections on August 9, 2022. Motion carried.

**Approve Clerk to pay August monthly bills prior to August Board Meeting:** Motion by Tinker and seconded by Lubensky to approve the Clerk to pay August bills prior to the August Board Meeting on August 17th to avoid late fees. Motion Carried.

**Encroachment of Town Property by BMR Holdings LLC:** BMR Holdings wants to purchase this piece of land and not move the trailer off Town property. BMR holding will offer to pay up to $2000 to do the Title Commitment if the Board decides to move forward with this process. By consensus, the board has asked the clerk to investigate what the process is to sell a piece of property, the meetings of electors that need to be set, and create an estimated timeline if the town is to move forward.

**Planning Commission recommendations regarding the 5-year Road Plan:** Eric Anderson, Chairman of the Planning Commission, ask the board to come to the August 2nd Planning Commission meeting to collaborate with them in creating this plan. He explained that the Commission felt it should be a group effort to be sure interests are addressed as we are all just attempting to serve the public’s best interests and are not experts on the topic.

**Approve the Planning Commission’s request to make the Clerk a paid member of the Planning Commission:** By consensus, the Planning Commission has requested the Town Board make the Clerk a paid and non-voting member of the Planning Commission as she does all the paperwork, posting, research, and phone calls for the commission which is not included in her Town Clerk duties. Chairman Whitehead pointed out the meeting pay is only $25 a month. Motion by Tinker and seconded by Lubensky to make the Clerk and paid non-voting member of the Planning Commission. Motion carried.

**Update on the Chairman and Clerk’s meeting with Washburn County Sheriff:** Chairman Whitehead and the Clerk meet with Washburn County Sheriff to discuss current issues in the townships. It was a very positive meeting and plans were made to improve communication and hopefully create a safer environment for the residents and visitors of the Town.

**Update on the Town Remodeling Project:** The Variance was approved by Washburn County on July 5th. We are moving forward with the remodeling project.

**Road Updates:** The LRIP project on Church Road is completed. Per request, the town has investigated putting pedestrian crossing signs on Hwy M. As this is a County Highway, the town would need to pay for the sign, installation, and maintenance to Washburn County. The estimated cost for just the signs is $1000 a piece and for the flashing signs which is what is requested is $5000 apiece. The clerk will investigate ways to fund this project or if a donation can be found to obtain the flashing signs.

**Reports of Town Officers:**

**Debbie:** Reminder of the following events: WTA district meeting, July 28, 7 pm, Shell Lake; Elections August 9; Clean up days, August 13, 9-2; and WTA Fall workshop September 26 in Cable.

**Brenda:** Pitney Bows refund should be here shortly.

**Dan:** The restroom at the landing has been working well so far and has remained clean.

**Greg:** Suggested looking into what would need to be done to create a 5-member board

for the town.

**James:** none

**Correspondence:** Correspondence was on the table for Board members to review and will be kept with the clerk’s meeting records.

**Approve Vouchers for Payment:** Motion by Tinker and second by Lubensky to pay vouchers #5827-5846 and the EFT. Motion carried.

**Adjournment:** On a motion from Whitehead and second by Lubensky the meeting was adjourned at 7:05 p.m. Motion carried.

An audio recording of these minutes will be kept on file at the Town Hall or the clerk’s home.

Respectfully submitted by

Debbie Bouma, Town Clerk