

**TOWN OF LONG LAKE, WASHBURN
COUNTY MONTHLY BOARD MEETING**
Tuesday, March 14, 2023, at 6:00 p.m.
Town Hall
N1584 County Highway MD, Sarona, WI

AGENDA

Call to Order by James Whitehead, Chairman Pledge of
Allegiance, Verification of Notices, Roll Call

1. Approval of Minutes from the February 14, 2023, Regular Board Meeting.
2. Financial Report
3. Spooner Area School District Superintendent, Dr. David Aslyn, about the Spooner Operational Referendum for the April 4th, 20223 Elections.
4. Public Comment
5. Discussion/Approve Mary Johnson Trust request for Rezoning 3.4 acres in Tax Id# 16776-PT GOV LOT 1 LOT 23, Tax Id# 16777-PT GOV LOT 1 LOT 22 All in Maple Grove Beach, all in Section 09-37-11, from Residential to Residential Recreational 2. (Publish dates 3/8 and 3/15)
6. Set date for 2023 Open Book and Board of Review.
7. Discussion/Action Encroachment of Town Property by BMR Holdings LLC and setting a date for a possible Special Meeting of the Electors.
8. Approval of the Monthly Payment for BFCESD Building
9. Roads Update – Road Bans
10. Consider/Approval Hunt Hill's request for a Temporary Class "B"/ "Class B" License for Pints on the Prairie, September 9, 2023.
11. Public Comment on Agenda Items Only
12. Reports of Town Officers
 - Debbie
 - Brenda
 - Greg
 - Dan
 - James
13. Correspondence
14. Approve Vouchers for Payment
13. Adjournment

**TOWN OF LONG LAKE
BOARD MEETING MINUTES**

February 14, 2023

Town Hall

The regular monthly Town Board meeting was called to order at 6:00 p.m. by Chairman James Whitehead. Supervisor I, Dan Lubensky, and Supervisor II, Greg Tinker were present along with Clerk, Debbie Bouma. Treasurer, Brenda Derousseau was absent. The Pledge of Allegiance was recited. Verification of notices was confirmed by the Clerk.

Approval of Minutes: Motion by Tinker and seconded by Lubensky to approve the minutes from January 10, 2023, regular Board Meeting, January 5, 2023, Special Board Meeting, and January 18, 2023, Town Caucus. Motion carried.

Approval of Financial Report: Motion by Tinker and seconded by Lubensky to accept the Treasurer's Financial Report as presented by Clerk Bouma. Motion carried.

Public Comment: Mick Givens stated that the board needs to observe flag protocol. Also, he stated he was in favor of Jeff Rubin's request. Rich Alvin asked about the handicap ramp progress. Chairman Whitehead explained that as soon as concrete can be poured it was going to be addressed.

Spoooner Books & Bread Bookmobile: Chairman Whitehead explained the program being launched by the Shell Lake Library. Handouts were available for those interested in the program.

Discussion/Approve Jeff Rubin's request for Rezoning 9.18 acres in Tax Id#17646, E1/2 E1/2 NE SW, Section 26-37-11, from Agricultural to Residential Agricultural (publish dates 2/8 and 2/15): Jeff Rubin presented his rezoning request. Motion by Tinker and seconded by Lubensky to approve the rezoning request as presented and make recommendation to the Washburn County Board. Motion carried.

Discussion/Action Encroachment of Town Property by BMR Holdings LLC: Jesse Degross is asking the Town of Long Lake for an easement or the sale of the property that the campsite is currently sitting on town property. Discussion was had on the possible actions and the process needed with a Special Meeting of Electors. Motion by Lubensky and seconded by Tinker to move forward with setting up a meeting of the Town Electors to consider the request of the property currently be encroached by BMR Holding LLC. Motion carried.

Approval of the Payment Plan for BFCESD Building: Motion by Tinker and seconded by Lubensky to approve the monthly BFCESD building payment of \$83,676.52.00 to be paid in March. Motion carried.

Discussion on Snowmobile and ATV Routes: Chairman Whitehead explained the results of the Washburn County Highway meeting and the reasons why ATV routes may not pass this year again, as Sarona rescinded their approval of our shared roads. Hopefully, next year we will be able to make it happen. It was great to see all the support at that meeting for the Town of Long Lake. We had a great start on the snowmobile trails, but we have a lot to improve, and would like to see more improvement in the coming years.

Roads Updates: The town is doing the best we can with plowing during the mix weather, being the warmup and refreezing from day to day and complicated by the amount of snow/ice we received in early December. Most of the brushing is completed and once the snow melts the brush clean up will begin.

Update on Town Hall Remodel: The remodel project is almost complete. The handicap ramp is still being planned to be redone as soon as the weather improves, and concrete can be poured. Currently, we

are still under the approved budget. So far, the project has only cost the taxpayers \$7,000 due to the grant that the Town received.

Public Comment on Agenda Items Only: none

Reports of Town Officers:

Debbie: The WI Emergency Grant has been written and filed, and I have had a first call to move forward through the process from the state, hopefully that is good sign. Election is coming up on February 21, 2023. April 4, 2023, election will have a referendum from Spooner Area Scholl District, and I just received a letter dated 1/31/23 from the school.

Brenda: absent.

Dan: none

Greg: Would like the driveway permits to be added to the agenda.

James: Our building addition was a good project for our town. We started this project in early spring and contacted the state to ensure that we were in compliance with the state building codes, and it was reported back at the next board meeting that we were not needing state approved plans because our building was well under the 25,000 cubic square feet requirement. About early September, someone from our township contacted in the state stating the addition was illegal and without a permit for the addition. The same State Inspector who we called in the Spring called us and asked us to take pictures and measurements again to resubmit for the second time. This information then had to clear three levels at the state and be cleared by two different legal councils at the state. Once again we passed, in fact the first line of the report stated "the Town Board did contact this department in the spring and was found to be well under the 25,000 cubic square feet even with the addition." Within 24-48 hours after this report was approved by all state legal councils, the same person submitted this drawing to the state. I would like you to come up and see that this drawing is showing our old town hall has a 5-foot 6-inch basement, 8 foot attic and the main room ceiling is at 18 feet 6 inches. This resubmission caused the whole process to start again, and the state inspector drove 2 ½ hours here on the day it was -26 below wind chill to meet us and remeasure. He found that all our measurements were correct, and that there were none of the violations that were reported to the state. In fact, he was extremely pleased we saved this building as he believes it is one of the best shape historical markers he has seen in a long time. It is actions like this that causes delays in projects that need to be addressed. It would be nice if we can use this time in a move positive way.

Correspondence: Correspondence was on the table for Board members to review and will be kept with the clerk's meeting records.

Approve Vouchers for Payment: Motion by Tinker and second by Lubensky to pay vouchers #5987-6018, #1006 (ARRP) and the EFT. Motion carried.

Adjournment: On a motion from Lubensky and second by Whitehead the meeting was adjourned at 7:12 p.m. Motion carried.

Respectfully submitted by

Debbie Bouma, Town Clerk

Monthly Financial Report

**Town of Long Lake
Financial Report**

February, 2023

Balance General Fund (Date)	\$	208,687.46	
Deposit	\$	275,394.40	
Interest	\$	113.10	
Long Lake Tax Settlement(from Tax Account)	\$	165,208.79	
Transferred to Tax Account	\$	(274,647.05)	
Transferred to Boat Permits	\$	(40.00)	
Transferred To Dog Licenses	\$	(300.00)	
Total	\$	374,416.70	
Expenses	\$	(61,182.45)	
Balance Regular Account (date)			\$ 313,234.25

Investments

Money Market Account	\$	220,124.94	
BFCESD Funding	\$	189,386.83	
BFCESD Payment	\$	(4,208.00)	
Interest	\$	-	
Total			\$ 405,303.77
Recreation Project	\$	26,597.18	
Interest	\$	-	
Total			\$ 26,597.18
Building & Equipment(Saving	\$	49,223.13	
Interest	\$	-	
Total			\$ 49,223.13
Boat Launch Permits	\$	-	
Trans From General Fund	\$	40.00	
Total			\$ 40.00
Dog License Fees	\$	525.00	
Payment to Washburn Cty	\$	-	
Transferred from General Fu	\$	300.00	
Total			\$ 825.00
Tax Account	\$	1,366,526.20	
Real Estate	\$	269,816.06	
MFL-Open	\$	106.08	
MFL-Closed	\$	4,346.28	
Personal Property	\$	378.63	
Feburary Settlement	\$	(1,641,159.48)	
Total			\$ 13.77
ARPA Local Recovery Fund	\$	15,179.56	
Payment (Hillcrest Const)	\$	(15,100.00)	
Bank Service Charge	\$	(15.00)	
Interest	\$	0.87	
Total			\$ 65.43
Total Investments			\$ 482,068.28

Summary

General fund	\$	313,234.25	
Investments	\$	482,068.28	
Grand Total (date)			\$ 795,302.53

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			207,940.67
Checks and Payments	38	Items	-1,815,660.91
Deposits and Other Credits	16	Items	1,924,969.88
Service Charge	0	Items	0.00
Interest Earned	1	Item	113.10
Ending Balance of Bank Statement:			317,362.74

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			317,362.74
Checks and Payments	18	Items	-4,128.50
Deposits and Other Credits	2	Items	0.01
Register Balance as of 2/28/2023:			313,234.25
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			313,234.25

Uncleared Transaction Detail up to 2/28/2023

Date	Num	Payee	Memo	Category	Clr	Amount
Uncleared Checks and Payments						
2/12/2018	DEP	Taxpayers	#3404	Taxes:Gen. Prop. Tax ...		-0.01
2/12/2020	5178	Mike Houser		Public Works:Roads:C...		-600.00
3/11/2020	5208	Mike Houser		Public Works:Roads:C...		-440.00
8/12/2020	5305	Staupe Computers	clerk	General Gov.:Office E...		-90.00
5/12/2021	5526	Two Rivers Accounting LLC	Audit	General Gov.:Account...		-1,000.00
9/15/2021	EFT	United States Treasury		General Gov.:FICA		-468.34
9/15/2021	5611	Diane Heinrich		General Gov.:Salary		-23.09
7/13/2022	5834	Eric Anderson		General Gov.:Salary		-25.00
8/19/2022	5872	Herb Smith	#4338/annual	Levies-Coll.:Overpaym...		-20.00
1/11/2023	5961	Jeanne Walsh		General Gov.:Misc.:Pe...		-25.00
1/11/2023	5963	Brenda Derousseau		General Gov.:Salary		-617.36
2/15/2023	5988	Diane Heinrich		General Gov.:Salary		-25.00
2/15/2023	5991	Rick Williams		General Gov.:Salary		-23.09
2/15/2023	5992	Brenda Derousseau		General Gov.:Salary		-638.03
2/15/2023	5994	Jeane Walsh		General Gov.:Misc.:Pe...		-25.00
2/15/2023	5995	Twyla Kleven		General Gov.:Salary		-23.09
2/15/2023	6006	Mary Langland		Taxes:Gen. Prop. Tax ...		-3.81
2/15/2023	6013	Steven Karolewski		Taxes:Gen. Prop. Tax ...		-81.68
Total Uncleared Checks and Payments				18 Items		-4,128.50
Uncleared Deposits and Other Credits						
12/13/2017	4111	Void				0.00
11/30/2018		Error	#3533			0.01
Total Uncleared Deposits and Other Credits				2 Items		0.01
Total Uncleared Transactions				20 Items		-4,128.49

Trial Balance

Account	Group	Description	Type	Month 2 DB	Month 2 CR	YTD Debits	YTD Credits
11010	BNK	Checking Account (General Fund)	Asset		-1,280,947.77	795,302.53	
Count: 1			Asset		-1,280,947.77	795,302.53	
Totals:					-1,280,947.77	795,302.53	

Account	Group	Description	Type	Month 2 DB	Month 2 CR	YTD Debits	YTD Credits
21511	UNL	Social Security Taxes Payable	Liability		-14.26		-832.12
21512	UNL	U.S. Withholding Taxes Payable	Liability			443.24	
21514	UNL	Medicare Taxes Payable	Liability		-3.32	351.66	
24310	UNL	County Apportionment of Taxes	Liability	387,853.29		543,693.34	
24330	UNL	Dog License Fees	Liability		-300.00		-212.00
24610	UNL	Rice Lake schools	Liability	889,318.54		1,251,816.44	
24611	UNL	Spooner Schools	Liability	167,656.16		235,998.41	
24630	UNL	Wi VTAE District	Liability	31,168.14		43,872.80	
26101	UNL	Taxes Collected	Liability		-45,016.73		-217,311.87
26101-01	UNL	Real Estate Taxes Collected	Liability		-224,845.72		-1,994,239.01
26101-02	UNL	Personal Property Taxes Collected	Liability		-203.14		-1,244.42
26101-03	UNL	R.E. Tax Overpaid-No Refund	Liability		-0.50		-0.51
26101-04	UNL	R.E. Tax Overpaid-To Refund	Liability		-116.41		-306.90
26101-05	UNL	Tax Collected MFL Open	Liability		-106.08		-370.07
26101-06	UNL	Tax Collected MFL Closed	Liability		-4,475.38		-27,378.97
Count: 15			Liability	1,475,996.13	-275,081.54	2,076,175.89	-2,241,895.87
Totals:					1,200,914.59		-165,719.98

Account	Group	Description	Type	Month 2 DB	Month 2 CR	YTD Debits	YTD Credits
34300	UNF	Unreserved and Undesignated Fund Balance	Capital				-769,866.92
Count: 1			Capital				-769,866.92
Totals:							-769,866.92

Account	Group	Description	Type	Month 2 DB	Month 2 CR	YTD Debits	YTD Credits
43531	RHW	State Grant-Local Trns Ai	Revenue				-25,371.52
43620	RJG	In Lieu of Taxes on State Conservation Lands	Revenue		-49.55		-49.55
44111	RLG	Operator Licenses	Revenue		-20.00		-20.00
44900	RMU	Other Regulatory Permits and Fees	Revenue		-15.00		-15.00
44900-04	RMU	Boat Launch Annual permits	Revenue		-40.00		-40.00
48110	SBW	Interest Income	Revenue		-98.97		-211.20
Count: 6			Revenue		-223.52		-25,707.27
Totals:					-223.52		-25,707.27

Account	Group	Description	Type	Month 2 DB	Month 2 CR	YTD Debits	YTD Credits
51110	DAE	Board Salaries/FICA	Expense	1,461.75		2,923.50	
51110-02	DAG	Board Expenses	Expense	378.16		636.29	

Trial Balance

51110-10	DAE	Plan Commission Salaries/FICA	Expense	180.73		336.46
51110-15	DAE	Board & Commission Dues & Registrations	Expense	195.00		195.00
51300	DAM	Legal	Expense			2,649.00
51400	DAR	General Administration	Expense	504.19		560.19
51420	DAW	Clerk	Expense	1,250.43		2,500.86
51420-02	DAZ	Clerk Expenses	Expense	291.44		537.85
51420-05	DBG	Computer Exp. & ETC.	Expense	15.81		253.70
51440-02	DBR	Election Expenses	Expense	277.56		277.56
51520	DCL	Treasurer	Expense	625.90		1,251.80
51520-02	DCO	Treasurer Expenses	Expense	101.09		226.51
51530	DCS	Assessment of Property	Expense	700.00		1,400.00
51530-02	DCV	Assessor Expenses	Expense	4,074.87		9,499.37
51610-02	DDO	Town Hall Expenses	Expense	1,128.07		1,152.30
51610-10	DDO	Town Hall Utilities	Expense	242.46		414.32
51610-20	DDO	Town Hall Improvements	Expense	25,710.00		31,850.00
51938	DEN	Other Insurance	Expense			4,271.00
52200	DFK	Fire Protection	Expense			20,710.08
52200-01	DFK	FIRE HALL PAYMENT	Expense	4,208.00		8,416.00
53311-01	DJA	sanding/snow removal	Expense	22,515.00		44,867.50
53311-03	DJA	Brush/mow/tree maint	Expense	16,140.00		17,795.00
53311-07	DJA	signs	Expense			4,039.98
53311-09	DJA	Salt/Sand	Expense			8,400.00
53311-40	DJA	Black Topping	Expense			352.84
53311-90	DJA	Misc. Maintance	Expense			200.94
55400-10	DSA	Boat Landings maint	Expense	256.24		273.59

Count: 27

Expense	80,256.70		165,991.64
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Totals:	80,256.70		165,991.64
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Report 61 Totals:

Count: 50

Totals:	1,556,252.83	-1,556,252.83	3,037,470.06	-3,037,470.06
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Differences:				0.00
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Trial Balance Summary

	Month 2 Totals	YTD Totals		Month 2 Totals	YTD Totals
'1' Assets:	-1,280,947.77	795,302.53	'2' Liabilities:	1,200,914.59	-165,719.98
'5' Expenses:	80,256.70	165,991.64	'3' Capital:		-769,866.92
Assets + Expenses:	-1,200,691.07	961,294.17	'4' Revenues:	-223.52	-25,707.27
			Liab + Cap + Rev:	1,200,691.07	-961,294.17



Spooner Area School District

801 County Highway A • Spooner, Wisconsin 54801 • (715) 635-2171

www.spooner.k12.wi.us

January 31, 2023

Ms. Debbie Bouma
Town of Long Lake Clerk
W3439 Morningside Rd.
Sarona, WI 54870

Dear Debbie,

The Spooner Area School District (SASD) will be conducting an operating referendum in conjunction with the April 4, 2023 election. The operational referendum the District is seeking is \$1.95 million per year beginning with the 2023-24 school year and ending with the 2025-26 school year for non-recurring purposes that would be used to continue moving forward with our SASD Mission:

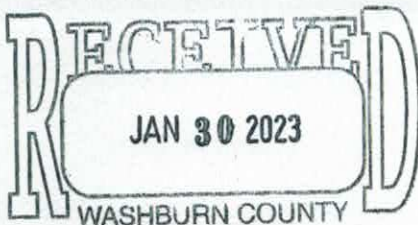
- Quality educational programming for students
- Recruit and retain skilled and dedicated staff
- Sound operations and fiscal responsibility

We're committed to providing information about the referendum to support voters when they go to polls on April 4th. We have a presentation that is about 10 minutes long that gives key information such as the background on budgeting challenges for public schools in the State of Wisconsin, the impact on learning and teaching as well as the projected impact on the tax levy. Most importantly, we can answer questions people may have about the referendum.

I want to extend the offer to come to one of your meetings and present information about the referendum. The presentation would be about 10-15 minutes long plus questions meeting participants may have. Please contact me if you would like to schedule a presentation at (715) 635-2171 or aslynd@spooner.k12.wi.us. I look forward to hearing from you.

Sincerely,

Dr. David Aslyn
Superintendent



Application # _____

Washburn County Zoning Application for Rezoning

PLEASE NOTE: You must contact your Town Clerk and attend your local Town meeting to present your proposed plans to the Town Board prior to the County Zoning Committee Public Hearing. Failure to do so could result in delay or denial of your request. The Zoning Committee will request input from the Town. **The Town will not schedule you for their meeting until they have received your paperwork from the Zoning Office. When you contact the Town, verify that your paperwork has been received.**

Date of application 1/30/23 Non-refundable Fee to: **Washburn County Zoning \$300.00**
Mail to: **PO Box 506, Shell Lake WI 54871.**

Property owner Mary E. Johnson Trust Phone # (708) 243-8438

Address 1001 Keim Trl. St. Charles IL 60174-5828

Property description Pt. Cor Lot 1 Lot 25 Maple Grove Sec. 16 Section 09, Twsp. 37N R. 11 W

Town of Long Lake Site Address 11918 Cty Rd. M. Shell Lake WI 54870

Lot size 16777-R Tax ID# 16774 Current zoning district R

Request change to RR2 # of acres to be rezoned: 3.40

Present improvements: NONE

Proposed improvements: 2 New Dwellings

Characteristics of surrounding area: Currently 4 legal non-conforming lots. Would like to rezone to 1 large lot.

Reason for rezoning: To create 1 large lot to build two dwellings for one family.

Please Note: If you are dividing land, you must provide preliminary drawings showing proposed locations of lots.

Mark S. Larson
(Applicant or representative print name)

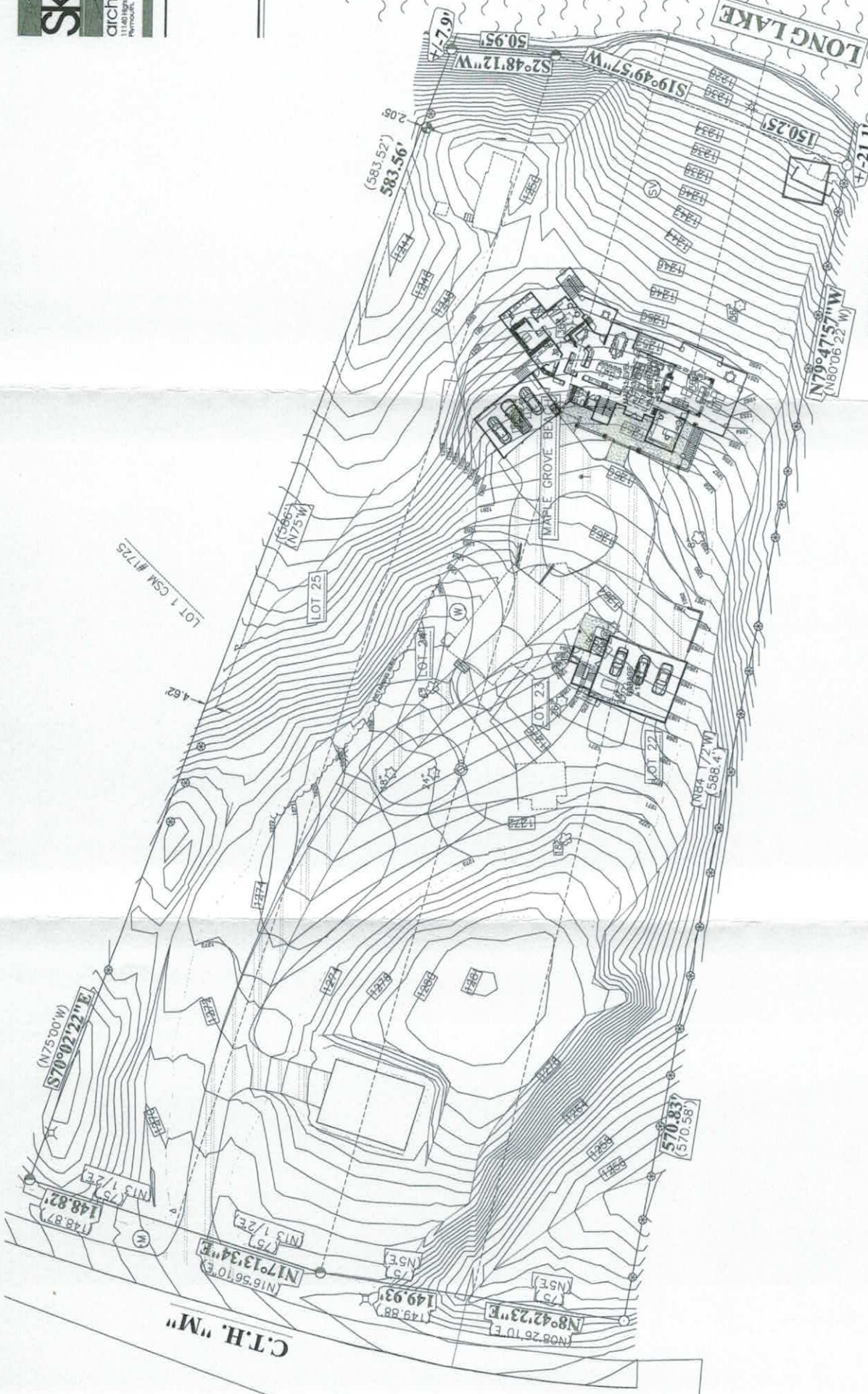
[Signature]
(Applicant or representative signature)

1/30/23
Date signed

1951 26th Ave.

Rice Lake WI 54988 715-296-2368
(Mailing address if different than above)

Dates published March 28th, 2023 Office use Hearing date 3/8 + 3/15
Co. board date _____



© 2022 SKD Architects
New Residence for:
Greg & Mary Johnson
Lots 22, 23, 24 & 25
Long Lake, Wisconsin

Scale: 1" = 20'-0"
Date: _____
Sheet: _____
Drawing No.: _____
Revision: _____

Site Plan
1" = 20'-0"

1



This map is for illustration purposes only and does NOT in any way represent a survey of property. Accuracy is limited by the quality of public data from which it is derived and is not implied or guaranteed. Washburn County assumes no responsibility for conclusions drawn by the user

Legend
1 inch = 93 feet

DEVOE

LANGLAND

205.1



Legend
1 inch = 93 feet

DEVOE

LANGLAND

205.1



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