

**TOWN OF LONG LAKE, WASHBURN COUNTY
MONTHLY BOARD MEETING**

Tuesday, July 11, 2023, at 6:00 p.m.

Town Hall

N1584 County Highway MD, Sarona, WI

AGENDA

Call to Order by Bob Moullette, Chairman Pledge of Allegiance,
Verification of Notices, Roll Call

1. Approval of Minutes from the June 13, 2023, Regular Board Meeting, and June 26, 2023, Special Board Meeting.
2. Financial Report
3. Public Comment
4. Patryce Garcia, Dementia Care Specialist/Caregiver Support Coordinator for Washburn County
5. Consider/Approve Liquor and Tobacco Licensing Grumpy's
6. Recommendation to Washburn County Zoning Committee on Chapter 38 Land Development, Division 24 Campgrounds and Resorts Proposed Ordinance Amendment
7. Discuss/Action Road Projects
8. Discuss/Action Driveways Permits/Ordinance
9. Set Date for "Discussion Only Meeting"
10. Public Comment on Agenda Items Only
11. Reports of Town Officers

Debbie

Brenda

Jeff

Terry

Bob

12. Correspondence
13. Approve Vouchers for Payment
22. Adjournment

**TOWN OF LONG LAKE
BOARD MEETING MINUTES**

June 13, 2023

Town Hall

The regular monthly Town Board meeting was called to order at 6:00 p.m. by Chairman, Bob Moullette. Supervisor I, Jeff Bauer and Supervisor II, Terry O'Brien, was present along with Clerk, Debbie Bouma and Treasurer, Brenda Drousseau. The Pledge of Allegiance was recited. Verification of notices was confirmed by the Clerk.

Approval of Minutes: Motion by O'Brien and seconded by Bauer to approve the minutes from May 9, 2023, Regular Board Meeting as corrected and May 26, 2023, Special Board Meeting. Motion carried.

Approval of Financial Report: Motion by Bauer and seconded by O'Brien to accept the Treasurer's Financial Report as presented. Motion carried. Also, Jeff Bauer, Supervisor II returned his May check to the Town. A check was given to the Treasurer for \$ 8,215.90 for the December Storm from the Wisconsin Emergency Management after they approved the submitted paperwork for documented damages.

Public Comment: Keith Nelson read a letter in support on how well Sunsets followed the agreement from the hearing and he supports the renewal of Sunsets and continuing the agreement. Ann Nelson also presents a log showing the improvement. Diane Henrich expressed her support for John Mattson. Tom Bohannon spoke of a sign being removed on Cty M. Cheryl Bohannon stated that it was a crime on Washburn County Property. Scott Frolik offered to have the sign placed on his property. Pete Bolduc spoke of how he believes people need to stay in their lane. Russell Zdeb spoke of the trailers being parked on Morningside Road. John Long would like the clerk removed from the planning commission. Scott Frolick read a prepared statement against keeping John Mattson. Craig Roland supports John Mattson. Pete Bolduc wants more options for building inspectors.

Discuss/Action Building Inspectors: John Mattson and Scott Schiefelbein both spoke on their behalf. Motion by O'Brien to take no action until the current contract expires in November. Asked for a second three times. No second so motion dies. Motion by Bauer and seconded by Moullette to add Independent Inspections until November 2023 and reevaluate at that time. 2 Ayes and 1 Nye. Motion carried.

Approve Liquor and Tobacco Licensing Renewals: Motion for renewal for Dave's Outboard LLC Class "A"/ "Class A" license by Bauer and second by Moullette. Motion carried. Motion for renewal for The Rut Class "B"/ "Class B" license by O'Brien and second by Bauer. Motion carried. Motion for renewal for Wurzer Lincolnwood Resort LLC Class "B"/ "Class B" license by Moullette and second by Bauer. Motion carried. Motion for renewal for Wurzer Sunset Resort Class "B"/ "Class B" license by Bauer second by O'Brien with an amendment to ensure that the items agree to by Sunset's hearing last year are continued with the renewal. Motion for renewal for The Pioneer on Long Lake Class "B"/ "Class B" license by O'Brien and second by Bauer. Motion carried. Motion to table Wurzer Grumpy's LLC Class "B"/ "Class B" license until June 26th meeting as no representative is present to answer concerns raised by the board by O'Brien and second by Bauer. Motion carried.

Encroachment of Town Property by BMR Holdings LLC: Discussion was had with owner, Jesse DeGross, and by consensus the board and Jesse will readdress this item once the survey is completed which Jesse agrees to get complete as soon as possible.

Discuss/Action Road Projects: Board discussed on going road projects. Moullette reported that he has gotten calls saying that the brushing has improved, and people are happy with progress.

Discuss/Action Driveways Permits: Motion by Bauer and seconded by O'Brien to investigate rewriting the ordinance to apply to only new construction. Motion carried. The board will review the agreement with Washburn County Zoning to avoid double charging new owners.

Discussion/Appointment of Planning Commission: Motion by O'Brien and seconded by Bauer to appoint Eric Anderson to Chairman of Planning Commission for a three-year term. Motion carried. Motion by O'Brien and seconded by Bauer to appoint Scott Frolik to the Planning Commission for a three-year term. Motion carried. Motion by Moullette and seconded by Bauer to appoint Mark Kohler to the Planning Commission for a

two-year term. Motion carried. Motion by O'Brien and seconded by Bauer to appoint Twyla Kleven to the Planning Commission for a two-year term. Motion carried. Motion by Bauer and seconded by O'Brien to appoint John Long to the Planning Commission for a one-year term. Motion carried. Motion by Moullette and seconded by Bauer to appoint Rick Williams to the Planning Commission as an alternate for a one-year term. Motion carried. Motion by O'Brien and seconded by Bauer to have the Clerk attend the next meeting to complete the oath and paperwork and then be done as a non-voting member on the Planning Committee. Motion carried. Motion by O'Brien and seconded by Bauer to Set the date for the next Planning Committee meeting on July 5th at 6pm. Motion carried.

Public Comment on Agenda Items Only: Joe Hoy expressed concern about the lack of transparency by the board on the planning commission appointments. Mark Larson said that he believes the board made a mistake by approving a second building inspector. Scott Frolik stated that they need to follow UDC standards. Mark Larson stated not everyone follows the UDC the same. Pete Bolduc asked what happens if an inspector is unable to finish. Virginia Sandridge express that she felt we have no need for two inspectors.

Reports of Town Officers

Debbie – Reported on the training that was attended in Green Bay for Clerks. Also, thanked Terry O'Brien for putting up the new drop boxes at the boat landings which will hopefully solve the complaints of the drop boxes being full or plugged.

Brenda - none

Jeff - none

Terry – Agrees with Mark Larson that our town does not need two building inspectors.

Bob – Reported on attending the Birchwood Four Corners Emergency Services meeting and the Long Lake Preservation Annual Meeting.

Correspondence: Correspondence was on the table for Board members to review and will be kept with the clerk's meeting records.

Approve Vouchers for Payment: Motion by O'Brien and second by Bauer to pay vouchers #6084-6100 and the EFT. Motion carried.

Adjournment: On a motion from O'Brien and second by Bauer the meeting was adjourned at 8:05p.m. Motion carried.

Respectfully submitted by

Debbie Bouma, Town Clerk

**TOWN OF LONG LAKE
SPECIAL BOARD MEETING MINUTES**

June 26, 2023

Town Hall

The Special Town Board meeting was called to order at 2:30 p.m. by Chairman, Bob Moullette. Supervisor I, Jeff Bauer, and Supervisor II, Terry O'Brien, was present along with Clerk, Debbie Bouma. Treasurer, Brenda Derousseau was absent.

Approve Liquor and Tobacco Licensing Renewals: The board had a discussion on the Continuation of Business Ordinance that Long Lake has. Motion for renewal P&J Landing LLC Class "B"/ "Class B" license by O'Brien and second by Bauer. Motion carried. Motion to table Wurzer Grumpy's LLC Class "B"/ "Class B" license until July 11th meeting as no representative is present to answer concerns raised by the board by Bauer and second by Moullette. Motion carried.

Discussion/Approval Independent Inspections Contract: Motion by Moullette and seconded by Bauer to accept the contract for Independent Inspections as presented effective until November 2023. 2 Ayes and 1 Nyes. Motion carried.

Discussion on upcoming meetings other than Town Board meetings: Discussion was had on how to inform the board of an upcoming meeting. The clerk was asked to create a calendar and email or text dates to Board members. Also, the board will inform the clerk who may be attending meeting so she can post a possible when a quorum may occur.

Discussion/Action on Driveway Ordinance/Permits: By consensus, the board will table this until the July meeting.

Reports of Town Officers

Debbie – Just returned from the clerk's conference in Green Bay and received a lot of legislative updates which will affect the budget. Also, just received today a letter from the WI DOT that the past disaster work completed in April when the roads washed out was just approved and we should be receiving \$12,550 shortly for the repair.

Brenda - absent

Jeff – He will gone for the September Regular Board Meeting

Terry – Would like to see if Mike can trim up the boat landings.

Bob - none

Adjournment: On a motion from O'Brien and seconded by Bauer the meeting was adjourned at 3:39 a.m. Motion carried.

Respectfully submitted by

Debbie Bouma, Town Clerk

Monthly Financial Report

**Town of Long Lake
Financial Report**

June, 2023

Balance General Fund (Date)	\$	225,625.70	
Deposit	\$	12,234.68	
Interest	\$	18.29	
Transferred to Boat Permits	\$	(289.00)	
Transferred To Dog Licenses	\$	-	
Total	\$	237,589.67	
Expenses	\$	(30,695.62)	
Balance Regular Account (date)	\$		206,894.05

Investments

Money Market Account	\$	224,429.55	
BFCESD Funding	\$	-	
Interest	\$	3,021.48	
Total			\$ 227,451.03
Recreation Project	\$	26,876.79	
Interest	\$	320.07	
Total			\$ 27,196.86
Building & Equipment(Saving	\$	49,225.58	
Interest	\$	2.45	
Total			\$ 49,228.03
Boat Launch Permits	\$	600.06	
Trans From General Fund	\$	289.00	
Total			\$ 889.06
Dog License Fees	\$	590.00	
Payment to Washburn Cty	\$	-	
Transferred from General Fu	\$	-	
Total			\$ 590.00
Tax Account	\$	13.77	
	\$	-	
Total			\$ 13.77
Total Investments			\$ 305,368.75

Summary

General fund	\$	206,894.05	
Investments	\$	305,368.75	
Grand Total (date)	\$		512,262.80

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			228,741.42
Checks and Payments	24	Items	-30,000.95
Deposits and Other Credits	19	Items	12,234.68
Service Charge	0	Items	0.00
Interest Earned	1	Item	18.29
Ending Balance of Bank Statement:			210,993.44

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			210,993.44
Checks and Payments	12	Items	-4,099.40
Deposits and Other Credits	2	Items	0.01
Register Balance as of 6/30/2023:			206,894.05
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			206,894.05

Uncleared Transaction Detail up to 6/30/2023

Date	Num	Payee	Memo	Category	Clr	Amount
Uncleared Checks and Payments						
2/12/2018	DEP	Taxpayers	#3404	Taxes:Gen. Prop. Tax ...		-0.01
2/12/2020	5178	Mike Houser		Public Works:Roads:C...		-600.00
3/11/2020	5208	Mike Houser		Public Works:Roads:C...		-440.00
8/12/2020	5305	Staupe Computers	clerk	General Gov.:Office E...		-90.00
5/12/2021	5526	Two Rivers Accounting LLC	Audit	General Gov.:Account...		-1,000.00
9/15/2021	EFT	United States Treasury		General Gov.:FICA		-468.34
9/15/2021	5611	Diane Heinrich		General Gov.:Salary		-23.09
7/13/2022	5834	Eric Anderson		General Gov.:Salary		-25.00
8/19/2022	5872	Herb Smith	#4338/annual	Levies-Coll.:Overpaym...		-20.00
5/10/2023	6070	Jeffery Bauer		General Gov.:Salary		-399.29
6/14/2023	6085	Brenda Drousseau		General Gov.:Salary		-634.38
6/14/2023	6087	Jeffery Bauer		General Gov.:Salary		-399.29
Total Uncleared Checks and Payments				12 Items		-4,099.40
Uncleared Deposits and Other Credits						
12/13/2017	4111	Void				0.00
11/30/2018		Error	#3533			0.01
Total Uncleared Deposits and Other Credits				2 Items		0.01
Total Uncleared Transactions				14 Items		-4,099.39

Trial Balance

Account	Group	Description	Type	Month 6 DB	Month 6 CR	YTD Debits	YTD Credits
11010	BNK	Checking Account (General Fund)	Asset		-15,098.65	512,262.80	
Count: 1			Asset		-15,098.65	512,262.80	
			Totals:		-15,098.65	512,262.80	

Account	Group	Description	Type	Month 6 DB	Month 6 CR	YTD Debits	YTD Credits
21511	UNL	Social Security Taxes Payable	Liability				-853.46
21512	UNL	U.S. Withholding Taxes Payable	Liability			443.24	
21514	UNL	Medicare Taxes Payable	Liability			334.38	
24310	UNL	County Apportionment of Taxes	Liability			543,693.34	
24330	UNL	Dog License Fees	Liability			23.00	
24610	UNL	Rice Lake schools	Liability			1,251,816.44	
24611	UNL	Spooner Schools	Liability			235,998.41	
24630	UNL	Wi VTAE District	Liability			43,872.80	
26101	UNL	Taxes Collected	Liability				-217,311.87
26101-01	UNL	Real Estate Taxes Collected	Liability				-1,994,239.01
26101-02	UNL	Personal Property Taxes Collected	Liability				-1,244.42
26101-03	UNL	R.E. Tax Overpaid-No Refund	Liability				-0.51
26101-05	UNL	Tax Collected MFL Open	Liability				-370.07
26101-06	UNL	Tax Collected MFL Closed	Liability				-27,378.97
Count: 14			Liability			2,076,181.61	-2,241,398.31
			Totals:				-165,216.70

Account	Group	Description	Type	Month 6 DB	Month 6 CR	YTD Debits	YTD Credits
34300	UNF	Unreserved and Undesignated Fund Balance	Capital				-769,866.92
Count: 1			Capital				-769,866.92
			Totals:				-769,866.92

Account	Group	Description	Type	Month 6 DB	Month 6 CR	YTD Debits	YTD Credits
41113	RAC	Delinquent P.P. Retained	Revenue		-349.28		-1,013.10
41116	RAG	Lottery Tax Collection	Revenue				-4,171.48
43430	RGT	Other State Shared Taxes	Revenue				-28.65
43531	RHW	State Grant-Locl Trns Ai	Revenue				-50,743.04
43620	RJG	In Lieu of Taxes on State Conservation Lands	Revenue				-70.55
43650	RJR	Forest Cropland/Managed Forest Land	Revenue		-1,038.50		-1,038.50
44110	RLD	Liquor and Malt Beverage License	Revenue		-1,865.00		-1,895.00
44111	RLG	Operator Licenses	Revenue				-40.00
44900	RMU	Other Regulatory Permits and Fees	Revenue		-329.00		-764.06
44900-04	RMU	Boat Launch Annual permits	Revenue		-60.00		-290.00
46100	ROG	General Government	Revenue		-8,215.90		-8,215.90
46310	RPW	Highway Maintenance and Construction	Revenue				-1.00
48110	SBW	Interest Income	Revenue		-3,362.29		-8,237.75
48900	SEH	Other Misc.Revenues	Revenue		-377.00		-401.03

Trial Balance

Count: **14**

Revenue		-15,596.97		-76,910.06
Totals:		-15,596.97		-76,910.06

Account	Group	Description	Type	Month 6 DB	Month 6 CR	YTD Debits	YTD Credits
51110	DAE	Board Salaries/FICA	Expense	1,612.46		9,071.92	
51110-02	DAG	Board Expenses	Expense	215.75		1,880.99	
51110-10	DAE	Plan Commission Salaries/FICA	Expense			492.19	
51110-15	DAE	Board & Commission Dues & Registrations	Expense	861.50		1,171.50	
51300	DAM	Legal	Expense			3,729.00	
51400	DAR	General Administration	Expense			707.98	
51420	DAW	Clerk	Expense	1,358.08		7,821.77	
51420-02	DAZ	Clerk Expenses	Expense	188.47		1,478.97	
51420-04	DBE	Auditor	Expense			1,100.00	
51420-05	DBG	Computer Exp. & ETC.	Expense	15.81		999.62	
51430	DBK	Personnel	Expense			428.52	
51440	DBO	Election Wages	Expense			2,137.50	
51440-02	DBR	Election Expenses	Expense			1,372.95	
51520	DCL	Treasurer	Expense	647.43		3,847.99	
51520-02	DCO	Treasurer Expenses	Expense	78.97		498.11	
51530	DCS	Assessment of Property	Expense	700.00		4,200.00	
51530-02	DCV	Assessor Expenses	Expense	2,175.20		25,791.06	
51610	DDO	Town Hall Maintenance	Expense	74.00		74.00	
51610-02	DDO	Town Hall Expenses	Expense	356.05		1,682.71	
51610-10	DDO	Town Hall Utilities	Expense	272.98		1,465.56	
51610-20	DDO	Town Hall Improvements	Expense			31,850.00	
51910	DDW	Illegal Taxes, Tax Refunds, Uncollectible Taxes	Expense				-66.00
51938	DEN	Other Insurance	Expense			4,271.00	
52200	DFK	Fire Protection	Expense			41,420.15	
52200-01	DFK	FIRE HALL PAYMENT	Expense			193,595.06	
53311-01	DJA	sanding/snow removal	Expense			75,142.50	
53311-02	DJA	grading	Expense	2,640.00		2,640.00	
53311-03	DJA	Brush/mow/tree maint	Expense	7,200.00		37,929.14	
53311-05	DJA	Chip/Crackseal/Patch	Expense	10,722.50		10,722.50	
53311-07	DJA	signs	Expense			4,529.98	
53311-08	DJA	culverts	Expense	443.00		14,775.65	
53311-09	DJA	Salt/Sand	Expense			8,400.00	
53311-40	DJA	Black Topping	Expense			352.84	
53311-90	DJA	Misc. Maintance	Expense			380.94	
53635	DOI	Recycling	Expense	720.00		2,187.00	
55400	DSA	Recreation Facilities	Expense	264.00		624.00	
55400-10	DSA	Boat Landings maint	Expense	149.42		1,023.78	

Count: **37**

Expense		30,695.62		499,796.88	-66.00
Totals:		30,695.62		499,730.88	

Trial Balance

Report 61 Totals:

Count:	67
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Totals:	30,695.62	-30,695.62	3,088,241.29	-3,088,241.29
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Differences:	0.00
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Trial Balance Summary

	Month 6 Totals	YTD Totals		Month 6 Totals	YTD Totals
'1' Assets:	-15,098.65	512,262.80	'2' Liabilities:		-165,216.70
'5' Expenses:	30,695.62	499,730.88	'3' Capital:		-769,866.92
			'4' Revenues:	-15,596.97	-76,910.06
Assets + Expenses:	15,596.97	1,011,993.68	Liab + Cap + Rev:	-15,596.97	-1,011,993.68

PO Box 506, 10 Fourth Ave.
Shell Lake, WI 54871

(715) 468-4690
FAX (715) 468-4693

Washburn County
Zoning Department

June 29, 2023

Spooner Advocate

EMAILED-06/29/2023

Please publish the following in a display ad on July 05 & July 12, 2023.

NOTICES

The Washburn County Zoning Committee will hold a business meeting Tuesday July 25, 2023 at 3:30 p.m. and the public hearing at 4:00 p.m. in the Washburn County Government Center 304 2nd Street. Shell Lake, Wisconsin.

PUBLIC HEARING

Campground Revision

Chapter 38 Land Development, Division 24 Campgrounds and Resorts: Review drafted revisions to the proposed ordinance amendment and Take Action on proposed ordinance amendment.

There is a link to the final draft on the Washburn County web site under quick links and on the Washburn County Zoning home page under Current News. The final draft can also be viewed at the Washburn County Zoning Office.

Written comments are due by: 7/20/2023 @4:30PM

Written comments may be submitted to: zoning@co.washburn.wi.us

The zoom link is:

<https://us06web.zoom.us/j/89692180626?pwd=WjFQd1hzbzgvT0pRMkFBRXBtd2RPUT09>

Meeting ID: 896 9218 0626

Passcode: 803741

Join by phone: (312) 626-6799

Dale "Butch" Beers, Washburn County Zoning Administrator

Interested persons will be given the opportunity to be heard. The committee will deliberate in "Open Session." Handicapped access is available through the south door; parking is near the door. This agenda and the subsequent meeting minutes are available in large type. If you need assistance, please call Alicia Swearingen at 715-468-4600, prior to the meeting.

DIVISION 24. CAMPGROUNDS AND RESORTS

Updated as of 6/27/2023

Sec. 38-655. Purpose.

The purpose of this division is to regulate campgrounds and resorts in order to protect the health, safety, and welfare of the citizens, and the natural, historical and cultural resources of the county. These land uses are encouraged by the county because of their importance in providing the general public access to recreational opportunities and the public waters in accordance with the state public trust doctrine. It is also recognized that such land uses promote tourism and contribute to the general economic welfare of the county.

(Code 2000, § 38-560; Res. No. 61-08, 6-17-2008)

Sec. 38-656. Applicability.

- (a) The provisions of this division shall apply to all campgrounds and resorts within the unincorporated areas of the county that are created, expanded, require a new conditional use permit, or require an amendment to an existing conditional use permit after the effective date of this Code.
- (b) When a campground or resort existing before the effective date of the ordinance from which this article is derived wishes to expand beyond its current conditional use permit approval parameters and conditions, the existing campground or resort and the expansion area will be considered as a whole to determine the allowable density points.
- (c) All previous requirements contained in this division are hereby repealed after the effective date of this code.

(Code 2000, § 38-561; Res. No. 61-08, 6-17-2008)

Sec. 38-657. Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Campground means a publicly or privately owned parcel of land that has a valid permit issued under Wis. Stats. § 97.67 and Wis. Admin. Code Ch. ATCP 79, and an approved conditional use application by the Washburn County Zoning Committee if applicable, open to the general public, with or without a daily fee that is used primarily for the purpose of providing camping sites for use by camping units. A campground may also provide one permanent dwelling unit for the use of the owner or operator of the campground.

Camping site means a portion of land within a campground or resort for placing a camping unit.

Camping Type - seasonal means camping where the unit is allowed to be stored on the campsite/parcel during periods when the unit is not occupied or when the campground is not in operation.

Camping Type - temporary means camping where the unit is removed when the unit is not occupied.

Camping Type – rustic/primitive means camping as defined in ATCP 79.27.

Camping Unit – cabin means a building or other structure as defined in ATCP 79.03(4). These are used for temporary living quarters or shelter during periods of recreation, vacation or leisure time.

Camping Unit – mobile means tents, tent trailer, travel trailer, camping trailer (ATCP 79.03(5)), pickup camper, motor home (ATCP 79.03(20)), or any other portable device or vehicular type structure as may be developed, marketed, or used for temporary living quarters or shelter during periods of recreation, vacation, leisure time or travel.

Camping Unit – park model means a camping unit that is built on a single chassis mounted on wheels that has a gross trailer area of not more than 400 square feet in setup mode, and bears a label, symbol or other identifying mark indicating construction to nationally recognized standards ANSI 119.5 (ATCP 79.03(23)). If the tongue and wheels are removed after set up and/or is skirted the tongue, wheels and axle must remain on the campground or resort property. A park model camping unit is not considered a mobile camping unit due to the fact of its limited mobility. These are used for temporary living quarters or shelter during periods of recreation, vacation or leisure time. These type of camping units are required to be connected to a POWTS; unless it is located at a facility licensed to sell this type of camping unit and only located there for the purpose of sale.

Camping Unit – yurt means a building or other structure as defined in ATCP 79.03(42). These are used for seasonal living quarters or shelter during periods of recreations, vacation or leisure time.

Contiguous parcels or tracts of land means - adjoining, touching or unbroken.

Density point means - a measure of land that is used, in conjunction with developable building area to determine the density of units in campgrounds and resorts.

Developable building area means - an area suitable for construction which does not include floodways, wetlands, slopes greater than or equal to 20 percent, easement areas which prohibit construction, or the area required for setbacks.

Dwelling unit means - a permanent structure or part thereof having one or more rooms and providing bathroom and kitchen facilities designed and constructed as a permanent residential occupancy for the owner or manager.

Entity means - a person or organization possessing separate and distinct legal rights, such as an individual, partnership or corporation. An entity can, among other things, own property, engage in business, enter into contracts, pay taxes, sue and be sued. An entity is capable of operating legally, suing and making decisions through agents, e.g. a corporation, a state or an association.

Resort means - a publicly or privately owned parcel of land that has a valid permit issued under Wis. Stats. § 97.67 and Wis. Admin. Code Ch. ATCP 79, and an approved conditional use application by the Washburn County Zoning Committee if applicable, open to the general public, with or without a daily fee that is used primarily for the purpose of providing resort units. A-resort may have one permanent dwelling unit for the use of the owner or manager of the resort.

Resort unit means - a permanently placed-cabin in a resort or campground used for seasonal or temporary use only, for 365 days to rent, year not to exceed more than 180 cumulative calendar-days per occupancy.

(Code 2000, § 38-562; Res. No. 61-08, 6-17-2008; Res. No. 47-17, 6-20-2017)

Sec. 38-658. General provisions.

Campgrounds and resorts shall be subject to the following provisions:

- (1) Nothing in this division shall apply to the placement of mobile homes, which are regulated by federal and state authorities and division 23 of this article.

-
- (2) A campground or resort shall be allowed only in residential-recreation 1, residential-recreation 2, residential-agriculture, agriculture, and forestry zoning districts by an approved conditional use application by the Washburn County Zoning Committee. An application for a conditional use permit for a campground or resort must include a description with a map including the boundaries of neighboring properties and roads abutting to the campground or resort, and a plot plan with the estimated location of the proposed campground or resort including camping sites and resort units density points, and all accessory structures and facilities (e.g., pavilions, shelters, sanitary facilities, wash houses.) of the campground or resort.
 - (3) A campground or resort shall have a valid permit issued under Wis. Stats. § 97.67 and Wis. Admin. Code Ch. ATCP 79 and an approved conditional use application by the Washburn County Zoning Committee if applicable.
 - (4) A campground or resort may be any combination of camping sites, and resort units.
 - (5) Camping sites shall be restricted to permitted campgrounds or resorts.
 - (6) All roads in a campground or resort shall be no less than 20 feet wide and have an unobstructed overhead clearance of no less than 15 feet.
 - (7) Camping units, resort units, and accessory structures (e.g., pavilions, shelters, sanitary facilities, wash houses,) of the campground or resort shall conform to all dimensional requirements of the zoning district in which they are located, and the setback requirements as indicated in the parameters of the campgrounds and resorts table located under sub paragraph 13 below.
 - (8) Land-use permits shall not be required for individual camping units.
 - (9) Land-use permits shall be required for (a) all resort units and all accessory structures (e.g., pavilions, shelters, wash houses, of the campground or resort. (b) Each individual camping unit, camping site, or resort unit is allowed 1. One storage shed with 100 square feet maximum, maximum of 12 feet high, and not for human habitation. 2. One deck or patio with 150 square feet maximum and to be open sided without a roof. No shed or deck may be attached to camping unit or resort unit.
 - (10) A campground or resort abutting navigable waters shall be subject to the additional provisions:
 - a. The minimum standards specified in Wis. Admin. Code Ch. NR 115 and 116 shall be satisfied.
 - b. Shore land setbacks for all structures including camping units, resort units, and accessory structures and facilities (e.g., sheds, decks, patios, sanitary facilities, wash houses) associated with a campground or resort shall conform to the provisions of division 27 of this article.
 - c. The shoreline viewing corridor, the access pathway, and the vegetative protection buffer shall conform to the provisions of division 27 of this article. Pathways and viewing corridors, depending on the total parcel area and shore land frontage, may be allowed.
 - d. New impervious surfaces that are located within 300 feet of navigable lakes, rivers, creeks or streams shall comply with the impervious surface provisions of division 27 of this article.
 - e. Temporary items such as benches, chairs, picnic tables, fire rings, etc. in the shoreline setback area, access corridor, are allowed.

All docks and piers shall conform to the State department of natural resources (DNR) regulations and guidelines for docks and piers.

- (11) No camping unit or resort unit may be used as a primary residence.
- (12) All camping units located at camping sites for three or more consecutive weeks shall be served with suitable sanitary facilities in accordance with the county private sewage systems ordinance (chapter 74) and Wis. Admin. Code Ch. SPS 383. All proposals for expansion of existing campgrounds and/or

resorts includes an inspection and evaluation of the private sewage system. Modifications to existing sanitary systems may be required by the zoning committee as a condition of the conditional use permit.

- (13) The setback for the side yard lot lines from a camping unit or resort unit shall be 35 feet.
- (14) A campground or resort shall have a minimum area, and if abutting navigable waters, a minimum shoreline measured at the ordinary high water mark, according to the following table:

Parameters for Campgrounds and Resorts

<i>Zoning District.</i>	<i>Minimum Area.</i>	<i>Minimum Shoreline.</i>	<i>Density Point Per Developable Acre.</i>	
Residential-Recreational 1	4 acres	* See below.	3 Limited to maximum of 50 sites.	
Residential-Recreational 2	6 acres	* See below.	5 Limited to maximum of 50 sites.	
Residential Agriculture	8 acres	* See below.	5 Limited to maximum of 75 sites.	
Agriculture	20 acres	* See below.	6 Limited to maximum of 100 sites.	
Forestry	20 acres	* See below.	6 Limited to maximum of 150 sites.	
* Shoreland Zoning	<u>6 acres</u>	600 ft.	3 Limited to maximum of 50 sites.	

- (15) The number of camping sites and resort units permitted in a campground or resort shall not exceed, and may be less than by condition of the conditional use permit, the least of that established by the following procedure, Wis. Admin. Code Ch. ATCP 79 and NR 115 or 116, if applicable:
 - a. Density of camping sites and resort units shall be determined by density points. Listed in the table under subsection 14 above.

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- b. The allowable number of density points for a campground or resort shall be determined by multiplying the developable acreage by the density factor in table of parameters for campgrounds and resorts. Fractional numbers shall be rounded down.
 - c. The density point value for camping sites is 1 and the density point value for resort unit is 1.
 - d. The allowable density points thusly obtained shall be allocated as follows until the number of density points has been exhausted.
 1. Example: A proposed campground or resort contains 20 acres of which 16 acres are developable in Forestry District. The total density points are 6 multiplied by 16 equaling 96 sites.
 2. Example: A proposed campground or resort contains 30 acres of which 30 acres are developable in Forest district. The total density points are 6 multiplied by 30 equaling 180 sites. However, only a maximum of 150 sites are allowable.
 - e. For a campground or resort abutting a navigable waterway, the campground or resort, shall conform to the Shore land Class Development Standards of division 27 of this article.
 - f. The proposed number of camping sites and resort units in a new campground or resort, or in the expansion area of an existing campground or resort, established by this procedure shall be verified by the zoning office prior to applying for a conditional use permit or applying to amend an existing conditional use permit.

(16) Provisions applicable to condominium ownership:

- a. A new campground or resort created in condominium ownership shall conform to the density standards of this division of this Code and shall be operated with valid state and county permits if the campground or resort contains any camping sites.
- b. Any campground or resort with camping sites regardless of ownership must be operated with valid state and county permits. Any campground or resort that ceases to operate with valid state and county permits shall not be allowed any camping sites or resort units.

(17) Any contiguous parcels or tracts of land, which are owned, controlled, or managed as a single entity shall be treated as a single parcel or tract for the purpose of this chapter.

(Code 2000, § 38-563; Res. No. 61-08, 6-17-2008; Res. No. 25-15, 3-24-2015; Res. No. 47-17, 6-20-2017; Res. No. 1-19, 2-19-2019)

Sec. 38-659. Camping units outside of permitted campgrounds and resorts.

Camping units including mobile recreational vehicles located outside of a state-licensed and permitted campground or resort shall be subject to the following provisions:

- (1) A camping unit outside of a permitted campground or resort shall be allowed only in residential, residential mobile, residential-recreational 1, residential-recreational 2, residential-agricultural, agricultural, and forestry zoning districts.
- (2) No more than two camping units shall be allowed on any parcel at the same time.
- (3) A camping unit shall not be used as a primary residence.
- (4) A camping unit shall conform to all dimensional and setback requirements of the zoning district in which it is located.
- (5) A camping unit located on a parcel abutting navigable waters shall conform to shoreland setbacks as specified in division 27 of this article.

(6) A camping unit occupied for a period of 9 days or more shall be served with suitable sanitary facilities in accordance with the County private sewage systems ordinance (chapter 74) and Wis. Admin. Code Ch. SPS 383.

(Code 2000, § 38-564; Res. No. 61-08, 6-17-2008; Res. No. 64-10, 7-27-2010; Res. No. 25-15, 3-24-2015; Res. No. 47-17, 6-20-2017)

Secs. 38-660—38-681. Reserved.