

TOWN OF LONG LAKE, WASHBURN COUNTY
MONTHLY BOARD MEETING
Tuesday, July 9, 2024, at 6:00 p.m.
Town Hall
N1584 County Highway MD, Sarona, WI

AGENDA

Call to Order by Bob Moullette, Chairman
Pledge of Allegiance, Verification of Notices, Roll Call

1. Approval of Minutes from June 11, 2024, Regular Board Meeting and June 27, 2024, Special Board Meeting.
2. Financial Report
3. Public Comment
4. Discuss/Action Forest Management Proposal
5. Discuss/Action Surveillance Cameras at Boat Landings in Conjunction with the LLPA
6. Discuss/Update/Action Road Projects
7. Public Comment on Agenda Items Only
8. Reports of Town Officers
 - Debbie
 - Brenda
 - Jeff
 - Terry
 - Bob
9. Correspondence
10. Approve Vouchers for Payment
11. Adjournment

**TOWN OF LONG LAKE
BOARD MEETING MINUTES**

June 11, 2024

Town Hall

The regular monthly Town Board meeting was called to order at 6:00 pm by Supervisor I, Jeff Bauer. Supervisor II, Terry O'Brien was present, along with Clerk Debbie Bouma and Treasurer Brenda Derousseau. Chairman Bob Moullette was absent. The Pledge of Allegiance was recited. The Clerk confirmed the verification of notices.

Approval of Minutes: Motion by O'Brien and seconded by Bauer to approve the minutes of the May 14, 2024, Regular Board Meeting as corrected. Motion carried.

Approval of Financial Report: Motion by Bauer and seconded by O'Brien to accept the Treasurer's Financial Report as presented. Motion carried.

Public Comment: James Whitehead volunteered to meet with Ryan Ullom to help point out the needs for the ditch mowing and what is needed for each road by taking him on a road tour, as he would like to help Ryan succeed and establish a great working relationship for the future.

Consider/Approval Fireworks Permit Application of Taylor West: Motion by O'Brien and seconded by Bauer to approve the Fireworks Permit for Taylor West for July 5th or 6th, depending on the weather conditions as presented. Motion carried.

Consider/Approval Martha Severson Request to Rezone 4.11 acres in Tax 10#34923-4.11 acres, zoned Residential, PT GOV LOT 5, in Section 23, Township 37, Range11W, Town of Long Lake, to rezone 4.11 acres to Residential Recreation 2. (Publish dates 6/5/24 & 6/12/24, Public hearing 6/25/24): Martha Severson has withdrawn her rezoning request. No action has been taken.

De Anna Westphal, Public Relations Manager for Mosaic, presents the current fiber expansion project and the newly awarded grant area to be completed by November 2026: De Anna Westphal presented the ongoing work Mosaic will be doing in the township. She also provided a contact number for herself for people to reach out to with concerns, even with the work completed previously by Mosaic. Her number is (715) 458-5400.

Bob and Diane Allard's presentation concerning the gravel pit coming into the Town of Long Lake: Bob and Diane Allard gave their presentation on the problems allowing a gravel pit, which was presented at the February 13, 2024, Town meeting, would cause the residents of Long Lake. Some topics addressed were health issues, noise, water pollution, destruction of town roads, loss of property values (10 to 30 percent), and loss of tax levy for the Town.

Approve Liquor and Tobacco Licensing Renewals: Clerk presented the 2024-2025 liquor and tobacco renewals for Long Lake. The Clerk just received Lincolnwood's corrected paperwork on June 11, 2024, as the previous paperwork was handed in incomplete. Action cannot be taken on this paperwork for 15 days, according to State Statutes, so Lincolnwood has paid for a special board meeting to approve their license. This Special meeting will occur on June 27, 2024, at 3:30 pm. Motion to renew Dave's Outboard LLC Class "A"/"Class A" license by Bauer and seconded by O'Brien. Motion carried. Motion to renew Dave's Outboard LLC Class "B"/"Class B" license by Bauer and seconded by O'Brien. Motion carried. Motion to renew The Rut Class "B"/"Class B" license by O'Brien and seconded by O'Brien. Motion carried. Motion to renew Wurzer Sunset Resort Class "B"/"Class B" license by Bauer, seconded by O'Brien. Motion carried. Motion to renew The Pioneer on Long Lake Class "B"/"Class B" license by Bauer and seconded by O'Brien. Motion carried. Motion to renew Summer's on Long Class "B"/"Class B" license by Bauer and seconded by O'Brien. Motion carried.

Discuss/Action Road Projects: Bauer updated on the ongoing projects: Gravel crushing should be completed tomorrow at the town pit, Morningside is currently having the gravel added, and the Audubon project will begin shortly as all the rain is delaying it. Oak Grove's estimate was discussed on the portion that

Long Lake will owe for the repaving of about \$9,500. Motion by Bauer and seconded by O'Brien to approve Mike Houser to begin the process of crack sealing town roads with the limit of \$5000.00, and at that point, the Board will reassess the process and decide where to proceed as this will become an ongoing project. Motion carried. By consensus, the Board decided to post for bids for pulverizing and adding gravel to Laundromat Road, which will remain gravel for a year or two before repaving will occur.

Public Comment on Agenda Items Only: Philp Gruenhagen wanted to remind the Board that the Town had already turned down a gravel pit for the Burdicks in the past because the Town Electors did not favor it. Joe Hoy was concerned that the land for future gravel pits is zoned Agricultural and is a possible use being zoned that way. Rich Alvin questioned how far the ditch mowing will be this year. James Whitehead thanked Bob and Diane Allard for their informative presentation. Also, he expressed concerns about the Town Gravel pit being locked up now that we have all the fresh gravel piled up and glad we are moving ahead with crack sealing in the township to save the roads.

Reports of Town Officers

Debbie – Clean-up days will be August 10, 2024, from 9 am to 2 pm. Things will be slightly different this year as we need to use a new service. On Friday afternoon, there was a phone call about the alley abatement not being completed on January 10, 2024, by the landowner, as promised from Washburn County. I am now working with the Washburn County Register of Deeds to clean up this.

Brenda - none

Jeff – none

Terry – Boat landings are going well. I weed whipped at the Schnacky Rd landing, but a load of gravel is needed in the parking area where you pay for the landing passes.

Bob – absent

Correspondence: The correspondence was on the table for the Board members to review and will be kept with the Clerk's meeting records. In the email regarding the land on Morningside Rd, the Board asked the Clerk to look up the land records and send them out to show which piece of land referenced in the letter is discussing for the July Meeting.

Approve Vouchers for Payment: Motion by Bauer and second by O'Brien to pay vouchers # 6307-6319 and the EFT. Motion carried.

Adjournment: On a motion from O'Brien and seconded by Bauer, the meeting was adjourned at 7:04 pm. Motion carried.

Respectfully submitted by

Debbie Bouma, Town Clerk

**TOWN OF LONG LAKE
SPECIAL BOARD MEETING MINUTES**

June 27, 2024

Town Hall

The Special Town Board meeting was called to order at 3:00 p.m. by Supervisor I, Jeff Bauer. Supervisor II, Terry O'Brien, and Clerk Debbie Bouma were present. Chairman Bob Moullette and Treasurer Brenda Derousseau was absent. The Pledge of Allegiance was recited. The Clerk confirmed the verification of notices.

Discuss/ Approve Lincolnwood's Liquor and Tobacco permits: Discussion was had that this is the second year we have had to had special meetings to approve this license. The Board request that they make more of an effort to follow the required deadlines in the future. Motion by O'Brien, seconded by Bauer to approve the Lincolnwood liquor and tobacco licenses as present. Motion carried.

Adjournment: On a motion from Bauer and seconded by O'Brien the meeting was adjourned at 3:08 p.m. Motion carried.

Respectfully submitted by

Debbie Bouma, Town Clerk

Monthly Financial Report

**Town of Long Lake
Financial Report**

June, 2024

Balance General Fund (Date)	\$	367,754.04	
Deposit	\$	7,304.92	
Interest	\$	1,518.07	
Transferred to Boat Permits	\$	(404.00)	
Transferred from Dog Licenses	\$	-	
Total	\$	376,173.03	
Expenses	\$	(10,370.62)	
Balance Regular Account (date)			\$ 365,802.41

Investments

Money Market Account	\$	236,854.92	
Birchwood 4 Corners	\$	19,094.83	
Interest	\$	3,437.79	
Total			\$ 259,387.54
Recreation Project	\$	30,638.47	
Transfer from Boat Launch	\$	-	
Interest	\$	411.52	
Total			\$ 31,049.99
Building & Equipment(\$Mark	\$	37,371.39	
Interest	\$	154.24	
Total			\$ 37,525.63
Boat Launch Permits	\$	826.20	
Trans from General Fund	\$	404.00	
Total			\$ 1,230.20
Dog License Fees	\$	645.00	
Payment to Washburn Cty	\$	-	
Transferred from General Fu	\$	-	
Total			\$ 645.00
Tax Account	\$	13.77	
Interest	\$	-	
Total			\$ 13.77
Total Investments			\$ 329,852.13

Summary

General fund	\$	365,802.41	
Investments	\$	329,852.13	
Grand Total (date)			\$ 695,654.54

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			375,997.27
Checks and Payments	16	Items	-13,569.67
Deposits and Other Credits	16	Items	7,304.92
Service Charge	0	Items	0.00
Interest Earned	1	Item	1,518.07
Ending Balance of Bank Statement:			371,250.59

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			371,250.59
Checks and Payments	17	Items	-5,448.19
Deposits and Other Credits	2	Items	0.01
Register Balance as of 6/30/2024:			365,802.41
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			365,802.41

Trial Balance

Account	Group	Description	Type	Month 6 DB	Month 6 CR	YTD Debits	YTD Credits
11010	BNK	Checking Account (General Fund)	Asset	2,455.92		695,654.54	
		Count: 1	Asset	2,455.92		695,654.54	
Totals:					2,455.92		695,654.54

Account	Group	Description	Type	Month 6 DB	Month 6 CR	YTD Debits	YTD Credits
21511	UNL	Social Security Taxes Payable	Liability				-830.28
21512	UNL	U.S. Withholding Taxes Payable	Liability			443.24	
21514	UNL	Medicare Taxes Payable	Liability			362.76	
24310	UNL	County Apportionment of Taxes	Liability		-524,097.77		
24330	UNL	Dog License Fees	Liability			168.00	
24610	UNL	Rice Lake schools	Liability		-1,210,119.54		
24611	UNL	Spooner Schools	Liability		-255,361.60		
24630	UNL	Wi VTAE District	Liability		-45,569.03		
26101	UNL	Taxes Collected	Liability	4,096.49			
26101-01	UNL	Real Estate Taxes Collected	Liability	2,185,781.28			
26101-02	UNL	Personal Property Taxes Collected	Liability	2,466.99			
26101-04	UNL	R.E. Tax Overpaid-To Refund	Liability	3.61			
26101-05	UNL	Tax Collected MFL Open	Liability	127.72			
26101-06	UNL	Tax Collected MFL Closed	Liability	29,091.73			
		Count: 14	Liability	2,221,567.82	-2,035,147.94	974.00	-830.28
Totals:					186,419.88		143.72

Account	Group	Description	Type	Month 6 DB	Month 6 CR	YTD Debits	YTD Credits
34300	UNF	Unreserved and Undesignated Fund Balance	Capital				-581,413.02
		Count: 1	Capital				-581,413.02
Totals:							-581,413.02

Account	Group	Description	Type	Month 6 DB	Month 6 CR	YTD Debits	YTD Credits
41111	RAA	Town Prtn Property Taxes	Revenue		-186,419.88		-186,419.88
41113	RAC	Delinquent P.P. Retained	Revenue		-573.42		-1,070.32
41116	RAG	Lottery Tax Collection	Revenue				-4,890.76
43430	RGT	Other State Shared Taxes	Revenue				-28.65
43531	RHW	State Grant-Locl Trns Ai	Revenue				-50,743.04
43620	RJG	In Lieu of Taxes on State Conservation Lands	Revenue				-71.04
43650	RJR	Forest Cropland/Managed Forest Land	Revenue		-1,047.50		-1,047.50
44110	RLD	Liquor and Malt Beverage License	Revenue		-2,595.00		-2,595.00
44111	RLG	Operator Licenses	Revenue				-40.00
44900	RMU	Other Regulatory Permits and Fees	Revenue		-364.00		-780.20
44900-04	RMU	Boat Launch Annual permits	Revenue		-40.00		-361.00
46100	ROG	General Government	Revenue		-185.00		-338.07
48110	SBW	Interest Income	Revenue		-5,521.62		-26,709.72
48900	SEH	Other Misc.Revenues	Revenue		-2,500.00		-3,160.67

Municipality: **Town of Long Lake**
 Fiscal Year: **2024**

Report Date: **7/04/2024**
 Report Time: **3:59 PM**

Sorted By: **Account Number**
 Selection: **Active Accounts Only**

Trial Balance

Fiscal Year: **2024** Month: **6**

Report **61**
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Count: **14**

Revenue	-199,246.42	-278,255.85
Totals:	-199,246.42	-278,255.85

Account	Group	Description	Type	Month 6 DB	Month 6 CR	YTD Debits	YTD Credits
51110	DAE	Board Salaries/FICA	Expense	1,612.46		9,674.76	
51110-02	DAG	Board Expenses	Expense	244.54		287.18	
51110-12	DAE	Plan Commission Expenses	Expense	11.39		815.28	
51110-15	DAE	Board & Commission Dues & Registrations	Expense			65.00	
51300	DAM	Legal	Expense			144.00	
51400	DAR	General Administration	Expense			322.13	
51400-01	DAS	legal ads	Expense			390.42	
51420	DAW	Clerk	Expense	1,358.08		8,148.48	
51420-02	DAZ	Clerk Expenses	Expense	117.80		1,871.76	
51420-04	DBE	Auditor	Expense			1,150.00	
51420-05	DBG	Computer Exp. & ETC.	Expense	199.69		1,041.01	
51430	DBK	Personnel	Expense	915.95		991.04	
51440	DBO	Election Wages	Expense			1,881.05	
51440-02	DBR	Election Expenses	Expense			1,602.82	
51520	DCL	Treasurer	Expense	647.43		3,884.58	
51520-02	DCO	Treasurer Expenses	Expense	678.26		1,185.07	
51530	DCS	Assessment of Property	Expense	708.33		4,250.02	
51610	DDO	Town Hall Maintenance	Expense	74.00		283.20	
51610-02	DDO	Town Hall Expenses	Expense			210.27	
51610-10	DDO	Town Hall Utilities	Expense	141.49		1,405.14	
51910	DDW	Illegal Taxes, Tax Refunds, Uncollectible Taxes	Expense				-194.00
51938	DEN	Other Insurance	Expense			4,595.00	
52200	DFK	Fire Protection	Expense			38,959.46	
52200-01	DFK	FIRE HALL PAYMENT	Expense			39,489.82	
53311-01	DJA	sanding/snow removal	Expense			16,576.25	
53311-02	DJA	grading	Expense			2,475.00	
53311-03	DJA	Brush/mow/tree maint	Expense			4,905.00	
53311-05	DJA	Chip/Crackseal/Patch	Expense	3,300.00		5,710.00	
53311-07	DJA	signs	Expense			655.00	
53311-08	DJA	culverts	Expense	75.00		1,427.50	
53311-09	DJA	Salt/Sand	Expense			4,320.00	
53311-50	DJA	Gravel/load/haul/spread	Expense			2,805.00	
53311-90	DJA	Misc. Maintance	Expense			420.00	
53635	DOI	Recycling	Expense	270.00		1,102.00	
55400-10	DSA	Boat Landings maint	Expense	16.20		1,021.37	

Count: **35**

Expense	10,370.62	164,064.61
Totals:	10,370.62	163,870.61

Trial Balance

Report 61 Totals:

Count:	65
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Totals:	2,234,394.36	-2,234,394.36	860,693.15	-860,693.15
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Differences:				0.00
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Trial Balance Summary

	Month 6 Totals	YTD Totals		Month 6 Totals	YTD Totals
'1' Assets:	2,455.92	695,654.54	'2' Liabilities:	186,419.88	143.72
'5' Expenses:	10,370.62	163,870.61	'3' Capital:		-581,413.02
Assets + Expenses:	12,826.54	859,525.15	'4' Revenues:	-199,246.42	-278,255.85
			Liab + Cap + Rev:	-12,826.54	-859,525.15

Groeschl Forestry Consulting, Inc.

"A Growing Business"

13920W State Road 77
Hayward, WI 54832-6016

Phone (715) 634-6712
Email: groesch@centurytel.net

June 24, 2024

Town Of Long Lake
N1584 County Hwy MD
Sarona, WI 54870

RE: Forest Management on Town Properties

This proposal is in response to a request from Supervisors Jeff Bauer and Terry O'Brien from the Town of Long Lake. Bauer and O'Brien met with Jeff Groeschl and Andy Tuttle of Groeschl Forestry Consulting, Inc. on site to evaluate and discuss potential management of two Town owned properties. This field review/meeting was facilitated by Dennis West.

Background on Groeschl Forestry Consulting, Inc.

Our firm has been in business since 1986 and incorporated since 1995. We currently employ 3 professional foresters, Jeffrey Groeschl, Andrew Tuttle, and Tom Leahy. Our client base is very diverse from Federal Government, State Government, County & Town Government, forest industry, logging industry, and many small private landowners. Our services typically include forest reconnaissance and mapping, timber sale set-up and administration, and forest tax law assistance.

Specifics on the Old Dump Tract

This property is described at the SESE and SESW of Section 24, Range 11 West, Township 37 North. This tract was last harvested around 2003. That harvest was largely an aspen removal. Large portions of the eastern side of the tract were clearcut as they contained a high percentage of aspen. The remainder of the property contained a scattered aspen component that was removed at that time as well. The areas that were clearcut have regenerated well back to a productive and vigorous growing stand of aspen. The remainder of the property contains largely mature red oak with minor amounts of white ash, white oak, red maple and white pine. The red and white oak are mature and beginning to show signs of decline with crown dieback, epicormic sprouting, and general lack of vigor being very prevalent. In addition, the white ash is also showing signs of stress and decline, largely due to last summer's severe drought. Little to no advanced regeneration was noted

Recommended Management

A Seed Tree/Shelterwood regeneration harvest (36 acres) should be considered due to the advanced age of the forest and the current lack of regeneration. The seed tree harvest is designed to establish desirable tree species of oak and white pine suitable to the site capabilities. The understory vegetation will be cut, pulled out, or otherwise destroyed during the logging process to remove low shade and expose as much mineral soil as a seedbed as possible. The desirable seed trees are marked with paint to be retained during the logging

process. Approximately 25 seed trees per acre are selected for retention based on species and crown size/health. Once the stand has fully regenerated itself and an adequate number of established seedlings are present, the remaining seed trees may then be harvested, allowing the young forest to have full sunlight.

Specifics on the Town Hall Tract

This property is described as portions of Govt Lots 1 & 2 of Section 16, Range 11 West, Township 37 North. This tract was harvested in the past approximately 15 years ago. The property contains a mix of northern hardwood species of varying age classes and sizes. There is an age class of mature and slightly declining large oak and sugar maple. The best quality trees are represented by younger 6-12 inch diameter hard maple. Red maple, basswood, white ash and yellow birch are all prevalent within this size class. There is also a carpet of well-established young maple seedlings and saplings in the understory.

Recommended Management

A Single-Tree Selection harvest (12 acres) should be considered to allow this stand continued growth and vigor. This type of management is used to manage northern hardwood forest types. As the name implies, it manages a forest by retaining or removing individual trees to promote increased growth, quality and health of the forest. Individual trees selected for removal are marked with tree marking paint. Trees selected for removal are typically diseased, deformed, defective or suppressed. In addition, mature trees and intermediate trees are removed to provide crown release to the better-quality trees. Small canopy gaps, 40 to 60 feet in diameter, are also created during each harvest to provide for a new generation of seedlings. To achieve all-aged management, there needs to be a correct distribution of age classes within the forest. Overall, this type of harvesting results in 1/3 to 1/4 of the stocking being cut. This provides sustained growth and yield in northern hardwood forests that permit harvests every 10-15 years on a sustained basis.

A Sanitation Harvest (2 acres) may be conducted on the small area between the town hall and boat ramp. This area will be evaluated for high risk, damaged and diseased trees. These trees will be marked for removal if the conditions and physical barriers permit successful felling and removal of the trees.

Proposal

Groeschl Forestry Consulting, Inc. will conduct all timber sale preparation services and all timber sale administration services to accomplish all recommended management. Timber sale preparation includes individual tree marking, timber cruising, mapping, preparation of advertisement documents, timber sale bidding, preparation of a timber sale contract. Timber sale administration includes pre-work meeting, site inspections, volume accounting, and stumpage collection. Overall timber sale administration focuses on successful performance of the contract and its clauses.

Groeschl Forestry Consulting Inc. performs services on a time/materials basis. We charge at the following rates: labor @ \$70/hour; mileage @ \$0.70/mile; tree marking paint @ \$30/gallon.

Invoicing occurs twice during the project, when the sale has been prepared and offered for logger bids and at the end of the timber sale for administration of the timber sale contract.

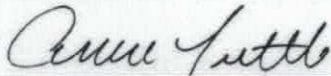
Based on the evaluation of the properties, we anticipate a timber sale as prepared as recommended on the Old Dump Tract may generate approximately \$30,000 of stumpage income to the Town. The costs for us to handle the project from start to finish will be capped at a cost not to exceed \$5500. The Town Hall Tract would generate proximately \$8,000 in stumpage income to the Town. The costs for us to handle the project from start to finish would be capped at a cost not to exceed \$4500. The Town Hall Tract has some potential difficulties in timber sale design as well as property line location that dictate a higher cost estimate. These income estimates will be adjusted as the scope of the project is refined and approved by the Town.

Retention of Services

The Town may retain our services through signature of this proposal. A signed copy will be returned to Groeschl Forestry with the original retained by the Town of Long Lake.

Town of Long Lake, Chair

Date



Andrew Tuttle, Forester

06/24/2024

Date

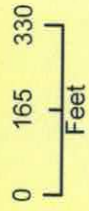
PROPOSED HARVEST MAP



Town of
Long Lake
Old Dump Tract

Township 37 N, Range 11W,
Section 24 SESE & SWSE
Washburn County, Wisconsin

- Seed Tree/Shelterwood
- Selection Harvest
- Sanitation
- No Cut



Mapped By: Andy Tuttle
06/18/2024



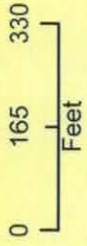
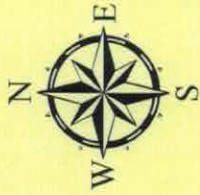
The location of the illustrated property lines are approximations derived from existing survey monumentation and documentation. It is only intended for resource management. This does not represent a survey nor is it intended to replace such.

PROPOSED HARVEST MAP



Town of
Long Lake
Town Hall Tract
Township 37 N, Range 11W,
Section 16 GL 1 & 2
Washburn County, Wisconsin

- Seed Tree/Shelterwood
- Selection Harvest
- Sanitation
- No Cut



Mapped By: Andy Tuttle
06/18/2024



The location of the illustrated property lines are approximations derived from existing survey monumentation and documentation. It is only intended for resource management. This does not represent a survey nor is it intended to replace such.