

TOWN OF LONG LAKE, WASHBURN COUNTY

MONTHLY BOARD MEETING

Tuesday, March 11, 2025, at 6:00 p.m.

Town Hall

N1584 County Highway MD, Sarona, WI

AGENDA

Call to Order by Bob Moullette, Chairman
Pledge of Allegiance, Verification of Notices, Roll Call

1. Approval of Minutes from February 11, 2025, Regular Board Meeting.
2. Financial Report
3. Public Comment
4. Approve Contract provide by Park Falls Hardwood (Groeschl Forestry Consulting, Inc managing project) Pay-as-Cut timber sale project on Town Property
5. Consider/Approval Julia Mattmiller to Rezone 5 acres in Tax ID # 36717, which is 32.96 acres, zoned forestry, PT NE NE & PT NE NW, in Section 09, Township 37, Range11W. (publish dates 3/05 and 3/12, Public Hearing 3/25/25, County Board Hearing 4/15/25)
6. Consider/Approval Robert Allard to Rezone 5 acres in Tax ID # 17798, which is 40 acres, zoned agricultural, NW NE, in Section 09, Township 37, Range11W. To rezone 5 acres to Residential Agriculture (publish dates 3/05 and 3/12, Public Hearing 3/25/25, County Board Hearing 4/15/25)
7. Approve Independent Contactors Agreement with Mike Houser.
8. Approve Equipment Lease Agreement Mike Houser.
9. Set Date for Municipal Clean Up Days.
10. Set Date for Open Book and Board of Review.
11. Discussion on town internet/Facebook use.
12. Discussion/Consider/Approval of funding for sending out Comprehensive Plan Survey to Residents and/or Landowners in Town of Long Lake.
13. Discuss/Update/Action Road Projects
 - a. Open Bids for Laundromat Road Pulverizing and Adding Gravel
 - b. Update on Elver's Rd
14. Public Comment on Agenda Items Only
15. Reports of Town Officers
 1. Debbie
 2. Brenda
 3. Jeff
 4. Terry
 5. Bob
16. Correspondence
17. Approve Vouchers for Payment
18. Adjournment

Posted 3.7.25

The Town requests any persons wishing to attend this meeting who, because of disability, requires special accommodations to contact the Town Clerk at (612) 308-0607, 24-hour prior to the meeting.

**TOWN OF LONG LAKE
BOARD MEETING MINUTES**

February 11, 2025

Town Hall

The regular monthly Town Board meeting was called to order at 6:00 pm by Chairman Bob Moullette. Supervisor I, Jeff Bauer, and Supervisor II, Terry O'Brien, were present, along with Clerk Debbie Bouma. Treasurer Brenda Derausseau was absent due to illness. The Pledge of Allegiance was recited. The Clerk confirmed the verification of notices.

Approval of Minutes from January 14, 2025, Regular Board Meeting and January 21, 2025 Caucus: Motion by O'Brien and seconded by Bauer to approve January 14, 2025, Regular Board Meeting minutes as presented. 3- Ayes. Motion carried. Motion by O'Brien and seconded by Moullette to approve January 21, 2025, Caucus Meeting minutes as presented. Bauer abstained as he did not attend the meeting, 2- Ayes. Motion carried.

Approval of Financial Report: Motion by Bauer and seconded by O'Brien to accept the Treasurer's Financial Report as presented. 3-Ayes. Motion carried.

Groeschl Forestry Consulting, Inc. update on the timber sale project on Town Property: Jeff and Andy from Groeschl Forestry explained the bids and the process for the timber sales, which would take place in the fall of 2025 and winter of 2025.

Consider/Approval Indianhead Scout Camp, Inc. to Rezone 1.8 acres in Tax ID # 169944-51. 38 acres, zoned forestry, GOV LOT 1 in Section 12, Township 37, Range11W, to rezone 1.18 to Residential Recreation 1 (publish dates 2/05 and 2/12, Public Hearing 2/25/25): Motion by Moullette and seconded by Bauer to approve Indianhead Scout Camp, Inc. to rezone 1.8 acres in Tax ID # 169944-51. 38 acres, zoned forestry, GOV LOT 1 in Section 12, Township 37, Range11W, to rezone 1.18 to Residential Recreation 1 as presented. 3-Ayes. Motion carried.

Consider/Approval Hunt Hill's request for a Temporary "Class B" License for Ladies Night Out, September 11, 2025: Motion by O'Brien and seconded by Bauer to approve Hunt Hill's request for a Temporary "Class B" License for Ladies Night Out, September 11, 2025, as present. 3-Ayes. Motion carried.

Consider/Approval Hunt Hill's request for a Temporary Class "B" License for Jazz Night Americana w. Balderdash, August 15, 2025: Motion by O'Brien and seconded by Bauer to approve Hunt Hill's request for a Temporary "Class B" License for Jazz Night Americana w. Balderdash, August 15, 2025, as present. 3-Ayes. Motion carried.

Consider/Approval Hunt Hill's request for a Temporary Class "B"/ "Class B" License for Pints on the Prairie, August 16, 2025: Motion by O'Brien and seconded by Bauer to approve Hunt Hill's request for a Temporary Class "B"/ "Class B" License for Pints on the Prairie, August 16, 2025, as presented. 3-Ayes. Motion carried.

Consider/Approval Long Lake Chamber request for a Temporary Class "B" License for N.W.I.R.C. Races, February 15, 2025: Motion by O'Brien and seconded by Bauer to approve Long Lake Chamber request for a Temporary Class "B" License for N.W.I.R.C. Races, February 15, 2025, as presented. 3-Ayes. Motion carried.

Approve Resolution No. 2025-1 Disaster Proclamation- Elvers Road: Motion by O'Brien and seconded by Bauer to approve Resolution No. 2025-1 Disaster Proclamation- Elvers Road that was signed on February 7, 2025, by Chairman Moullette at the time of the Elvers Road washout as present. 3-Ayes. Motion carried.

At this time, Todd Widdes of Todd's Ready Mixed offered to donate the Rip Rap for the spring repair project for Elvers Road.

Thanks to all those involved in the Elvers Road repair, as it was a real team effort. L and L Excavating, Todd' Ready Mix, Washburn County Highway Department, DNR, Washburn County Emergency Management, and Mike Houser.

Discussion/Consider/Action on the Washburn County Zoning Committee's approval of the Scott Frolik /Milestone Materials Conditional Use Permit application: Bauer stated, "Based on the facts and information provided to and reviewed by the Town Plan Commission and this Town Board, which findings and determination were to deny the development and approval of a non-metallic mine at the property at 239 Lakken Road here in the Town, and that are part of this resolution, and due to the County Zoning Committee's approval of the Conditional Use Permit allowing for a non-metallic mine at Lakken Road property contrary to the Town's finds and determinations, I, Jeff Bauer, move that the Town of Long Lake join -without monetary contribution—in filing and pursuing an appeal of the grant of the CUP to the Washburn County Board of Adjustment seeking to reverse the Washburn County Zoning Committee decision of January 28, 2025, which approved the Milestone Materials Conditional Use Permit application for the property at 239 Lakken Road in Long Lake Township, or, in the alternative, support any such appeal should the Town be legally or otherwise unable to pursue the appeal as on its own accord." O'Brien seconded the motion. 2-Ayes, 1 Nay. Motion carried.

Discussion/Consider/Approval of funding for sending out Comprehensive Plan Survey to Residents and/or Landowners in the Town of Long Lake: Motion by O'Brien and seconded by Bauer to approve funding for sending out Comprehensive Plan Survey to Residents and/or Landowners in the Town of Long Lake not to exceed \$6000 with volunteers being used to stuff and collate the mailing to reduce the cost. 3-Ayes. Motion carried.

Sunset Bar Closing in violation of Ordinance #2019-2 Business License Continuation Ordinance: The Board discussed that Sunset Bar has been closed since October 2024.

Public Comment: Public Comments were held.

Discuss/Action Road Projects: The Elvers Road washout was discussed. The Clerk stated that the Disaster Aid funding would be sent in now that the resolution was approved and that an email just came stating that the town would be eligible for Disaster Damage Aid funds.

The Laundromat Road Project will be published for bid in the Spooner paper on 2/12/25 and 2/19/25. Bids will be opened at the March 11, 2025, meeting.

Public Comment on Agenda Items Only: Public comments on agenda items were held.

Reports of Town Officers

Debbie – A February 18th, 2025, Spring Primary Election will be held this year.

Brenda – Wrapping up taxes.

Jeff – none

Terry, Thanks to all those involved in Elvers Road. I want to be sure the board acknowledges all the work the Town Clerk has done in the last five days to ensure the town's Disaster Aid funding.

Bob – Attended BFCES meeting. Starting January 2025, these BFCES meetings will be held on every other monthly basis.

Correspondence: The correspondence was on the table for the Board members to review and will be kept with the Clerk's meeting records.

Approve Vouchers for Payment: O'Brien motioned, seconded by Bauer, to pay vouchers # 6443-6463 and the EFT. 3-Ayes. Motion carried.

Adjournment: Motion from O'Brien and seconded by Bauer, the meeting was adjourned at 8:04 pm. 3-Ayes. Motion carried.

Respectfully submitted by

Debbie Bouma, Town Clerk

Monthly Financial Report

**Town of Long Lake
Financial Report**

February, 2025

Balance General Fund (Date)	\$	360,912.41	
Deposit	\$	194,398.93	
Interest	\$	5,122.75	
From Money Market Acct	\$	19,094.83	
From Tax Account	\$	191,579.21	
Transfer to Boat Permits	\$	(10.00)	
Transferred to Tax Account	\$	(165,901.68)	
Transferred to Dog Licenses	\$	(235.00)	
Total	\$	604,961.45	
NSF Funds	\$	(15.00)	
Expenses	\$	(71,541.89)	
Balance Regular Account (date)	\$		\$ 533,404.56

Investments

Money Market Account	\$	247,234.73	
Birchwood 4 Corners	\$	19,094.83	
Transfer to General Fund	\$	(19,094.83)	
Interest	\$	-	
Total			\$ 247,234.73
Recreation Project	\$	34,413.40	
Interest	\$	-	
Total			\$ 34,413.40
Building & Equipment(\$Mark	\$	31,733.61	
Interest	\$	112.22	
Total			\$ 31,845.83
Boat Launch Permits	\$	-	
Trans to Recreation Project	\$	10.00	
Total			\$ 10.00
Dog License Fees	\$	595.00	
Transferred from General Fu	\$	235.00	
Total			\$ 830.00
Tax Account	\$	1,390,725.21	
Real Estate	\$	165,313.22	
MFL-Open	\$	76.00	
MFL-Closed	\$	512.46	
Februrary Settlement	\$	(1,365,033.91)	
Town of Long Lake Settleme	\$	(191,579.21)	
Total			\$ 13.77
Total Investments			\$ 314,347.73

Summary

General fund	\$	533,404.56	
Investments	\$	314,347.73	
Grand Total (date)	\$		\$ 847,752.29

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			367,925.03
Checks and Payments	32	Items	-1,609,236.76
Deposits and Other Credits	16	Items	1,770,106.88
Service Charge	0	Items	0.00
Interest Earned	1	Item	5,122.75
Ending Balance of Bank Statement:			533,917.90

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			533,917.90
Checks and Payments	3	Items	-513.34
Deposits and Other Credits	0	Items	0.00
Register Balance as of 2/28/2025:			533,404.56
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			533,404.56

Uncleared Transaction Detail up to 2/28/2025

Date	Num	Payee	Memo	Category	Clr	Amount
Uncleared Checks and Payments						
9/15/2021	EFT	United States Treasury		General Gov.:FICA		-468.34
7/13/2022	5834	Eric Anderson		General Gov.:Salary		-25.00
8/19/2022	5872	Herb Smith	#4338/annual	Levies-Coll.:Overpaym...		-20.00
Total Uncleared Checks and Payments				3 Items		-513.34
Uncleared Deposits and Other Credits						
Total Uncleared Deposits and Other Credits				0 Items		0.00
Total Uncleared Transactions				3 Items		-513.34

Trial Balance

Account	Group	Description	Type	Month 2 DB	Month 2 CR	YTD Debits	YTD Credits
11010	BNK	Checking Account (General Fund)	Asset		-1,236,956.90	847,752.29	
		Count: 1	Asset		-1,236,956.90	847,752.29	
Totals:					-1,236,956.90		847,752.29

Account	Group	Description	Type	Month 2 DB	Month 2 CR	YTD Debits	YTD Credits
21511	UNL	Social Security Taxes Payable	Liability				-830.28
21512	UNL	U.S. Withholding Taxes Payable	Liability			443.24	
21514	UNL	Medicare Taxes Payable	Liability			362.76	
24310	UNL	County Apportionment of Taxes	Liability	348,157.47		531,788.68	
24330	UNL	Dog License Fees	Liability		-235.00	83.00	
24610	UNL	Rice Lake schools	Liability	820,861.58		1,262,683.53	
24611	UNL	Spooner Schools	Liability	165,200.45		254,123.06	
24630	UNL	Wi VTAE District	Liability	30,860.39		47,469.31	
26101	UNL	Taxes Collected	Liability		-111,800.51		-365,924.92
26101-01	UNL	Real Estate Taxes Collected	Liability		-53,512.71		-1,890,389.11
26101-03	UNL	R.E. Tax Overpaid-No Refund	Liability				-0.01
26101-04	UNL	R.E. Tax Overpaid-To Refund	Liability	1,075.59			-0.02
26101-05	UNL	Tax Collected MFL Open	Liability		-76.00		-168.68
26101-06	UNL	Tax Collected MFL Closed	Liability		-512.46		-31,115.10
		Count: 14	Liability	1,366,155.48	-166,136.68	2,096,953.58	-2,288,428.12
Totals:					1,200,018.80		-191,474.54

Account	Group	Description	Type	Month 2 DB	Month 2 CR	YTD Debits	YTD Credits
34300	UNF	Unreserved and Undesignated Fund Balance	Capital				-735,359.33
		Count: 1	Capital				-735,359.33
Totals:							-735,359.33

Account	Group	Description	Type	Month 2 DB	Month 2 CR	YTD Debits	YTD Credits
43531	RHW	State Grant-Locl Trns Ai	Revenue		-25,371.52		-25,371.52
43620	RJG	In Lieu of Taxes on State Conservation Lands	Revenue		-50.68		-50.68
44110	RLD	Liquor and Malt Beverage License	Revenue		-40.00		-40.00
44900	RMU	Other Regulatory Permits and Fees	Revenue	170.00		170.00	
44900-04	RMU	Boat Launch Annual permits	Revenue		-10.00		-10.00
48110	SBW	Interest Income	Revenue		-5,219.97		-10,433.45
48900	SEH	Other Misc.Revenues	Revenue		-2,760.00		-2,760.00
		Count: 7	Revenue	170.00	-33,452.17	170.00	-38,665.65
Totals:					-33,282.17		-38,495.65

Account	Group	Description	Type	Month 2 DB	Month 2 CR	YTD Debits	YTD Credits
51110	DAE	Board Salaries/FICA	Expense	1,612.46		3,224.92	
51110-02	DAG	Board Expenses	Expense	51.72		83.66	

Sorted By: **Account Number**
 Selection: **Active Accounts Only**

Trial Balance

Fiscal Year: **2025** Month: **2**

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51110-12	DAE	Plan Commission Expenses	Expense	32.90		88.64
51110-15	DAE	Board & Commission Dues & Registrations	Expense			65.00
51300	DAM	Legal	Expense	355.50		355.50
51420	DAW	Clerk	Expense	1,358.08		2,716.16
51420-02	DAZ	Clerk Expenses	Expense	128.12		304.36
51420-05	DBG	Computer Exp. & ETC.	Expense	127.57		971.37
51440-02	DBR	Election Expenses	Expense	128.60		140.50
51520	DCL	Treasurer	Expense	733.83		1,381.26
51520-02	DCO	Treasurer Expenses	Expense			236.42
51530	DCS	Assessment of Property	Expense	716.67		1,433.30
51610	DDO	Town Hall Maintenance	Expense			193.80
51610-10	DDO	Town Hall Utilities	Expense	218.40		405.34
51938	DEN	Other Insurance	Expense			3,696.00
52200	DFK	Fire Protection	Expense			20,974.28
52200-01	DFK	FIRE HALL PAYMENT	Expense	58,584.65		58,584.65
53311-01	DJA	sanding/snow removal	Expense	3,140.00		8,575.00
53311-02	DJA	grading	Expense			1,485.00
53311-07	DJA	signs	Expense			150.00
53311-09	DJA	Salt/Sand	Expense	2,916.00		6,516.00
53311-90	DJA	Misc. Maintance	Expense			5,451.60
53635	DOI	Recycling	Expense			410.00
55400-10	DSA	Boat Landings maint	Expense	115.77		134.47
			Expense	70,220.27		117,577.23

Count: 24

Totals:	70,220.27		117,577.23
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Report 61 Totals:

Count: 47

Totals:	1,436,545.75	-1,436,545.75	3,062,453.10	-3,062,453.10
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Differences:				0.00
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Trial Balance Summary

	Month 2 Totals	YTD Totals		Month 2 Totals	YTD Totals
'1' Assets:	-1,236,956.90	847,752.29	'2' Liabilities:	1,200,018.80	-191,474.54
'5' Expenses:	70,220.27	117,577.23	'3' Capital:		-735,359.33
Assets + Expenses:	-1,166,736.63	965,329.52	'4' Revenues:	-33,282.17	-38,495.65
			Liab + Cap + Rev:	1,166,736.63	-965,329.52

Washburn County Zoning Application for Rezoning

PLEASE NOTE: You must contact your Town Clerk and attend your local Town meeting to present your proposed plans to the Town Board prior to the County Zoning Committee Public Hearing. Failure to do so could result in delay or denial of your request. The Zoning Committee will request input from the Town. **The Town will not schedule you for their meeting until they have received your paperwork from the Zoning Office. When you contact the Town, verify that your paperwork has been received.**

Date of application 1-8-2025 Non-refundable Fee to: **Washburn County Zoning \$300.00**
Mail to: **PO Box 506, Shell Lake WI 54871.**

Property owner Julia Mattmiller Phone # (715) 296-4290

Address: N2034 Burma Rd, Susana, WI, 54870

Property description: PT NW/4 + PT NE/4 Section 09, Twsp. 37 R. 11 W
Town of Long Lake Site Address: N2034 Burma Rd, Susana WI 54870
Lot size 32.96 Tax ID# 36717 Current zoning district Forestry
Request change to RES. AG. # of acres to be rezoned: 5

Present improvements: Dwelling & a shed

Proposed improvements: NONE

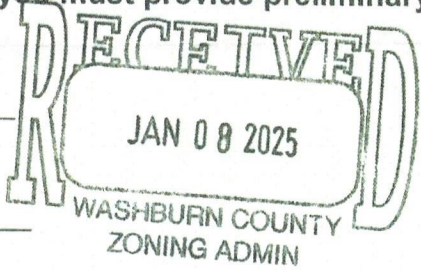
Characteristics of surrounding area: Wooded

Reason for rezoning: Mother Julia passed away 8-25, splitting up property between children.

Please Note: If you are dividing land, you must provide preliminary drawings showing proposed locations of lots.

Jed Mattmiller
(Applicant or representative print name)

[Signature]
(Applicant or representative signature)



January 8th 2025
Date signed

(Mailing address if different than above)

Dates published 3/5 & 3/12 Office use
Co. board date 4-15-2025 Hearing date March 25, 2025

NE

1746.28

9

429.03

Tax ID: 36747

1317.98

397.86 ft

02034

Area: 5.06 acres

554.18 ft

554.18 ft

BURMA

397.86 ft

02049



Washburn County Zoning Application for Rezoning

PLEASE NOTE: You must contact your Town Clerk and attend your local Town meeting to present your proposed plans to the Town Board prior to the County Zoning Committee Public Hearing. Failure to do so could result in delay or denial of your request. The Zoning Committee will request input from the Town. **The Town will not schedule you for their meeting until they have received your paperwork from the Zoning Office. When you contact the Town, verify that your paperwork has been received.**

Date of application 1.30.25 Non-refundable Fee to: **Washburn County Zoning \$300.00**
Mail to: **PO Box 506, Shell Lake WI 54871.**

Property owner Robert Allard Phone # () 715.205.1121

Address: W 3803 Church Rd SARONA, WI 54870

Property description: <u>NW NE</u>	Section <u>33</u> , Twsp. <u>37</u> R. <u>11</u>
Town of <u>Long Lake</u>	Site Address: <u>W3803 Church Rd</u>
Lot size <u>40</u>	Tax ID# <u>17798</u> Current zoning district <u>AG</u>
Request change to <u>5</u>	# of acres to be rezoned: <u>Res. Ag</u>

Present improvements: House Garage

Proposed improvements: NONE

Characteristics of surrounding area: Home And garage in a wooded SURROUNDING

Reason for rezoning: Sell The House

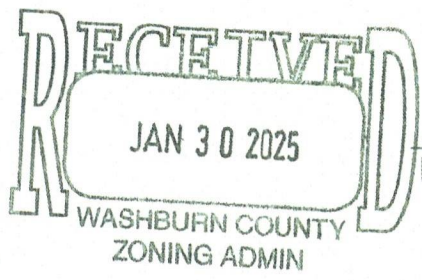
Please Note: If you are dividing land, you must provide preliminary drawings showing proposed locations of lots.

Robert Allard
(Applicant or representative print name)

[Signature]
(Applicant or representative signature)

W 3884 LAUNDROMAT Rd

SARONA WI 54870
(Mailing address if different than above)



1.30.25
Date signed

Dates published 3/5 & 3/12 Office use
 Co. board date April 15, 2025 Hearing date March, 25, 2025
 Application amended 062221

