

**TOWN OF LONG LAKE, WASHBURN COUNTY  
MONTHLY BOARD MEETING**

Tuesday, March 10, 2026, at 6:00 p.m.

**Town Hall**

**N1584 County Highway MD, Sarona, WI**

AGENDA

Call to Order by Chairman, Terry O'Brien  
Pledge of Allegiance, Verification of Notices, Roll Call

1. Approval of the Minutes of February 10, 2026, Regular Board Meeting.
2. Financial Report
3. Public Comment (Each person may speak once and is limited to three minutes. Public input will not exceed one-half hour.)
4. Update from County Supervisor Joe Hoy
5. Approve the Clerk to attend the Wisconsin Municipal Clerks Association Meeting in Eau Claire, April 15<sup>th</sup> and 16<sup>th</sup>, 2026.
6. Set Date for Open Book and Board of Review.
7. Set Date for Municipal Clean Up Days.
8. Discuss/Update/Action Road Projects
  - a) Update current road projects
9. Reports of Town Officers
  - a) Debbie
  - b) Brenda
  - c) Joel
  - d) Diane
  - e) Terry
10. Correspondence
11. Approve Vouchers for Payment
12. Adjournment

Posted 3/6/26

The Town requests that any persons wishing to attend this meeting who, because of disability, require special accommodations contact the Town Clerk at (612) 308-0607 at least 24 hours prior to the meeting.

**TOWN OF LONG LAKE  
BOARD MEETING MINUTES**

**February 10, 2026**

**Town Hall**

Chairman Terry O'Brien called the regular monthly Town Board meeting to order at 6:00 p.m. Supervisor I, Joel Faschingbauer, and Supervisor II, Diane Allard, were present, along with Clerk Debbie Bouma and Treasurer Brenda Derousseau. The Pledge of Allegiance was recited, and the Clerk confirmed the verification of notices.

**Approval of January 13, 2026, Regular Board Meeting Minutes:** A motion by Allard, seconded by Faschingbauer, to approve the minutes from January 13, 2026, Regular Board Meeting as presented. 3- Ayes. Motion carried.

**Approval of Financial Report:** A motion by Faschingbauer, seconded by O'Brien, to accept the Treasurer's Financial Report as presented. 3-Ayes. Motion carried.

**Public Comment:** none

**Update from County Supervisor Joe Hoy:** Dennis Stuart has been appointed to the Zoning Administrator role and will begin transitioning into it slowly. The County Board meeting on February 24, 2026, at 6 pm will discuss the purchase of land for future use, not necessarily for the new jail.

**Approve the Clerk to attend the Wisconsin Towns Association Meeting (which includes the required yearly training for Board of Review that is required by State law for at least one BOR Member to be certified annually) on Saturday March 7, 2026, in Eau Claire:** A motion by Allard, seconded by O'Brien to approve the Clerk to attend the Wisconsin Towns Association Meeting which includes the required yearly training for Board of Review on Saturday March 7, 2026, in Eau Claire. 3-Ayes. Motion carried.

**Discuss/Update/Action Road Projects:**

- a) **Update current road projects:** Discussion on the paving of Laundromat Road was held, which is planned for May, weather permitting. A motion by O'Brien, seconded by Allard, to accept the estimate from Washburn County for 2 inches of pavement and reshaping, with any needed gravel coming from the Town's own gravel pit, for the estimated cost of \$307,112.28. 3-Ayes. Motion carried.

Discussion was held on the repairs needed to the bridge from the report date, 9/16/2024. A motion by Faschingbauer, seconded by Allard, to have Washburn County complete the recommendation of the inspection, and have Ullom Excavating complete the brush removal as recommended, with the estimated cost to be less than \$5000 for both services. 3-Ayes. Motion carried.

**Reports of Town Officers**

**Debbie** – Attend the WTA quarterly meeting in Shell Lake. Also, have begun work on the State's towns' tax-exempt properties inventory for 2026, which is currently about 115 properties. The Insurance audit is completed. And the Treasurer and I will begin the paperwork for the auditor to complete the town's yearly financial reports.

**Brenda** – Tax collection is completed.

**Joel** – none

**Diane** – none

**Terry** – Thanks to Dennis, Debbie, and Mike for working with Kenway to repair the frozen sewer lines at Town Hall.

**Correspondence:** The correspondence was on the table for the Board members to review and will be kept with the Clerk's meeting records.

**Approve Vouchers for Payment:** A motion from O'Brien, seconded by Fashingbauer, to pay vouchers #6662-6684 and the EFT. 3-Ayes. Motion carried.

**Adjournment:** Motion from Faschingbauer, seconded by O'Brien, was made to adjourn the meeting at 6:26 pm. 3-Ayes. Motion carried.

Respectfully submitted by

Debbie Bouma, Town Clerk

Monthly Financial Report

**Town of Long Lake  
Financial Report**

February, 2026

Balance General Fund (Date)	\$	503,789.30	
Deposit	\$	218,172.66	
Interest	\$	4,929.90	
Transfer to Tax Account	\$	(217,954.16)	
Transfer to Dog License	\$	(145.00)	
Total	\$	508,792.70	
Expenses	\$	(69,258.77)	
Balance Regular Account (date)			\$ 439,533.93

**Investments**

Money Market Account	\$	258,347.52	
Interest	\$	-	
Total			\$ 258,347.52
Recreation Project	\$	36,292.51	
Interest	\$	-	
Total			\$ 36,292.51
Building & Equipment(\$Mark	\$	32,590.35	
Interest	\$	92.50	
Total			\$ 32,682.85
Boat Launch Permits	\$	30.00	
Trans from General Fund	\$	-	
Total			\$ 30.00
Dog License Fees	\$	560.00	
Paid County Clerk	\$	(100.00)	
Transferred from General Fu	\$	145.00	
Total			\$ 605.00
Tax Account	\$	1,634,767.96	
Real Estate	\$	216,739.44	
MLF-Closed	\$	702.26	
MLF-Open	\$	512.46	
January Settlement	\$	(1,612,741.35)	
Interest	\$	-	
			\$ 239,980.77
Total Investments			\$ 567,938.65

**Summary**

General fund	\$	439,533.93	
Investments	\$	567,938.65	
Grand Total (date)			\$ 1,007,472.58

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			505,187.79
Checks and Payments	30	Items	-1,901,455.77
Deposits and Other Credits	5	Items	1,830,914.01
Service Charge	0	Items	0.00
Interest Earned	1	Item	4,929.90
Ending Balance of Bank Statement:			439,575.93

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			439,575.93
Checks and Payments	2	Items	-42.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 2/27/2026:			439,533.93
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			439,533.93

Uncleared Transaction Detail up to 2/27/2026

Date	Num	Payee	Memo	Category	Clr	Amount
Uncleared Checks and Payments						
2/11/2026	6670	Dettmers Living Cabin Trust		Taxes:Gen. Prop. Tax ...		-9.00
2/11/2026	6678	Bryan Vick		Taxes:Gen. Prop. Tax ...		-33.00
Total Uncleared Checks and Payments				2 Items		-42.00
Uncleared Deposits and Other Credits						
Total Uncleared Deposits and Other Credits				0 Items		0.00
Total Uncleared Transactions				2 Items		-42.00

# Trial Balance

Account	Group	Description	Type	Month 2 DB	Month 2 CR	YTD Debits	YTD Credits
11010	BNK	Checking Account (General Fund)	Asset		-1,458,863.06	1,007,472.58	
		Count: 1	Asset		-1,458,863.06	1,007,472.58	
Totals:					-1,458,863.06		1,007,472.58

Account	Group	Description	Type	Month 2 DB	Month 2 CR	YTD Debits	YTD Credits
21511	UNL	Social Security Taxes Payable	Liability				-835.48
21512	UNL	U.S. Withholding Taxes Payable	Liability			1,309.02	
21514	UNL	Medicare Taxes Payable	Liability			331.40	
24310	UNL	County Apportionment of Taxes	Liability	392,928.74		558,055.07	
24330	UNL	Dog License Fees	Liability		-45.00		-217.00
24610	UNL	Rice Lake schools	Liability	997,195.50		1,423,673.48	
24611	UNL	Spooner Schools	Liability	185,833.69		265,314.57	
24630	UNL	Wi VTAE District	Liability	36,835.07		52,588.74	
26101	UNL	Taxes Collected	Liability				-589,950.93
26101-01	UNL	Real Estate Taxes Collected	Liability		-216,739.44		-1,915,329.57
26101-04	UNL	R.E. Tax Overpaid-To Refund	Liability	228.59			
26101-05	UNL	Tax Collected MFL Open	Liability				-28.08
26101-06	UNL	Tax Collected MFL Closed	Liability		-1,214.72		-34,211.63
		Count: 13	Liability	1,613,021.59	-217,999.16	2,301,272.28	-2,540,572.69
Totals:					1,395,022.43		-239,300.41

Account	Group	Description	Type	Month 2 DB	Month 2 CR	YTD Debits	YTD Credits
34300	UNF	Unreserved and Undesignated Fund Balance	Capital				-847,299.52
		Count: 1	Capital				-847,299.52
Totals:							-847,299.52

Account	Group	Description	Type	Month 2 DB	Month 2 CR	YTD Debits	YTD Credits
43531	RHW	State Grant-Local Trns Ai	Revenue				-27,190.40
43620	RJG	In Lieu of Taxes on State Conservation Lands	Revenue		-57.73		-57.73
43650	RJR	Forest Cropland/Managed Forest Land	Revenue	209.50		209.50	
44110	RLD	Liquor and Malt Beverage License	Revenue				-125.00
44111	RLG	Operator Licenses	Revenue				-20.00
44900	RMU	Other Regulatory Permits and Fees	Revenue	185.00		185.00	
44900-04	RMU	Boat Launch Annual permits	Revenue				-30.00
46100	ROG	General Government	Revenue				-14,368.67
48110	SBW	Interest Income	Revenue		-5,049.40		-10,432.63
		Count: 9	Revenue	394.50	-5,107.13	394.50	-52,224.43
Totals:					-4,712.63		-51,829.93

Account	Group	Description	Type	Month 2 DB	Month 2 CR	YTD Debits	YTD Credits
51110	DAE	Board Salaries/FICA	Expense	1,612.46		3,224.92	

# Trial Balance

51110-02	DAG	Board Expenses	Expense	90.08		190.31
51110-10	DAE	Plan Commission Salaries/FICA	Expense	26.91		53.82
51110-12	DAE	Plan Commission Expenses	Expense	12.33		36.98
51110-15	DAE	Board & Commission Dues & Registrations	Expense	206.65		206.65
51300	DAM	Legal	Expense			369.00
51400	DAR	General Administration	Expense			189.75
51420	DAW	Clerk	Expense	1,573.38		3,146.76
51420-02	DAZ	Clerk Expenses	Expense	234.28		358.94
51420-05	DBG	Computer Exp. & ETC.	Expense	160.22		183.30
51440-02	DBR	Election Expenses	Expense	550.00		550.00
51520	DCL	Treasurer	Expense	716.33		1,432.66
51520-02	DCO	Treasurer Expenses	Expense	147.12		748.87
51530	DCS	Assessment of Property	Expense	725.00		1,450.00
51610	DDO	Town Hall Maintenance	Expense	37.00		74.00
51610-10	DDO	Town Hall Utilities	Expense	82.82		335.03
51938	DEN	Other Insurance	Expense			4,895.00
52200	DFK	Fire Protection	Expense			21,689.61
52200-01	DFK	FIRE HALL PAYMENT	Expense	39,489.82		39,489.82
53311-01	DJA	sanding/snow removal	Expense	22,872.50		49,629.50
53311-02	DJA	grading	Expense			1,113.75
53311-07	DJA	signs	Expense			371.03
53635	DOI	Recycling	Expense			885.00
55400-10	DSA	Boat Landings maint	Expense	16.36		332.58

Count: 24

Expense	68,553.26		130,957.28
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Totals:	68,553.26		130,957.28
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**Report 61 Totals:**

Count: 48

Totals:	1,681,969.35	-1,681,969.35	3,440,096.64	-3,440,096.64
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Differences:				0.00
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### Trial Balance Summary

	Month 2 Totals	YTD Totals		Month 2 Totals	YTD Totals
'1' Assets:	-1,458,863.06	1,007,472.58	'2' Liabilities:	1,395,022.43	-239,300.41
'5' Expenses:	68,553.26	130,957.28	'3' Capital:		-847,299.52
Assets + Expenses:	-1,390,309.80	1,138,429.86	'4' Revenues:	-4,712.63	-51,829.93
			Liab + Cap + Rev:	1,390,309.80	-1,138,429.86