

**TOWN OF LONG LAKE, WASHBURN COUNTY
MONTHLY BOARD MEETING**

Tuesday, January 9, 2024, at 6:00 p.m.

Town Hall

N1584 County Highway MD, Sarona, WI

AGENDA

Call to Order by Bob Moullette, Chairman
Pledge of Allegiance, Verification of Notices, Roll Call

1. Approval of Minutes from December 12, 2023, Regular Board Meeting, December 13, 2023, Special Board Meeting, December 15, 2023, Special Board Meeting, and December 29, 2023, Special Board Meeting
2. Financial Report
3. Public Comment
4. Approve Agreement Between Recycling Control Commission and Town of Long Lake to extend hours of service at recycling site.
5. Consider/Approval Olson Power and Equipment's Conditional Use Permit for Tax ID #17769 (TBD)- 20.163 acres, PT S1/2 SW FRL1/4, in section 31-37-11 (publish dates 1/3/24, 1/10/24, county hearing 1/23/24)
6. Consider/Approval Wurzer Lincolnwood, LLC, Trade Name, Lincolnwood Resort and Bar, Jessica Meyers, agent, request for a Class "B"/ "Class B" License at N1075 Eastside Rd, Birchwood, WI
7. Discuss/Action Alley Abandonment of the unpaved alley located on a parcel of land known as N1532 County Highway MD, Sarona, Washburn County, Wisconsin and lying between part of Lot A and Lots 25, 26 and Alvern Lakeview Avenue.
8. Discuss/Action Building Inspector
9. Planning Commission Appointments
10. Discussion/ Action Town Hall Ramp and Railing
11. Discussion on Encroachment of Town Hall Property by BMR Holdings LLC
12. Discuss/Action Road Projects
13. Discuss/Set Date for Town Board Meetings
14. Public Comment on Agenda Items Only
15. Reports of Town Officers
 - Debbie
 - Brenda
 - Jeff
 - Terry
 - Bob
16. Correspondence
17. Approve Vouchers for Payment
18. Adjournment

**TOWN OF LONG LAKE
BOARD MEETING MINUTES**

December 12, 2023

Town Hall

The regular monthly Town Board meeting was called to order at 6:00 pm by Chairman Bob Moullette. Supervisor I, Jeff Bauer, and Supervisor II, Terry O'Brien, were present, along with Clerk Debbie Bouma and Treasurer Brenda Derousseau. The Pledge of Allegiance was recited. The Clerk confirmed the verification of notices.

Approval of Minutes: Motion by O'Brien and seconded by Bauer to approve the minutes of November 14, 2023, Regular Board Meeting and November 27, 2023, Special Board Meeting. Motion carried.

Approval of Financial Report: Motion by Bauer and seconded by O'Brien to accept the Treasurer's Financial Report as presented. Motion carried. The Clerk presented a check for \$19,094.83 from the Birchwood Four Corner Emergency Building Fund; this money will be applied with the first payment for the loan taken out for the building in March. Also, the Clerk spoke of contacting CCF Bank to improve the interest rate for the general checking as the Wisconsin Local Government Investment Pool rate is at 5.5%.

Discuss/Action Encroachment of Town Property by BMR Holdings LLC: Jess DeGross expressed interest in moving forward with a public hearing to purchase the land from the town after saying his survey was complete. DeGross will forward a copy of the survey to the Clerk. Motion by O'Brien and seconded by Moullette to have the Clerk proceed in setting up a meeting of the electors to discuss the possible sale of the land once a copy of the survey is supplied to the Town. Motion carried.

Public Comment: Joe Hoy announced that he would be running for re-election as the town's county supervisor and would like the town's support. Rich Alvin asked about some properties doing building and if they had pulled the necessary permits, and he also commented that the walls are painted and patched in the town hall.

Consider/Approval of Election Inspectors for 2024-2025 Term: Motion by O'Brien and seconded by Bauer to approve appointment to the list of Election Inspectors for the 2024-2025 term as presented. Motion carried.

Consider/Approval Hunt Hill's request for a Temporary Class "B"/ "Class B" License for Beasts and Beer, August 7, 2024: Motion by Bauer and seconded by O'Brien to approve Hunt Hill's request for a Temporary Class "B"/ "Class B" License for Beasts and Beer, August 7, 2024, as presented. Motion carried.

Consider/Approval Hunt Hill's request for a Temporary Class "B"/ "Class B" License for Jazz Night, August 23, 2024: Motion by O'Brien and seconded by Bauer to approve Hunt Hill's request for a Temporary Class "B"/ "Class B" License for Jazz Night, August 23, 2024, as presented. Motion carried.

Consider/Approval Hunt Hill's request for a Temporary Class "B"/ "Class B" License for Pints on the Prairie, September 14, 2024: Motion by Moullette and seconded by O'Brien to approve Hunt Hill's request for a Temporary Class "B"/ "Class B" License for Pints on the Prairie, September 14, 2024, as presented. Motion carried.

Discuss/Action Road Right of Way: Moullette spoke of his conversation with Sheriff Dennis Stuart. Motion by O'Brien and seconded by Bauer to publish the Right of Way information with the corrections made at the November discussion only meeting on the Town Website and Facebook. Motion carried.

Discuss/Action Town Hall Railing: This item was tabled until the next discussion-only meeting.

Discuss/Action Building Inspector: Motion by Moullette to continue with two building inspectors. Chairman asked for a second three more times, being none, the motion died. This item was tabled until the next discussion-only meeting.

Discuss/Action Alley Abandonment: After discussion, a motion by O'Brien and seconded by Bauer to have the Clerk make corrections to the example resolution sent to the town by Mr. Nichols and notify the property owners surrounding the alley that this item will be addressed at the January 9, 2024, meeting. Motion carried.

Discuss/Action Lake Buoys: After discussion, a motion by O'Brien and seconded by Moullette to approve signing the application for Lake Buoys provided by the Boy Scouts as presented. Motion carried.

Discuss/Action Road Projects: The board discussed gravel crushing and moving forward with consideration for the Audubon project for 2024.

Discuss/Set Date for Town Board Meetings: By consensus, the board decided to add a Discussion-Only meeting on December 29, 2023, at 3:00 pm.

Public Comment on Agenda Items Only: Rich Alvin asked if Hunt Hill pays a fee for the liquor license. Ron Whitish asked if the alley abandonment would be added to the tax roll.

Reports of Town Officers

Debbie – Clerk presented The WI Department of Revenue Calander and the Wisconsin Elections Calander with all the deadlines marked for the year for the town to comply with for the year.

Brenda – Tax bills have been mailed. The board should consider changes to the Annual Boat Landing Stickers.

Jeff - none

Terry – none

Bob – Concerns about the power box on Eastside Rd in the curves and this item should be added to the discussion-only meeting.

Correspondence: Correspondence was on the table for Board members to review and will be kept with the Clerk's meeting records.

Approve Vouchers for Payment: Motion by Bauer and second by O'Brien to pay vouchers #6176-6195 and the EFT. Motion carried.

Adjournment: On a motion from O'Brien and seconded by Bauer, the meeting was adjourned at 8:06 pm. Motion carried.

Respectfully submitted by

Debbie Bouma, Town Clerk

**TOWN OF LONG LAKE
SPECIAL BOARD MEETING MINUTES**

December 13, 2023

Town Hall

The Special Town Board meeting was called to order at 4:00 p.m. by Chairman Bob Moullette. Supervisor II, Terry O'Brien, and Clerk Debbie Bouma were present. Supervisor I, Jeff Bauer, and Treasurer, Brenda Derousseau were absent. The Pledge of Allegiance was recited. The Clerk confirmed the verification of notices.

Consider/Accept Steve Wurzer, Wurzer's Lincolnwood, LLC, surrender of Liquor License:

This item is not acted upon as Steve has not presented the paperwork as promised. This item will be taken up again once the notarized statement is present or he appears in person.

Adjournment: On a motion from O'Brien and seconded by Moullette the meeting was adjourned at 4:10 p.m. Motion carried.

Respectfully submitted by

Debbie Bouma, Town Clerk

**TOWN OF LONG LAKE
SPECIAL BOARD MEETING MINUTES**

December 15, 2023

Town Hall

The Special Town Board meeting was called to order at 2:00 p.m. by Chairman Bob Moullette. Supervisor I, Jeff Bauer, and Supervisor II, Terry O'Brien, were present, along with Clerk Debbie Bouma. Treasurer Brenda Derousseau was absent. The Pledge of Allegiance was recited. The Clerk confirmed the verification of notices.

Consider/Accept Steve Wurzer, Wurzer's Lincolnwood, LLC surrender of Liquor License:

The Clerk presented a notarized letter from Steve Wurzer, dated 12/15/2023, in which he rescinds the liquor license for Wurzer's Lincolnwood, LLC. Motion by O'Brien and seconded by Moullette to accept the rescinding letter from Steve Wurzer, dated 12/15/2023, for the liquor license at Wurzer's Lincolnwood, LLC. Motion carried.

Adjournment: On a motion from O'Brien and seconded by Moullette the meeting was adjourned at 2:02 p.m. Motion carried.

Respectfully submitted by

Debbie Bouma, Town Clerk

**TOWN OF LONG LAKE
SPECIAL BOARD MEETING MINUTES**

December 29, 2023

Town Hall

The Special Town Board meeting was called to order at 3:01 p.m. by Chairman Bob Moullette. Supervisor I, Jeff Bauer, and Supervisor II, Terry O'Brien, were present, along with Clerk Debbie Bouma. Treasurer Brenda Derousseau was absent. The Pledge of Allegiance was recited. The Clerk confirmed the verification of notices.

Discussion Roads: Discussion was had about placing items out for bid on the two planned projects. The Clerk is requested to email the board example bids that she has on file for them to review.

Discussion Town Hall Ramp and Railing: O'Brien offered to pay the \$1000 for the railing and returns to make the ramp compliant. Moullette spoke of an offer to remove the current ramp and have it replaced with donated cement work. Discussion was had on what added cost this would be to the town and is it even needed. Clerk was asked to check with Washburn County on the need for a new land use permit and variance since it was new construction, and our old land use has expired and report back to the board. O'Brien rescinded his offer at this point.

Discussion on Encroachment of Town Hall Property by BMR Holdings LLC: Jess Degross stated that a survey had not been completed, but he would have the property line staked out within the next week. Discussion was had by the Board to still move forward with calling a Meeting of the Electors. Clerk reported that the town assessor stated the asset value, not the sale price, is \$16,000 for that 1.1-acre Clerk was asked to find out who had to be notified by letter, and the public hearing posting to ask if the town electors are willing to sell the 1.1 acre.

Discussion on Eastside Rd Power box: Moullette spoke of the conversation he had with Barron Electric about the power box and that it would be reviewed at Barron Electric, but it would take time, probably up to a year, to see if it can be moved.

Discussion Alley Abandonment: The Clerk informed the Board that letters have been sent to adjacent property owners on December 21, 2023, of possible action taking place at the January 9th meeting.

Discussion Building Inspector: Discussions on both building inspector's paperwork and state reports were had. Clerk was requested to contact Independent Inspections and asked about their general liability policy. Item was tabled until next meeting.

Reports of Town Officers

Debbie – Audit time is starting in preparation for the annual CT form filing, and the year-end paperwork.

Brenda - absent

Jeff - none

Terry – Will reach out to his contacts about writing bids.

Bob – Announced that John Long is stepping down from the planning commission.

Adjournment: On a motion from O'Brien and seconded by Bauer the meeting was adjourned at 4:14 p.m. Motion carried.

Respectfully submitted by

Debbie Bouma, Town Clerk

Monthly Financial Report

**Town of Long Lake
Financial Report**

December, 2023

Balance General Fund (Date)	\$	267,630.88	
Deposit	\$	834,375.42	
Interest	\$	1,386.03	
Transferred to Money Market (Birchwood 4 Corners)	\$	(19,094.83)	
Transferred to Tax Account	\$	(807,349.58)	
Transferred to Boat Permits			
Transferred To Dog Licenses	\$	(80.00)	
Total	\$	276,867.92	
Expenses	\$	(15,313.67)	
Balance Regular Account (date)	\$		\$ 261,554.25

Investments

Money Market Account	\$	230,374.68	
Birchwood 4 Corners	\$	19,094.83	
Interest	\$	3,088.35	
Total			\$ 252,557.86
Recreation Project	\$	27,546.45	
Transfer from Boat Launch	\$	2,316.69	
Interest	\$	369.30	
Total			\$ 30,232.44
Building & Equipment(\$Mark	\$	36,377.57	
Interest	\$	155.67	
Total			\$ 36,533.24
Boat Launch Permits	\$	2,316.69	
Trans to Recreation Project	\$	(2,316.69)	
Total			\$ -
Dog License Fees	\$	650.00	
Payment to Washburn Cty	\$	-	
Transferred from General Fu	\$	80.00	
Total			\$ 730.00
Tax Account	\$	13.77	
Real Estate Taxes	\$	792,562.16	
MFL-Open	\$	86.40	
MFL-Closed	\$	14,217.71	
Personal Property Taxes	\$	483.31	
Total			\$ 807,363.35
Total Investments			\$ 1,127,416.89

Summary

General fund	\$	261,554.25	
Investments	\$	1,127,416.89	
Grand Total (date)	\$		\$ 1,388,971.14

checking
1/3/2024

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			271,185.49
Checks and Payments	29	Items	-842,539.01
Deposits and Other Credits	10	Items	834,375.42
Service Charge	0	Items	0.00
Interest Earned	1	Item	1,386.03
Ending Balance of Bank Statement:			264,407.93

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			264,407.93
Checks and Payments	11	Items	-2,853.69
Deposits and Other Credits	2	Items	0.01
Register Balance as of 12/31/2023:			261,554.25
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			261,554.25

Uncleared Transaction Detail up to 12/31/2023

Date	Num	Payee	Memo	Category	Clr	Amount
Uncleared Checks and Payments						
2/12/2018	DEP	Taxpayers	#3404	Taxes:Gen. Prop. Tax ...		-0.01
2/12/2020	5178	Mike Houser		Public Works:Roads:C...		-600.00
3/11/2020	5208	Mike Houser		Public Works:Roads:C...		-440.00
8/12/2020	5305	Staube Computers	clerk	General Gov.:Office E...		-90.00
5/12/2021	5526	Two Rivers Accounting LLC	Audit	General Gov.:Account...		-1,000.00
9/15/2021	EFT	United States Treasury		General Gov.:FICA		-468.34
9/15/2021	5611	Diane Heinrich		General Gov.:Salary		-23.09
7/13/2022	5834	Eric Anderson		General Gov.:Salary		-25.00
8/19/2022	5872	Herb Smith	#4338/annual	Levies-Coll.:Overpaym...		-20.00
8/8/2023	EFT	United States Treasury		General Gov.:FICA		-30.00
11/16/2023	6172	WTA/TAC		General Gov.:Misc.:Du...		-157.25
Total Uncleared Checks and Payments				11 Items		-2,853.69
Uncleared Deposits and Other Credits						
12/13/2017	4111	Void				0.00
11/30/2018		Error	#3533			0.01
Total Uncleared Deposits and Other Credits				2 Items		0.01
Total Uncleared Transactions				13 Items		-2,853.68

**AGREEMENT
BETWEEN THE
RECYCLING CONTROL COMMISSION
AND TOWN OF LONG LAKE**

WHEREAS, the Town of Long Lake has requested extended hours of service from the Recycling Control Commission as outlined in the Scope of Services.

NOW, THEREFORE BE IT RESOLVED that the Recycling Control Commission and the Town of Long Lake agree as follows:

This Agreement entered into on the ____ day of _____, 202_____, by the Recycling Control Commission, party of the first part, hereinafter referred to as the "RCC", and the Town of Long Lake, Wisconsin, party of the second part, hereinafter referred to as the "Town."

In consideration of mutual covenants and agreements hereinafter set forth, the parties hereto, legally intending to be bound hereby, do covenant and agree for themselves and their respective successors and assigns, as follows:

SCOPE OF SERVICES:

The RCC will operate the recycling site for an additional two hours (1:00pm – 3:00pm) per Saturday from April 6, 2024 through October 26, 2024.

COST:

The Town will pay the RCC \$11.00 per hour for the contracted extra hours. This agreement shall commence on April 6, 2024 and end on October 26, 2024.

IN WITNESS THEREOF, we the undersigned agree to the terms of this Agreement.

Phil Lindeman
Recycling Control Commission

Bob Moullette, Chairman
Town of Long Lake

Witness

Witness

Date

Date

Washburn County Zoning Application for a Conditional Use Permit (May be used to amend a condition of a previously issued permit)

You must contact your Town Clerk and attend your local Town meeting to present your proposed plans to the Town Board prior to the County Zoning Committee Public Hearing. Failure to do so could result in delay or denial of your request. The Zoning Committee will request input from the Town. **The Town will not schedule you for their meeting until they have received your paperwork from the Zoning Office. When you contact the Town, verify that your paperwork has been received.**

Date of application 10/25/2023 Non-refundable fee payable to: Washburn County Zoning \$ 250.00
Mail To: PO BOX 506, Shell Lake WI 54871

Property owner OLSON POWER & EQUIPMENT Phone # (651) 674-4494 715-220-6350

Mailing address P.O. Box 39, North Branch, MN 55084

Property legal description Tax ID 17769 Sect. 31 Town 37N Range 11W

Town of LONG LAKE Site Address: W 4804 30th AVE, RICE LAKE, WI 54868

Lot size 20.163 Tax ID# 17769 Zoning district 026

Zoning ordinance interpretation SEC. 38 - 279 (14)

For what use or activity are you applying? Outdoor Equipment Showroom/Display/Storage

Reason for request Purchase of Garden Center, with addition of Kubota sales/service

Existing property improvements Retail Building, Greenhouses (5)

Proposed property improvements Use front acreage for Kubota + Land Pride Equipment and power sports display

Please note:
If you are placing a mobile home, what is the size? N/A Year? * N/A

*You must provide pictures of the mobile home and documentation that the mobile home was manufactured after June 15, 1976. If your mobile home was manufactured prior to that date, you must obtain a variance from the Washburn County Board of Adjustments before applying for this Conditional Use Permit.

Approval of this Conditional Use Permit does not eliminate the need to obtain a land-use permit from the Zoning Office and any applicable State or Town permits.

I agree to permit County officials charged with administering County Ordinances, or other authorized persons, including the assessor, to have access to the above-described premises at any reasonable time for the purpose of inspection.

(Applicant or representative print name) CARL LINDGREN

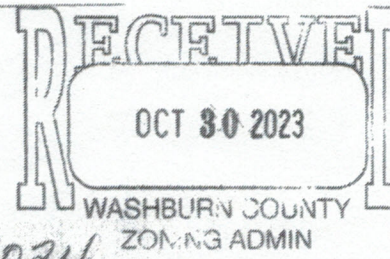
[Signature]
(Applicant or representative signature)

10-25-2023
(Date signed)

(Mailing address if different than above)

You must complete the attached plot plan

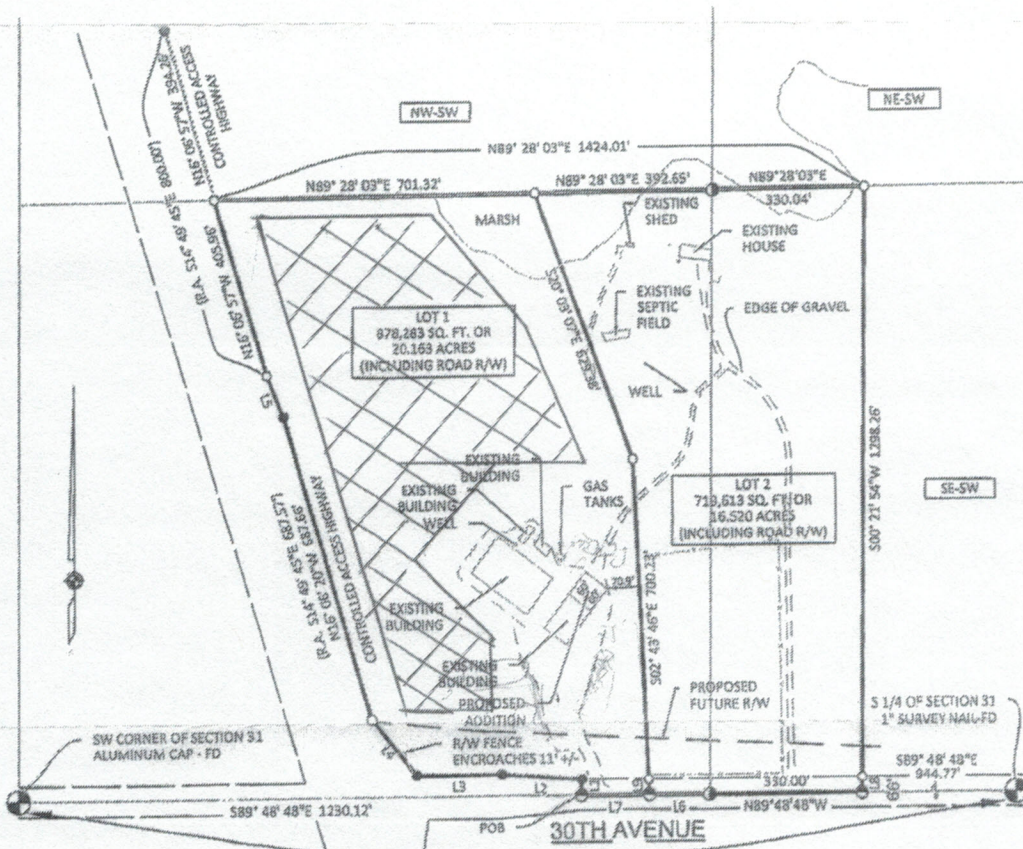
Dates published Jan 3 + Jan 10 Office use January 23, 2024
Hearing date January 23, 2024



2 n 4
 Approved 10-23-2023
 Bill Kindge

WASHBURN COUNTY CERTIFIED SURVEY MAP
 PART OF THE SW 1/4 OF THE SW 1/4 AND THE SE 1/4 OF THE SW 1/4, LOCATED IN THE SW 1/4 OF SECTION 31, T.37N., R.11W., TOWN OF LONG LAKE, WASHBURN COUNTY, WISCONSIN

PRELIMINARY



- LEGEND**
- MAGNETIC NAIL-SET
 - 1/2" CAPPED REBAR-FOUND
 - CALCULATED POINT
 - PLSS CORNER OF RECORD
 - 3/4"x18" REBAR WEIGHING 1.5 LBS. PER L.F. - SET
 - (R.A.) "RECORDED AS" DIMENSION
 - FENCE
- GRAPHIC SCALE
 300' 0 150' 300'

Line Table			Line Table		
Line #	Length	Direction	Line #	Length	Direction
L1 (R.A.)	38.45'	S01° 02' 38"N	L1	35.25'	N01° 25' 01"E
L2 (R.A.)	175.12'	S84° 30' 40"E	L2	175.40'	N85° 51' 43"W
L3 (R.A.)	186.69'	S88° 26' 27"E	L3	186.47'	N89° 49' 08"W
L4 (R.A.)	158.45'	S37° 37' 49"E	L4	160.68'	N38° 41' 13"W
L5 (R.A.)	100.50'	S20° 32' 23"E	L5	100.50'	N21° 49' 35"W
L6	34.86'	S00° 21' 54"W	L6	133.39'	N89° 48' 48"W
L9	34.24'	S02° 48' 46"E	L7	150.28'	N89° 48' 48"W

BEARINGS REFERENCED TO THE SOUTH LINE OF THE SW 1/4 OF SECTION 31, WHICH HAS AN ASSUMED BEARING OF N 89°48'48" W.
 SHEET 1 OF 3 SHEETS

COOPER ENGINEERING CO., INC
 2600 COLLIER DRIVE, P.O. BOX 230
 RICE LAKE, WISCONSIN 54882-0230
 TELEPHONE (715) 234-7508
 FAX (715) 234-1015

PROJECT NO. 23972151

**TOWN OF LONG LAKE
RESOLUTION 2024-1
ORDER VACATING UNPAVED ALLEY**

Re: Vacation of a portion of an unpaved alley located within N1532 County Highway MD, Sarona, Washburn County, Wisconsin

This matter came up for hearing on the Ninth day of January 2024 before the Town Board of the Town of Long Lake.

The Town having filed its Findings of Fact and Conclusions of Law.

NOW, THEREFORE, the Town adopts the following resolution and order:

RESOLVED, the application for vacation of unpaved alley submitted to the Town of Long Lake by Scott Nichols and Lynn Nichols, petitioners, dated November 17, 2023, be and is hereby granted; and,

The following unpaved alley, pursuant to the provisions of Section 66.1003(3), Wis. Stats., be and is hereby vacated this Ninth day of January 2024:

The unpaved alley is located on a parcel of land known as N1532 County Highway MD, Sarona, Washburn County, Wisconsin and lying between part of Lot A and Lots 25, 26 and Lakeview Avenue. The parcels of land are described as follows:

A parcel of land located in Gov't Lot 2 of Section 16, T37N, R11W, Long Lake Township, Washburn County, Wisconsin that is Lots 25, 26, Lakeview Avenue and part of Lot "A" and of the Plat of Alvern with the part of Lot "A" described as follows: Commencing at the Northwest corner of Lot "A", which is the intersection of the East line of County Trunk M and the North line of Lot "A", thence Southeasterly along the East line of County Trunk M, 300 feet; thence Easterly to the Southwest corner of Lakeview Avenue aforesaid, which is the intersection of the South line of Lakeview Avenue with the East line of Lot "A"; thence Northwesterly along the East line of Lot "A" to the Northeast corner of Lot "A", thence Westerly on the North line of Lot "A", 375 feet to the place of the beginning.

The unpaved alley is 14.84 feet wide at the Southerly end and 16.56 feet wide at the Northerly end and borders the Easterly line of that part of Lot "A" and the Westerly line of Lots, 25, 26 and Lakeview Avenue.

A map of said alley and Lot 25, Lot 26, Lakeview Avenue and part of Lot A, Plat of ALVERN are attached and made a part hereof, and are incorporated herein by reference.

Drafted this Ninth day of January 2023.

Chairman
Town of Long Lake

Attest: _____
Clerk
Town of Long Lake
Washburn County