

**TOWN OF LONG LAKE, WASHBURN COUNTY
MONTHLY BOARD MEETING**

Tuesday, February 13, 2024, at 6:00 p.m.

Town Hall

N1584 County Highway MD, Sarona, WI

AGENDA

Call to Order by Bob Moullette, Chairman
Pledge of Allegiance, Verification of Notices, Roll Call

1. Approval of Minutes from January 9, 2024, Regular Board Meeting
2. Financial Report
3. Public Comment
4. Discussion/ Action Town Hall Ramp and Railing
5. Proposed Gravel Pit by Milestone Materials/Mathy Construction at Tax ID 17800 (N329 Lakken Road) No Town Board action will take place at this meeting.
6. Discuss/Action Road Projects
 - a. 6-20 Bridge Program
 - b. Ryan Ullom Excavating
 - c. Opening of bids for Audubon Road
 - d. Opening of bids for Crushing Gravel
7. Discuss Village Powers
8. Discuss/Action Building Inspector
9. Discussion on Encroachment of Town Hall Property by BMR Holdings LLC
10. Discuss/Set Date for Town Board Meetings
11. Public Comment on Agenda Items Only
12. Reports of Town Officers
 - Debbie
 - Brenda
 - Jeff
 - Terry
 - Bob
13. Correspondence
14. Approve Vouchers for Payment
15. Adjournment

**TOWN OF LONG LAKE
BOARD MEETING MINUTES**

January 9, 2024

Town Hall

The regular monthly Town Board meeting was called to order at 6:00 pm by Chairman Bob Moullette. Supervisor I, Jeff Bauer, and Supervisor II, Terry O'Brien, were present, along with Clerk Debbie Bouma and Treasurer Brenda Drousseau. The Pledge of Allegiance was recited. The Clerk confirmed the verification of notices.

Approval of Minutes: Motion by Moullette and seconded by O'Brien to approve the minutes of December 12, 2023, Regular Board Meeting, December 13, 2023, Special Board Meeting, December 15, 2023, Special Board Meeting, and December 29, 2023, Special Board Meeting. Motion carried.

Approval of Financial Report: Motion by Bauer and seconded by O'Brien to accept the Treasurer's Financial Report as presented. Motion carried.

Public Comment: Scott Frolik expressed his feeling that the town patrol man should attend certain meetings. Virginia Sandridge stated she recalls some concerns about the town hall ramp permits in the past and wants to be sure that all those concerns are reinvestigated before any talks of changes happen.

Approve the Agreement Between the Recycling Control Commission and the Town of Long Lake to extend hours of service at the recycling site: Motion by O'Brien and seconded by Bauer to approve the agreement between the Recycling Control Commission and the Town of Long Lake to extend the hours of service as present for the recycling site. Motion carried.

Consider/Approval Olson Power and Equipment's Conditional Use Permit for Tax ID #17769 (TBD)- 20.163 acres, PT S1/2 SW FRL1/4, in section 31-37-11 (publish dates 1/3/24, 1/10/24, county hearing 1/23/24): Motion by Moullette and seconded by Bauer to approve the Conditional Use Permit for Olson Power and Equipment, Tax ID # 17769, as presented. Motion carried.

Consider/Approval Wurzer Lincolnwood, LLC, Trade Name, Lincolnwood Resort and Bar, Jessica Meyers, agent, requests for a Class "B"/ "Class B" License at N1075 Eastside Rd, Birchwood, WI: Motion by O'Brien and seconded by Bauer to approve the Class "B"/ "Class B" License for Wurzer Lincolnwood, LLC, Trade Name, Lincolnwood Resort and Bar as presented. Motion carried.

Discuss/Action Alley Abandonment of the unpaved alley located on a parcel of land known as N1532 County Highway MD, Sarona, Washburn County, Wisconsin, and lying between part of Lot A and Lots 25, 26, and Alvern Lakeview Avenue: Motion by Moullette and seconded by Bauer to approve Resolution 2024-1 Alley Abandonment of the unpaved alley, located at N1532 County Highway MD, Sarona, as presented. Motion carried.

Discuss/Action Building Inspector: After the discussion, this item was tabled until the next discussion-only meeting, when more information will be available.

Planning Commission Appointments: Moullette would like to appoint Rick Williams to complete the term of John Long as a member of the Planning Commission and Tom Holms to complete the term as the alternate member of the Planning Commission. Motion by Bauer and seconded by O'Brien to approve the appointments of Rick Williams and Tom Holms to fill the Planning Commission positions for the current term that will expire in March 2024. Motion carried.

Discuss/Action Town Hall Ramp and Railing: After the discussion, this item was tabled until the next discussion-only meeting, when more information will be available.

Discuss/Action Encroachment of Town Property by BMR Holdings LLC: Jess DeGross expressed interest in moving forward with a public hearing to purchase the land from the town after saying his survey stakes have

been located.

Discuss/Action Road Projects: Motion by O'Brien and seconded by Moullette to post the gravel crushing request for bids on the three kiosks for sealed bids. The bid opening will be at the Board Meeting on February 13, 2024. Motion carried. Motion by O'Brien and seconded by Moullette to post the Audubon Road project, milling with adding 4 inches of gravel to the road, request for bids on the three kiosks for sealed bids. The bid opening will be at the Board Meeting on February 13, 2024. Motion carried.

Discuss/Set Date for Town Board Meetings: By consensus, no meetings will be held for the Board until the next Regular Board meeting on February 13, 2024.

Public Comment on Agenda Items Only: Ron Whitish is wondering if we can combine town properties to allow for sale of town properties to put it back on the tax roll. Barbara Bouma asked should the Planning Commission be tasked with researching the town owned property. Joe Hoy asked for clarification on the legal option on the building inspectors and is it at a deadlock currently. James Whitehead pointed out the board is making changes that effects over 500 voters upon the voiced option of a few and are the board members effectively taking into consideration how it affects all voters as a whole. Scott Frolik stated that if residents want their voices heard they should show up at the meeting of the electors.

Reports of Town Officers

Debbie – A February Primary election was just called for the Spooner-only school district, and it will be on February 20, 2024. Also, I am working on the audit to comply with the state deadlines.

Brenda – Still working on collecting tax payments.

Jeff – Planning Commission is redoing and updating the Long Lake Compressive Plan.

Terry – Thank You to John Long for his service on the Planning Commission

Bob – Eastside Rd with the power pad is being looked at again as another car went off the road. We should investigate the Road Groomer in the current WTA magazine. I also have attended the BFCESD meetings and things are going well. I would also like to look into the increasing the size of the town board.

Correspondence: Correspondence was on the table for Board members to review and will be kept with the Clerk's meeting records.

Approve Vouchers for Payment: Motion by Bauer and second by O'Brien to pay vouchers #6196-6221 and the EFT. Motion carried.

Adjournment: On a motion from O'Brien and seconded by Bauer, the meeting was adjourned at 7:59 pm. Motion carried.

Respectfully submitted by

Debbie Bouma, Town Clerk

Monthly Financial Report

**Town of Long Lake
Financial Report**

January, 2024

Balance General Fund (Date)	\$	261,554.25	
Deposit	\$	1,033,998.07	
Interest	\$	5,582.29	
Transferred to Tax Account	\$	(1,026,956.42)	
Transferred to Boat Permits	\$	-	
Transferred To Dog Licenses	\$	-	
Total	\$	274,178.19	
Expenses	\$	(36,068.75)	
Balance Regular Account (date)	\$		238,109.44

Investments

Money Market Account	\$	233,463.03	
Birchwood 4 Corners	\$	19,094.83	
Interest	\$	-	
Total	\$		252,557.86
Recreation Project	\$	30,232.44	
Transfer from Boat Launch	\$	-	
Interest	\$	-	
Total	\$		30,232.44
Building & Equipment(\$Mark	\$	36,533.24	
Interest	\$	177.81	
Total	\$		36,711.05
Boat Launch Permits	\$	-	
Trans to Reacreation Project	\$	-	
Total	\$		-
Dog License Fees	\$	730.00	
Payment to Washburn Cty	\$	(290.00)	
Transferred from General Fu	\$	-	
Total	\$		440.00
Tax Account	\$	807,363.35	
January Settlement	\$	(748,255.45)	
Real Estate Taxes	\$	1,011,249.64	
MFL-Open	\$	18.52	
MFL-Closed	\$	14,702.28	
Personal Property Taxes	\$	985.98	
Total	\$		1,086,064.32
Total Investments	\$		1,406,005.67

Summary

General fund	\$	238,109.44	
Investments	\$	1,406,005.67	
Grand Total (date)	\$		1,644,115.11

Trial Balance

Account	Group	Description	Type	Debits	Credits
11010	BNK	Checking Account (General Fund)	Asset	1,644,115.11	
		Count: 1	Asset	1,644,115.11	
Total:					1,644,115.11

Account	Group	Description	Type	Debits	Credits
21511	UNL	Social Security Taxes Payable	Liability		-830.28
21512	UNL	U.S. Withholding Taxes Payable	Liability	443.24	
21514	UNL	Medicare Taxes Payable	Liability	362.76	
24310	UNL	County Apportionment of Taxes	Liability	190,872.47	
24330	UNL	Dog License Fees	Liability	373.00	
24610	UNL	Rice Lake schools	Liability	446,375.48	
24611	UNL	Spooner Schools	Liability	94,198.39	
24630	UNL	Wi VTAE District	Liability	16,809.11	
26101	UNL	Taxes Collected	Liability		-4,096.49
26101-01	UNL	Real Estate Taxes Collected	Liability		-1,803,811.80
26101-02	UNL	Personal Property Taxes Collected	Liability		-1,469.29
26101-04	UNL	R.E. Tax Overpaid-To Refund	Liability		-7,044.65
26101-05	UNL	Tax Collected MFL Open	Liability		-104.92
26101-06	UNL	Tax Collected MFL Closed	Liability		-24,823.50
		Count: 14	Liability	749,434.45	-1,842,180.93
Total:					-1,092,746.48

Account	Group	Description	Type	Debits	Credits
34300	UNF	Unreserved and Undesignated Fund Balance	Capital		-549,739.69
		Count: 1	Capital		-549,739.69
Total:					-549,739.69

Account	Group	Description	Type	Debits	Credits
43410	RGN	State Shared Revenues	Revenue		-7,429.15
44110	RLD	Liquor and Malt Beverage License	Revenue		-30.00
44111	RLG	Operator Licenses	Revenue		-120.00
48110	SBW	Interest Income	Revenue		-10,759.45
48900	SEH	Other Misc.Revenues	Revenue		-19,094.83
		Count: 5	Revenue		-37,433.43
Total:					-37,433.43

Account	Group	Description	Type	Debits	Credits
51110	DAE	Board Salaries/FICA	Expense	1,612.46	
51110-02	DAG	Board Expenses	Expense	20.60	
51300	DAM	Legal	Expense	144.00	
51400-01	DAS	legal ads	Expense	135.15	

Trial Balance

Sorted By: **Account Number**
 Selection: Active Accounts Only

Fiscal Year: 2024

51420	DAW	Clerk	Expense	1,358.08	
51420-02	DAZ	Clerk Expenses	Expense	166.85	
51420-05	DBG	Computer Exp. & ETC.	Expense	23.08	
51440	DBO	Election Wages	Expense	32.30	
51520	DCL	Treasurer	Expense	647.43	
51520-02	DCO	Treasurer Expenses	Expense	83.20	
51530	DCS	Assessment of Property	Expense	708.37	
51610	DDO	Town Hall Maintenance	Expense	37.00	
51610-10	DDO	Town Hall Utilities	Expense	169.29	
51938	DEN	Other Insurance	Expense	4,595.00	
52200	DFK	Fire Protection	Expense	19,479.73	
53311-01	DJA	sanding/snow removal	Expense	1,523.75	
53311-03	DJA	Brush/mow/tree maint	Expense	50.00	
53311-09	DJA	Salt/Sand	Expense	4,320.00	
53635	DOI	Recycling	Expense	682.00	
55400-10	DSA	Boat Landings maint	Expense	16.20	

Count: 20

Expense	35,804.49	
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Total:		35,804.49
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Report 61 Totals:

Count: 41

Totals:	2,429,354.05	-2,429,354.05
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Difference:		0.00
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Trial Balance Summary

	Totals		Totals
'1' Assets:	1,644,115.11	'2' Liabilities:	-1,092,746.48
'5' Expenses:	35,804.49	'3' Capital:	-549,739.69
'4' Revenues:		'4' Revenues:	-37,433.43
Assets + Expenses:	1,679,919.60	Liabilities + Capital + Revenues:	-1,679,919.60

NOTICE
Information Meeting

**An Information meeting will be held as part of the
regular monthly board meeting regarding
a possible gravel pit on the SE ¼ of the NE ¼ of
Section 33, T. 37 N. R. 11 W.
Long Lake Township, Washburn County, WI**

**Representatives of Milestone Materials / Mathy Construction will be
there to provide an overview of the proposed gravel pit and to answer
any questions or concerns residents may have.**

**THIS MEETING IS INFORMATIONAL ONLY
NO TOWN BOARD ACTION WILL TAKE PLACE ON THIS ITEM**

**Town of Long Lake Town Hall
February 13, 2024
6:00 PM**

STATE OF WISCONSIN
Town of Long Lake
Washburn County

The Town Board of the Town of Long Lake, Washburn County, Wisconsin, hereby provides its written notice and an agenda of a Special Meeting of the Electors for Tuesday, February 27, 2024, at 6 p.m. at the Long Lake Town Hall, N1584 Cty Hwy MD, Sarona, Wisconsin.

SPECIAL MEETING OF ELECTORS AGENDA

1. Call to order
2. Verification of public notice
3. Review motions of 2005 Annual Meeting, "regarding no encroachment or improvements are allowed on the town property."
4. Consider the possible sale of requested land if approved by Town Electors (map is on Town website)
5. Consider setting sale price and procedures by Town Electors
6. Adjournment

Meeting notice posted this 5th day of February 2024, on the Town's website at www.townoflonglake.us and the three kiosks around the lake.

Debbie Bouma
Town of Long Lake Clerk

