

**TOWN OF LONG LAKE, WASHBURN COUNTY**

**MONTHLY BOARD MEETING**

Tuesday, May 14, 2024, at 6:00 p.m.

**Town Hall**

**N1584 County Highway MD, Sarona, WI**

AGENDA

Call to Order by Bob Moullette, Chairman

Pledge of Allegiance, Verification of Notices, Roll Call

1. Approval of Minutes from April 9, 2024, Regular Board Meeting, May 2 ,2024 Special Board Meeting, and March 19, 2024, Road Tour.
2. Financial Report
3. Public Comment
4. Consider/Approval Fireworks Permit Application of Spielbauer Fireworks, Long Lake Chamber for July 4, 2024
5. Consider/Approval Variance for William Lee for a road setback request from the centerline to be 116 feet on County Highway D (normally 133 feet from the centerline) to build an 14 x 32 addition to North side of existing cabin at Record I0#16751-40.00 acres, SW SW, Section 08, Township 37, Range 11W, (publish dates 5/15/24 & 5/22/24, Public hearing 6/4/24)
6. Discuss/Action Building Inspector
7. Approve Appointments to Planning Commission
8. Consider/Action Sale of Town Hall Property for BMR Holdings LLC
9. Discuss/Action Road Projects
  - a) Town Gravel Pit Clean Up
  - b) Town of Madge input on Morningside Rd Gravel Project
10. Discuss/Action on Recommendations from Annual Meeting
  - a) Outstanding Checks
  - b) Selling Town Property
  - c) Obtaining Legal Counsel to Oppose Frolik Gravel Pit
  - d) 2022 Annual Minutes
11. Public Comment on Agenda Items Only
12. Reports of Town Officers
  - Debbie Brenda
  - Jeff
  - Terry
  - Bob
13. Correspondence
14. Approve Vouchers for Payment
15. Adjournment

Posted 5/9/24

**TOWN OF LONG LAKE  
BOARD MEETING MINUTES**

**April 9, 2024**

**Town Hall**

The regular monthly Town Board meeting was called to order at 6:00 pm by Chairman Bob Moullette. Supervisor I, Jeff Bauer, was absent. Supervisor II, Terry O'Brien, and Clerk Debbie Bouma and Treasurer Brenda Drousseau were present. The Pledge of Allegiance was recited. The Clerk confirmed the verification of notices.

**Approval of Minutes:** Motion by O'Brien and seconded by Moullette to approve the minutes of the March 12, 2024, Regular Board Meeting as corrected. Motion carried.

**Approval of Financial Report:** Motion by O'Brien and seconded by Moullette to accept the Treasurer's Financial Report as presented. Motion carried.

**Public Comment:** Diane Heinrich wanted to acknowledge Dennis Dirks, Debbie, and Barb Bouma for using their time, vehicles, and strength to return over a hundred years of records to Town Hall from the Washburn County Historical Society. Also, thank you to who all supported the addition to make it possible to store these records and the history of our Town. Al Barta is concerned that hunting should be allowed on the town's lands. Tom Dettle expressed his concern with the sale of the town property, and he objected to the sale of the property. Mike McGough would like us to consult a real estate lawyer. Tamera Schindler asks about the problems of the past and how they were resolved with the Past Pioneer owner. Jesse DeGross spoke of his mistake in not getting a survey when he purchased the land. James Whitehead stated he is glad to see these issues getting settled after two years of board time, lawyers, and Jesse's time and expense working together to reach a resolution, as there have been many meetings to voice options before tonight. Rich Alvin expressed a concern about a culvert on Church Road west of M. Also, please ask property owners to clean out around your fire numbers to make them visible. Andy Hagen, the same situation of land records recording happened with the land he owned, and after so many years, a sunset clause type thing occurred.

**Set a Date for Clean-Up Days: Motion by O'Brien and seconded by Moullette to approve the dates of August 3rd or August 10th, 2024, for Clean-Up days,** depending on the availability of the same service as last year to come and provide the service. Motion carried.

**Consider/Approval Rezoning Request for James Kleven to rezone 3.0 acres in Tax ID # 36478-22.69 acres, PT SE SE &PT GOV LOT 3 in Section 16-37-11, Residential Agricultural to Residential Recreational 2 (publish dates 4/3/24, 4/10/24, county hearing 5/21/24):** Motion by Moullette and seconded by O'Brien to approve James Kleven request to rezone 3.0 acres in Tax ID # 36478-22.69 acres, PT SE SE &PT GOV LOT 3 in Section 16-37-11, Residential Agricultural to Residential Recreational 2 as presented. Motion carried.

**Consider/Action Appraisal of Town Hall Property for BMR Holdings LLC:** Motion by Moullette and seconded by O'Brien to accept the appraisal of Town Hall Property for BMR Holdings LLC presented by Michael Masterjohn (WI licensed Appraiser # 2240-4) for the Fristad Rd property of \$2,745 date March 12, 2024. Motion carried.

**Discuss/Action Building Inspector:** No action was taken.

**Discuss/Action Road Projects:** The completed projects for the month of graveling Hunt Hill Road, culvert repair and beaver dam removal on Morningside Rd, and brushing completed on Audubon Road were discussed. O'Brien will investigate a possible culvert failure on Church Road. Road patching for potholes will begin in the coming week.

**Public Comment on Agenda Items Only:** Mike McGough, what is the problem with the building permit inspector? Al Barta would like to see the road plan discussed at the annual meeting.

**Reports of Town Officers**

**Debbie** - Attended the WTA meeting in Cable on April 5, 2024, and at this training session, completed the certification needed for the Board of Review that the Department of Revenue requires for the Town. The Board will need to be aware of upcoming information needed from the Fire and EMS services to comply with WI Maintenance of Effort Requirements; failure to do so will result in a 30% loss of the Town's shared revenue payments. Elections on April 2<sup>nd</sup> had a turnout of 178 voters, and the county canvas is back, stating

that our inspectors did a fantastic job again. With the help of a few people, we were able to retrieve a large amount of historical records and information for the town. Some of it is over one hundred years old and is currently being inventoried and organized in the records retention room. The letter for the Plan Commission was sent out over the weekend to all property owners with help from Barb Bouma and Diane Henrich. It costs \$769 for supplies and postage, which will have to come from general expenses as there was no money for it in the Planning Commission budget.

**Brenda:** Explained handouts to the board about CCF's fraud protection and the changes she would like to make to the annual boat stickers to save the Town money.

**Jeff** – absent

**Terry** - The Amish wanted a road ban permit. I will attend the ATV approval meeting at the Washburn County Board this coming Tuesday, April 16, at 9 a.m. in Shell Lake. It is important to show up at the Annual Elector meeting next Tuesday night.

**Bob** – Docks are being repaired and will be installed shortly at the boat landing. The road ban came off.

**Correspondence:** The correspondence was on the table for the Board members to review and will be kept with the Clerk's meeting records.

**Approve Vouchers for Payment:** Motion by Moullette and second by O'Brien to pay vouchers # 6269-6291 and the EFT. Motion carried.

**Adjournment:** On a motion from O'Brien and seconded by Moullette, the meeting was adjourned at 7:26 pm. Motion carried.

Respectfully submitted by  
Debbie Bouma, Town Clerk

**TOWN OF LONG LAKE  
SPECIAL BOARD MEETING MINUTES**

**May 2, 2024**

**Town Hall**

The Special Town Board meeting was called to order at 4:00 p.m. by Chairman Bob Moullette. Supervisor I, Jeff Bauer, and Supervisor II, Terry O'Brien, were present, along with Clerk Debbie Bouma. Treasurer Brenda Derousseau was absent. The Pledge of Allegiance was recited. The Clerk confirmed the verification of notices.

**Discussion Roads:** Bauer presented a spreadsheet with the projects that are planned and cost, along with some plans for the next year with estimated cost. The Board will review and address at the next meeting when the current budget numbers are confirmed.

**Discussion Town Gravel Pit:** Bauer discussed a plan to clean up the existing gravel pit area to improve the ability to access the current and future gravel at the Town pit. This item will be brought to the next meeting for action.

**Discussion Outstanding Checks:** After discussion of the Board, Clerk is to reach out to the Auditor and research what the process is to issue new checks and the effects on the current budget.

**Discussion Town Property:** The Board discussed the town's property and the possible actions that would need to be taken to research the land titles for the property and possible costs the Town would incur during this process.

**Discussion on the Past Town Actions in Shutting Down Burdick Gravel Pit Request:** Clerk presented each member with the past board minutes of actions taken on this subject, the final copy of the Ordinance 2017-1 Nonmetallic Mining, and all public input sent to the Town during this time for their review.

**Discussion Motion from Electors for Obtaining Legal Counsel to Oppose Frolik Gravel Pit:** The board discussed the options that could be taken. Discussion was had on the process that will be needed to take place for the permitting process. That a conditional use permit would need to be filed at the County, Planning Commission meeting, Town Meeting and then go back to a county meeting.

**Discussion 2022 Annual Minutes (what can the Board do or not do):** Clerk provide the Board with copies of the 2021 Annual Meeting of Electors Minutes that was approved in 2022, and a copy of the unapproved 2022 Annual Meeting of Electors Minutes for their review. Bauer asked what the process would be to change approved Minutes for a Regular Town Board Minutes and/or the Meeting of Town Electors. The Clerk stated that the Board does not have the authority to change or alter Meeting of Town Electors minutes, and once the Town Board approves the Regular Board Minutes it is extremely hard to change them. There is a legal process that would have to be researched to be sure it would be followed correctly but it would require incontrovertible evidence that an error was made.

**Adjournment:** On a motion from O'Brien and seconded by Bauer the meeting was adjourned at 5:05 p.m. Motion carried.

Respectfully submitted by

Debbie Bouma, Town Clerk

## 2024 Town of Long Lake Supervisor Road Tour

The 2024 Town of Long Lake annual road tour began at the Long Lake Town Hall on March 19, 2024, at 8:00 am. Performing the tour were Supervisors Terry O'Brien and Jeff Bauer. Also, along was Clerk, Debbie Bouma and L & L Excavating. No other Town of Long Lake business was discussed by Supervisors. The road tour was completed and adjourned at approx. 10:45am.

Submitted,  
Debbie Bouma, Town Clerk

**Audubon Road:** Rating changes 1,1,4,4,4 Planned to grind up towards Cty Hwy P, rebase and repair 2024 by L & L Excavating. Brushing is needed. Potholes need filling. Could use crack sealing towards Hwy M end.

**Bridge Rd:** Rating remains 3, 4. Potholes need filling.

**Brill Rd:** Rating remains 3,3,3.

**Burma Rd:** Rating remains 1,9,2. Gravel is needed on both ends. Shoulder/ditch work is needed Cty D to Audubon. Culvert is planned for repair 2024 by Washburn Cty.

**Church Rd:** Rating remains 3,3,3,3,9.

**County Line Rd:** Ratings remains 6,6,7. Potholes to fill.

**Elver Rd:** Ratings remain 3,3,1,1. Needs gravel. Culvert is plugged and call was made during road tour to arrange the clean out.

**Fristad Rd:** Rating remains 7. Will need chip seal soon.

**Gruenhagen Rd:** Rating remains 5. Potholes need filling. Trees need to be trimmed, hanging in roadway.

**Hillcrest Rd:** Rating remains 5.

**Holy Island Rd:** Rating remains 2,1. Fence posts are causing a road hazard.

**Hunt Hill Rd:** Rating change 1. Needs gravel. Tree trimming for sight to turn on Audubon Rd and Road sign is blocked by trees.

**Lakken Rd:** Rating remains 2.

**Lapcinski Rd:** Rating change 3,3. Cracks in road to be filled. Shoulder washout repair is still holding up. Potholes to fill.

**Laundromat Rd:** Rating change 1,1. Needs to be grinded up, gravel added and paved.

**Lazy C Rd:** Rating remains 1. Needs to return to gravel or repaired.

**Little Bear Rd:** Rating remains 4. Potholes to fill.

**Long Lake Ave:** Rating change 4,4,4,4. Potholes to fill. Needs Crack sealing.

**Morningside Rd:** Rating change 4,4,1,1,1. Gravel needed. Crack sealing or patching needed towards Cty M by replaced culvert. Potholes to fill. Need to review agreement with Madge Township. Culvert washed on gravel side. Beaver dam needs to be torn out.

**Pierce Rd:** Ratings change 3,3. Need to review agreement with Sarona Township. Check for gravel needed over culvert.

**Pioneer Rd:** Rating remains 4,4,4,3,3. Potholes to fill. Check if patch is needed (#N396 to Church Rd)

**Schnacky Rd:** Rating remains 4,4. Potholes to fill. Culvert needs replacement. Boils in road need to be rechecked.

**Scout Rd:** Rating remains 2. Gravel is needed.

**E Side Rd:** Ratings remains 6,6,6,6. Crack sealing is needed. Potholes to fill.

**Sunset Bay Rd:** Ratings remains 4. Potholes to be filled.

**Town Hall Rd:** Ratings remains 4.

**Waters Edge Rd:** Ratings remains 5.

**West Rd:** Rating change 1.

**Winselman Rd:** Ratings remain 1,1. Needs gravel. Road sign need to be repaired. Check on agreement with Madge.

\*\*Need to find a crack filling service as Washburn Cty doesn't do it, Talk with Mike about maybe doing it as he has shown interest.

\*\*Check with Sarona about Miller Road and plowing, what is the agreement between townships.

\*\* Need to have written agreements on shared roads.

Monthly Financial Report

**Town of Long Lake  
Financial Report**

April, 2024

Balance General Fund (Date)	\$	392,791.08	
Deposit	\$	25,926.29	
Interest	\$	1,818.30	
Transferred to Boat Permits	\$	-	
Transferred To Dog Licenses	\$	(105.00)	
Total	\$	420,430.67	
Expenses	\$	(46,068.32)	
Balance Regular Account (date)			\$ 374,362.35

**Investments**

Money Market Account	\$	236,854.92	
Birchwood 4 Corners	\$	19,094.83	
Interest	\$	-	
Total			\$ 255,949.75
Recreation Project	\$	30,638.47	
Transfer from Boat Launch	\$	-	
Interest	\$	-	
Total			\$ 30,638.47
Building & Equipment(\$Mark	\$	37,026.08	
Interest	\$	175.20	
Total			\$ 37,201.28
Boat Launch Permits	\$	-	
Trans to Reacreation Project	\$	-	
Total			\$ -
Dog License Fees	\$	795.00	
Payment to Washburn Cty	\$	-	
Transferred from General Fu	\$	105.00	
Total			\$ 900.00
Tax Account	\$	13.77	
Interest	\$	-	
Total			\$ 13.77
Total Investments			\$ 324,703.27

**Summary**

General fund	\$	374,362.35	
Investments	\$	324,703.27	
Grand Total (date)			\$ 699,065.62

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			21,136.98
Checks and Payments	0	Items	0.00
Deposits and Other Credits	6	Items	25,656.40
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			46,793.38

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			46,793.38
Checks and Payments	2	Items	-13,403.00
Deposits and Other Credits	30	Items	3,810.90
Register Balance as of 4/30/2024:			37,201.28
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			37,201.28



# Trial Balance

Account	Group	Description	Type	Month 4 DB	Month 4 CR	YTD Debits	YTD Credits
11010	BNK	Checking Account (General Fund)	Asset		-18,148.53	699,065.62	
		Count:	1				
			Asset		-18,148.53	699,065.62	
<b>Totals:</b>					<b>-18,148.53</b>	<b>699,065.62</b>	

Account	Group	Description	Type	Month 4 DB	Month 4 CR	YTD Debits	YTD Credits
21511	UNL	Social Security Taxes Payable	Liability				-830.28
21512	UNL	U.S. Withholding Taxes Payable	Liability			443.24	
21514	UNL	Medicare Taxes Payable	Liability			362.76	
24310	UNL	County Apportionment of Taxes	Liability			524,097.77	
24330	UNL	Dog License Fees	Liability		-105.00		-87.00
24610	UNL	Rice Lake schools	Liability			1,210,119.54	
24611	UNL	Spoooner Schools	Liability			255,361.60	
24630	UNL	Wi VTAE District	Liability			45,569.03	
26101	UNL	Taxes Collected	Liability				-4,096.49
26101-01	UNL	Real Estate Taxes Collected	Liability				-2,185,781.28
26101-02	UNL	Personal Property Taxes Collected	Liability				-2,466.99
26101-04	UNL	R.E. Tax Overpaid-To Refund	Liability				-3.61
26101-05	UNL	Tax Collected MFL Open	Liability				-127.72
26101-06	UNL	Tax Collected MFL Closed	Liability				-29,091.73
		Count:	14				
			Liability		-105.00	2,035,953.94	-2,222,485.10
<b>Totals:</b>					<b>-105.00</b>	<b>2,035,953.94</b>	<b>-2,222,485.10</b>

Account	Group	Description	Type	Month 4 DB	Month 4 CR	YTD Debits	YTD Credits
34300	UNF	Unreserved and Undesignated Fund Balance	Capital				-581,413.02
		Count:	1				
			Capital				-581,413.02
<b>Totals:</b>							<b>-581,413.02</b>

Account	Group	Description	Type	Month 4 DB	Month 4 CR	YTD Debits	YTD Credits
41113	RAC	Delinquent P.P. Retained	Revenue		-228.03		-412.55
43531	RHW	State Grant-Locl Trns Ai	Revenue		-25,371.52		-50,743.04
43620	RJG	In Lieu of Taxes on State Conservation Lands	Revenue				-50.04
44111	RLG	Operator Licenses	Revenue		-20.00		-20.00
44900	RMU	Other Regulatory Permits and Fees	Revenue			170.00	
46100	ROG	General Government	Revenue		-153.07		-153.07
48110	SBW	Interest Income	Revenue		-1,993.50		-19,295.51
48900	SEH	Other Misc.Revenues	Revenue		-48.67		-660.67
		Count:	8				
			Revenue		-27,814.79	170.00	-71,334.88
<b>Totals:</b>					<b>-27,814.79</b>	<b>170.00</b>	<b>-71,164.88</b>

Account	Group	Description	Type	Month 4 DB	Month 4 CR	YTD Debits	YTD Credits
51110	DAE	Board Salaries/FICA	Expense	1,612.46		6,449.84	

# Trial Balance

51110-02	DAG	Board Expenses	Expense			20.60	
51110-12	DAE	Plan Commission Expenses	Expense	769.72		792.50	
51110-15	DAE	Board & Commission Dues & Registrations	Expense			65.00	
51300	DAM	Legal	Expense			144.00	
51400	DAR	General Administration	Expense			314.86	
51400-01	DAS	legal ads	Expense			390.42	
51420	DAW	Clerk	Expense	1,358.08		5,432.32	
51420-02	DAZ	Clerk Expenses	Expense	118.29		958.68	
51420-05	DBG	Computer Exp. & ETC.	Expense	772.08		818.24	
51430	DBK	Personnel	Expense	75.09		75.09	
51440	DBO	Election Wages	Expense	1,155.00		1,881.05	
51440-02	DBR	Election Expenses	Expense	1,229.79		1,602.82	
51520	DCL	Treasurer	Expense	647.43		2,589.72	
51520-02	DCO	Treasurer Expenses	Expense	95.36		428.24	
51530	DCS	Assessment of Property	Expense	708.33		2,833.36	
51610	DDO	Town Hall Maintenance	Expense	37.00		148.00	
51610-02	DDO	Town Hall Expenses	Expense	9.47		210.27	
51610-10	DDO	Town Hall Utilities	Expense	515.04		1,016.82	
51910	DDW	Illegal Taxes, Tax Refunds, Uncollectible Taxes	Expense				-148.00
51938	DEN	Other Insurance	Expense			4,595.00	
52200	DFK	Fire Protection	Expense	19,479.73		38,959.46	
52200-01	DFK	FIRE HALL PAYMENT	Expense			39,489.82	
53311-01	DJA	sanding/snow removal	Expense	9,042.50		16,576.25	
53311-03	DJA	Brush/mow/tree maint	Expense	4,320.00		4,830.00	
53311-05	DJA	Chip/Crackseal/Patch	Expense	165.00		210.00	
53311-07	DJA	signs	Expense			350.00	
53311-08	DJA	culverts	Expense	717.50		717.50	
53311-09	DJA	Salt/Sand	Expense			4,320.00	
53311-50	DJA	Gravel/load/haul/spread	Expense	2,805.00		2,805.00	
53311-90	DJA	Misc. Maintance	Expense	420.00		420.00	
53635	DOI	Recycling	Expense			682.00	
55400-10	DSA	Boat Landings maint	Expense	15.45		64.58	

Count: 33

Expense	46,068.32	140,191.44	-148.00
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Totals:	46,068.32	140,043.44	
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**Report 61 Totals:**

Count: 57

Totals:	46,068.32	-46,068.32	2,875,381.00	-2,875,381.00
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Differences:				0.00
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### Trial Balance Summary

	Month 4 Totals	YTD Totals	Month 4 Totals	YTD Totals
'1' Assets:	-18,148.53	699,065.62	'2' Liabilities:	-105.00
'5' Expenses:	46,068.32	140,043.44	'3' Capital:	-581,413.02
Assets + Expenses:	27,919.79	839,109.06	'4' Revenues:	-27,814.79
			Liab + Cap + Rev:	-27,919.79
				-839,109.06

# Town of Long Lake

## Fireworks Permit

Wisconsin statute 167.10 prohibits the use or possession of fireworks, as defined under 167.10 (1), without a user permit issued by the mayor of a city, president of a village or chairperson of a town in which the possession or use is to occur. Permits can only be issued to one of the following: A public authority, A fair association, An amusement park, A park board, A civic organization, Any individual or group of individuals, and farmers for the protection of crops from predatory birds or animals. NOTE: Permits cannot be issued to a minor, they must be 18 years of age, under 167.10 (3)(c) & (h).

This fireworks permit is issued to:

(Print the name and address of the public authority, fair association, amusement park, park board, civic organization, individual or group of individuals or farmer)

Name: Greg Elliott - Spielbaver Fireworks - Pioneer on Long Lake

Address: W8504 760 Ave, River Falls, WI 54022

Phone Number 715-222-3536 Contact Name: Greg Elliott - Jesse DeGross

Date on or after which fireworks may be purchased: July 4, 2024  
(Fireworks cannot be purchased or used prior to the issuing of this permit. Fireworks can be purchased anywhere in this state and the possession of the fireworks is allowed under this permit while the permit holder is transporting the permitted fireworks to the city, town or village where the possession and use is authorized by this permit. However, the permit holder must take the most reasonable direct route between the location of purchase and the location of the permitted use of fireworks indicated on this permit. Remaining in a non-permitted city, village or town for more than 12 hours means you are no longer "transporting" the permitted fireworks.)

The kind and quantity of fireworks, which may be purchased and used: See Attached

(Attach list of fireworks or use the back of this form if needed)

Date and time authorized for the use of the permitted fireworks:

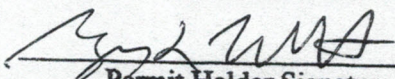
July 4, 2024

Location(address) of the use of the permitted fireworks: Pioneer on Long Lake

Special conditions: The permit holder is required to verify fire conditions (Burning Restrictions) prior to detonation by contacting the Wisconsin Dept. of Natural Resources at 1-888-947-2876 code 66 or via their website at [dnr.wi.gov/forestry/fire](http://dnr.wi.gov/forestry/fire) and click on "View Burning Permit Restrictions".

The permit holder is required to send a copy of this permit to the Washburn County Sheriff's Office and the local Fire District/Department at least 2 days prior to the date of authorized use of the listed fireworks. The undersigned authorized person by their signature understands that any violations of this permit or the regulations set by state statute can result in the confiscation of fireworks and the issuing of citation(s) that include a forfeiture not to exceed \$1000. Further, should the use of fireworks of any kind start a forest fire, the responsible party will be liable for the fire suppression costs and may be issued a citation.

The city, village or town requires an indemnity bond with sufficient sureties or policy of liability insurance for the payment of all claims that may arise by reason of injury to person or property from the handling, use or discharge of fireworks under this permit. The Town of Long Lake, under WI Statutes 167.10(7m) is not held liable for any damages caused by fireworks that this permit was issued for.

  
Permit Holder Signature

\_\_\_\_\_  
Town of Long Lake Chairperson or Designee

Date April 18, 2024

A copy of this permit shall be on file with the Town of Long Lake Clerk.

# Application for a Variance from the Washburn County Board of Adjustments

The applicant must demonstrate that: (1) compliance with the strict letter of the restrictions governing area, setbacks, frontage, height, bulk, or density would prevent the owner from using the property for a permitted purpose (use variance), or would render conformity with such restrictions unnecessarily burdensome (area variance). Further, the applicant must prove that (2) there is an unnecessary hardship related to physical limitations of the property, not the circumstances of the applicant, and that (3) the proposal will not be contrary to the public interest. These three legal standards are sometimes referred to as the "three step test". A more detailed explanation of these criteria is included in this application packet. By signing this application, you acknowledge that you have read and understand the criteria. For a complete application, you must address how you meet the "three step test" (you may use a separate sheet).

**PLEASE NOTE:** You must contact your Town Clerk and attend your local Town meeting to present your proposed plans to the Town Board prior to the County Board of Adjustments Public Hearing. Failure to do so could result in delay or denial of your request. The Board will request input from the Town. **The Town will not schedule you for their meeting until they have received your paperwork from the Zoning Office. When you contact the Town, you should verify that your paperwork has been received.**

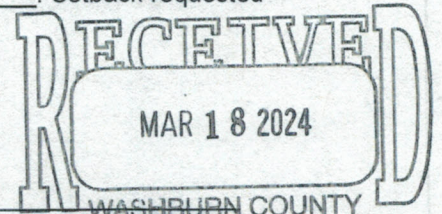
Date of application March 7, 2024

Property owner Wallace Lee, Jr Phone # (815) 985-9732

Address W4410 County Highway D, Sarona, WI 54870

Type of Variance Requested (check one)

- Road setback request: Road name County highway D. Setback requested 116' feet from centerline.
- Navigable water setback request: Name of water body \_\_\_\_\_ Setback requested \_\_\_\_\_ feet from ordinary high water mark (OHWM).
- Variance from dimensional standards of Zoning Ordinance.
- Variance from use standards of Zoning Ordinance.
- Other (describe): \_\_\_\_\_
- Variance for mobile home manufactured before June 15, 1976, pursuant to Sec. 38-550 of the Washburn County Code. (You must provide pictures of the mobile home and proof of manufacture date.)



Sections (s) of Zoning Code from which variance(s) is/are requested: \_\_\_\_\_

Present improvements (attach a concise plot plan) see attached

Proposed improvements addition to existing cabin - a written statement is included

Reason for request adding on to existing cabin would allow the land to stay as natural as possible and save numerous mature trees

I agree to allow County officials charged with administering County Ordinances, or other authorized persons, including the assessor, to have access to the above-described premises at any reasonable time for the purpose of inspection. Further, I acknowledge that approval of this variance does not eliminate the need to obtain a land use permit from the Zoning Office and any applicable State or Town permits, and that in the event this variance is not implemented within two (2) years of the date of its decision, this variance shall be null and void and a new variance shall be required.

Wallace Lee, Jr Wallace Lee, Jr 3-7-24  
 (Applicant or representative signature) (Print Name) (Date signed)

(Mailing address and phone # if different than above)

OFFICE USE					
Application # _____	Non-Refundable Fee	\$575.00	Tax ID# _____		
Property Description _____	1/4 _____	1/4 _____	1/4 _____	Sect. _____	Twp. _____ R. _____
Town of <u>Long Lake</u>	Fire # <u>W4410</u>	Lot _____	Block _____		
Subdivision _____	Lot size <u>40</u>	acres _____	Zoning Dist. <u>C/RA</u>		
Dates Published <u>5/15 + 5/22, 2024</u>	Hearing Date <u>June 04, 2024</u>				
Variance from <u>16</u>	(Sect./Div.) of Zoning or <u>38-430(3)</u>	Ordinance.			

Lapcinski Rd ← 1319.45' →

← 1292.91' →  
North

East Property line  
← 1308.10' →

Pond ← 100' →

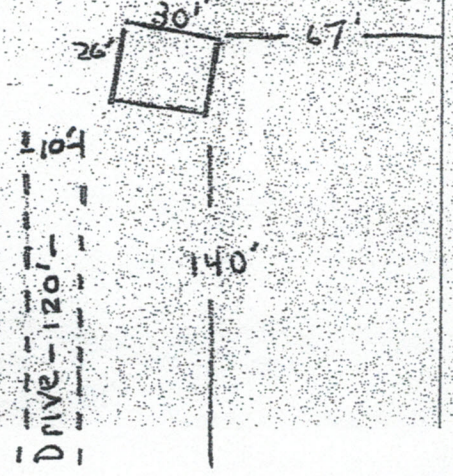
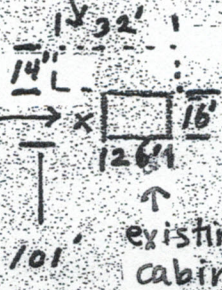
Proposed structure

Storage building

X = holding tank

existing cabin

← 1287.75' →  
County Highway D center line



- Addresses
- ▭ Parcels
- ▭ Parcel Numbers
- - Non-Parcel Lines
- ▭ Sections
- State Outlines
  - ▭ Minnesota
  - ▭ Wisconsin
- RoadCenterlines
  - US Highway
  - State Highway
  - County Highway
  - Township Road
  - Municipal Road
  - County Forest Rd
  - Other
  - Private Drive



The Washburn County, WI Geographic Information Web Server provides online access to geographic and assessment record info currently maintained by Washburn County, WI for individual parcels of property. The maps and data are for illustration purposes and may not be suitable for site-specific decision making. Information found within should not be used for making financial or other commitments. The data contained herein is a matter of public record.

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