

**TOWN OF LONG LAKE, WASHBURN COUNTY**

**MONTHLY BOARD MEETING**

Tuesday, January 14, 2025, at 6:00 p.m.

**Town Hall**

**N1584 County Highway MD, Sarona, WI**

AGENDA

Call to Order by Bob Moullette, Chairman  
Pledge of Allegiance, Verification of Notices, Roll Call

1. Approval of Minutes from December 10, 2024, Regular Board Meeting, December 12, 2024, Special Board Meeting and January 6, 2025, Special Board Meeting.
2. Financial Report
3. Public Comment (Item 8 comments not at this time)
4. Consider/Approval Daniel Tripp to Rezone 5.0 acres in Tax ID # 17823. 40 acres, zoned agricultural, NE NW Section 34, Township 37, Range 11W, to rezone 5 to Residential Agriculture (publish dates 1/08 and 1/15, public hearing 1/28/25, County board 2/18/25)
5. Discuss/Action Uncleared Transactions
6. Discuss/Action Township Audit
7. Discuss/Action Facebook
8. Consider/Approval Conditional Use Permit Request Scott Frolik/Milestone Materials Tax ID # 17880. 36 acres, SE NE in Section 33 Township 37 Range 11W, to obtain CUP to open a non-metallic mining operation Pursuant to NR 135 County Code CH 28 (publish dates 1/8/25 and 1/15/25, Public Hearing 1/28/25)
  - (a) Milestone Materials Presentation (if needed)
9. Discuss/Update/Action Road Projects
  - (a) Review Laundromat Road Pulverizing and Add Gravel Bid
10. Public Comment on Agenda Items Only
11. Reports of Town Officers
  1. Debbie
  2. Brenda
  3. Jeff
  4. Terry
  5. Bob
12. Correspondence
13. Approve Vouchers for Payment
14. Adjournment

Posted 1.10.25

The Town requests any persons wishing to attend this meeting who, because of disability, requires special accommodations to contact the Town Clerk at (612) 308-0607, 24-hour prior to the meeting.

**TOWN OF LONG LAKE  
BOARD MEETING MINUTES**

**December 10, 2024**

**Town Hall**

The regular monthly Town Board meeting was called to order at 6:00 pm by Chairman Bob Moullette. Supervisor I, Jeff Bauer, and Supervisor II, Terry O'Brien, were present, along with Clerk Debbie Bouma and Treasurer Brenda Derousseau. The Pledge of Allegiance was recited. The Clerk confirmed the verification of notices.

**Approval of Minutes from November 12, 2024, Regular Board Meeting:** Motion by O'Brien and seconded by Bauer to approve November 12, 2024, Regular Board Meeting minutes as presented. 3- Ayes. Motion carried.

**Approval of Financial Report:** Motion by Bauer and seconded by O'Brien to accept the Treasurer's Financial Report as presented. 3-Ayes. Motion carried.

**Public Comment:** Public Comments were held.

**Consider/Approval Indianhead Scout Camp, Inc. to re-zone 2.0 acres in Tax ID#34130-21. 96 acres, zoned Forestry, Gov Lot 1 all in Section 12, Township 37, Range11W, Town of Long Lake, to rezone 3.3 to Residential Recreation 1 (publish dates 11/27 and 12/4, Public hearing 12/17/24):** Motion by Moullette and seconded by Bauer to approve the Indianhead Scout Camp Inc. rezoning 2.0 acres in Tax ID#34130-21. 96 acres, zoned Forestry, Gov Lot 1 all in Section 12, Township 37, Range11W, Town of Long Lake, to rezone 3.3 to Residential Recreation 1 as presented. 3- Ayes. Motion carried.

**Approve Recycle Center 2025 Attendant Extra Hours Agreement:** Motion from O'Brien and seconded by Bauer to approve the Recycle Center 2025 attendant extra hours agreement as presented. 3-Ayes. Motion carried.

**Discuss the Town Attorney's upcoming retirement:** Motion by Bauer and seconded by Moullette to request an updated contract from Bakke Norman, S.C. for the Town of Long Lake's Town Attorney. 3- Ayes. Motion carried.

**Discuss AIS Insurance presenting for the January meeting:** O'Brien stated that he was asked to discuss having a bid from AIS Insurance for the January Meeting. If a bid is received prior to the agenda being prepared, this item will be placed at the January meeting.

**Discuss/Action Uncleared Transactions:** Town Hall Software had a family emergency and canceled the appointment with the clerk, and Town Hall Software will reschedule.

**Discuss/Action Township Audit:** Moullette expressed concern about doing a full audit vs. the Compilation the town currently uses. The clerk explained that the township does not do a complete audit as it is not required under WI State Statue 60.43.

**Discuss/Action Road Projects:** Discussion was had on ongoing road projects and actions for 2025. Motion by Moullette and seconded by Bauer to Move forward in Spring 2025 with Washburn County to complete the project on Audubon Rd at the estimated cost of \$96,684 for paving, shoulders, and reshaping. 3- Ayes. Motion carried. By consensus, the board agreed to review the ad for bidding for pulverizing and adding gravel to Laundromat Rd in the January meeting.

**Set the Date and Time for the 2025 Town Caucus:** By consensus, following WI Stat 8.05(1)(a), the board decided to set the 2025 Town Caucus for January 21, 2025, at 6 pm at the Town Hall.

**Public Comment on Agenda Items Only:** Public comments on agenda items were held.

**Reports of Town Officers**

**Debbie** – none

**Brenda** – Tax Bills have been sent.

**Jeff** – Thanks to Terry for arranging the reroofing of the town hall.

**Terry** – none

**Bob** – There is a BFCED meeting on Thursday this week.

**Correspondence:** The correspondence was on the table for the Board members to review and will be kept with the Clerk's meeting records.

**Approve Vouchers for Payment:** Bauer motioned, seconded by O'Brien, to pay vouchers # 6402-6417 and the EFT, check # 6401, which was voided due to a printer error. 3—Ayes. Motion carried.

**Adjournment:** Motion from O'Brien and seconded by Bauer, the meeting was adjourned at 7:24 pm. 3-Ayes. Motion carried.

Respectfully submitted by  
Debbie Bouma, Town Clerk

# TOWN OF LONG LAKE SPECIAL BOARD MEETING MINUTES

**December 12, 2024**

**Town Hall**

Chairman Bob Moullette called the special town board meeting to order at 4:00 p.m. Board Supervisors Terry O'Brien and Jeff Bauer, and Clerk Debbie Bouma were present. The Pledge of Allegiance was recited, and the clerk confirmed the verification of notices.

Chairman Moullette recited: Closed Session Pursuant to WI Stat 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Washburn Count Circuit Court # 2024CV104.

Motion by O'Brien and second by Bauer to move into Closed Session. Roll call vote: O'Brien- Aye, Bauer- Aye, Moullette- Aye. 3 Ayes, motion carried.

Motion by O'Brien and second by Bauer to return into Open Session. Roll call vote: O'Brien- Aye, Bauer- Aye, Moullette- Aye. 3 Ayes, motion carried.

ADJOURNMENT: On a motion by O'Brien and second by Bauer, the meeting adjourned at 4:45 p.m. 3 Ayes. Motion carried.

Respectfully submitted by  
Debbie Bouma, Town Clerk

# **TOWN OF LONG LAKE SPECIAL BOARD MEETING MINUTES**

**January 6, 2025**

**Town Hall**

Chairman Bob Moullette called the special town board meeting to order at 11:00 a.m. Board Supervisors Terry O'Brien and Jeff Bauer, and Clerk Debbie Bouma were present. The Pledge of Allegiance was recited, and the clerk confirmed the verification of notices.

Chairman Moullette recited: Closed Session Pursuant to WI Stat 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Informational meeting for the Town Board with Legal counsel.

Motion by O'Brien and second by Bauer to move into Closed Session. Roll call vote: O'Brien- Aye, Bauer- Aye, Moullette- Aye. 3 Ayes, motion carried.

Motion by O'Brien and second by Bauer to return into Open Session. Roll call vote: O'Brien- Aye, Bauer- Aye, Moullette- Aye. 3 Ayes, motion carried.

ADJOURNMENT: On a motion by O'Brien and second by Bauer, the meeting adjourned at 1:22 p.m. 3 Ayes. Motion carried.

Respectfully submitted by  
Debbie Bouma, Town Clerk

Monthly Financial Report

**Town of Long Lake  
Financial Report**

December, 2024

Balance General Fund (Date)	\$	401,231.65	
Deposit	\$	790,118.51	
Interest	\$	2,097.23	
Transfer from Building/Equipment Acct	\$	6,899.99	
Transferred to Tax Account	\$	(788,465.20)	
Transferred to Dog Licenses	\$	(55.00)	
Total	\$	411,827.18	
Expenses	\$	(9,581.35)	
Balance Regular Account (date)			\$ 402,245.83

**Investments**

Money Market Account	\$	243,909.28	
Birchwood 4 Corners	\$	19,094.83	
Interest	\$	3,325.45	
Total			\$ 266,329.56
Recreation Project	\$	31,482.91	
Transfer from Boat Launch	\$	2,523.18	
Interest	\$	407.31	
Total			\$ 34,413.40
Building & Equipment(\$Mark	\$	38,373.21	
Transfer to General Fund	\$	(6,899.99)	Roof Material
Interest	\$	135.96	
Total			\$ 31,609.18
Boat Launch Permits	\$	2,523.18	
Trans to Recreation Project	\$	(2,523.18)	
Total			\$ -
Dog License Fees	\$	655.00	
Payment to Washburn Cty	\$	-	
Transferred from General Fu	\$	55.00	
Total			\$ 710.00
Tax Account	\$	13.77	
Real Estate	\$	778,372.29	
MFL-Open	\$	87.40	
MFL-Closed	\$	10,005.51	
Total			\$ 788,478.97
Total Investments			\$ 1,121,541.11

**Summary**

General fund	\$	402,245.83	
Investments	\$	1,121,541.11	
Grand Total (date)			\$ 1,523,786.94

Uncleared Transaction Detail up to 12/31/2024

Date	Num	Payee	Memo	Category	Clr	Amount
Uncleared Checks and Payments						
9/15/2021	EFT	United States Treasury		General Gov.:FICA		-468.34
7/13/2022	5834	Eric Anderson		General Gov.:Salary		-25.00
8/19/2022	5872	Herb Smith	#4338/annual	Levies-Coll.:Overpaym...		-20.00
12/11/2024	6409	First Responder		Public Safety:First Res...		-2,000.00
12/11/2024	6416	WTATAC		General Gov.:Misc.:Du...		-78.50
Total Uncleared Checks and Payments				5 Items		-2,591.84
Uncleared Deposits and Other Credits						
Total Uncleared Deposits and Other Credits				0 Items		0.00
Total Uncleared Transactions				5 Items		-2,591.84

### Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			414,603.48
Checks and Payments	37	Items	-808,881.55
Deposits and Other Credits	15	Items	797,018.51
Service Charge	0	Items	0.00
Interest Earned	1	Item	2,097.23
Ending Balance of Bank Statement:			404,837.67

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			404,837.67
Checks and Payments	5	Items	-2,591.84
Deposits and Other Credits	0	Items	0.00
Register Balance as of 12/31/2024:			402,245.83
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			402,245.83



# Trial Balance

Account	Group	Description	Type	Month 1 DB	Month 1 CR	YTD Debits	YTD Credits
11010	BNK	Checking Account (General Fund)	Asset			1,523,786.94	
Count: 1			Asset			1,523,786.94	
Totals:							1,523,786.94

Account	Group	Description	Type	Month 1 DB	Month 1 CR	YTD Debits	YTD Credits
21511	UNL	Social Security Taxes Payable	Liability				-830.28
21512	UNL	U.S. Withholding Taxes Payable	Liability			443.24	
21514	UNL	Medicare Taxes Payable	Liability			362.76	
24330	UNL	Dog License Fees	Liability			203.00	
26101	UNL	Taxes Collected	Liability				-3,038.43
26101-01	UNL	Real Estate Taxes Collected	Liability				-778,372.29
26101-04	UNL	R.E. Tax Overpaid-To Refund	Liability				-141.13
26101-05	UNL	Tax Collected MFL Open	Liability				-87.40
26101-06	UNL	Tax Collected MFL Closed	Liability				-6,967.08
Count: 9			Liability			1,009.00	-789,436.61
Totals:							-788,427.61

Account	Group	Description	Type	Month 1 DB	Month 1 CR	YTD Debits	YTD Credits
34300	UNF	Unreserved and Undesignated Fund Balance	Capital				-735,359.33
Count: 1			Capital				-735,359.33
Totals:							-735,359.33

<b>Report 61 Totals:</b>	Count: 11					Totals:	1,524,795.94	-1,524,795.94
						Differences:		0.00

### Trial Balance Summary

	Month 1 Totals	YTD Totals		Month 1 Totals	YTD Totals
'1' Assets:		1,523,786.94	'2' Liabilities:		-788,427.61
'5' Expenses:			'3' Capital:		-735,359.33
Assets + Expenses:		1,523,786.94	'4' Revenues:		
			Liab + Cap + Rev:		-1,523,786.94

# Washburn County Zoning Application for Rezoning

**PLEASE NOTE:** You must contact your Town Clerk and attend your local Town meeting to present your proposed plans to the Town Board prior to the County Zoning Committee Public Hearing. Failure to do so could result in delay or denial of your request. The Zoning Committee will request input from the Town. **The Town will not schedule you for their meeting until they have received your paperwork from the Zoning Office. When you contact the Town, verify that your paperwork has been received.**

Date of application 11-25-24 Non-refundable Fee to: <sup>Id rec # 033180</sup> **Washburn County Zoning \$300.00**  
Mail to: **PO Box 506, Shell Lake WI 54871.**

Property owner Dan - Marshing Tripp Phone # (262) 346-3807

Address: W3515 Church Rd Sarona WI 54870

Property description: <u>NE NW</u>	Section <u>34</u> , Twsp. <u>37</u> R. <u>11 W</u>
Town of <u>Long Lake</u>	Site Address: <u>W3515 Church Rd Sarona WI, 54870</u>
Lot size <u>40 acres</u>	Tax ID# <u>17823</u> Current zoning district <u>9g</u>
Request change to <u>RA</u>	S.B. # of acres to be rezoned: <u>5. B.B. 12-16-24</u>

Present improvements: Polished grain bins

Proposed improvements: NONE

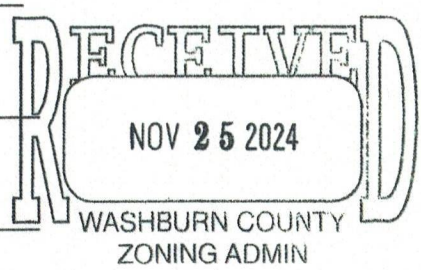
Characteristics of surrounding area: fields, homes, pole barns

Reason for rezoning: An Amish family is interested in buying our farm and they have no use for the grain facility. We have an individual willing to buy and use the site

**Please Note: If you are dividing land, you must provide preliminary drawings showing proposed locations of lots.** for his farming operation.

Daniel J. Tripp  
(Applicant or representative print name)

Daniel J. Tripp  
(Applicant or representative signature)



11-25-24  
Date signed

(Mailing address if different than above)

Dates published 1-08 / 1-15, 2025 Office use  
Co. board date 2-18-2025 Hearing date January 28<sup>th</sup>, 2025



The Washburn County, WI Geographic Information Web Server provides online access to geographic and assessment record info currently maintained by Washburn County, WI for individual parcels of property. The maps and data are for illustration purposes and may not be suitable for site-specific decision making. Information found within should not be used for making financial or other commitments. The data contained herein is a matter of public record.

Date created: 12/19/2024  
 Last Data Uploaded: 12/19/2024 3:11:41 AM  
 Developed by



Application # \_\_\_\_\_

# Washburn County Zoning Application for a Conditional Use Permit (May be used to amend a condition of a previously issued permit)

You must contact your Town Clerk and attend your local Town meeting to present your proposed plans to the Town Board prior to the County Zoning Committee Public Hearing. Failure to do so could result in delay or denial of your request. The Zoning Committee will request input from the Town. **The Town will not schedule you for their meeting until they have received your paperwork from the Zoning Office. When you contact the Town, verify that your paperwork has been received.**

Date of application 12-3-2024 Non-refundable fee payable to: **Washburn County Zoning \$ 250.00**  
Mail To: **PO BOX 506, Shell Lake WI 54871**

Property owner Scott Frolik Phone # (715) 296-8116

Mailing address 2463 12 3/4 Ave, Cameron, WI 54822-8725

Property legal description SE NE DOC# 407290 WD Sect. 33 Town 37N Range 11W

Town of Long Lake Site Address: N329 Lakken Rd, Sarona, WI

Lot size 40 ac Tax ID# 17800 Zoning district AG

Zoning ordinance interpretation Nonmetallic mines (gravel pits) allowed as conditional use within AG District

For what use or activity are you applying? Extraction and processing of sand and gravel (non-metallic mining)

Reason for request Provide mineral resources to support local road and other construction projects

Existing property improvements Home and accessory structures

Proposed property Improvements Refer to mine plan and reclamation plan (end land use)

**Please note:**

If you are placing a mobile home, what is the size? N/A Year? \* N/A

\*You must provide pictures of the mobile home and documentation that the mobile home was manufactured after June 15, 1976. If your mobile home was manufactured prior to that date, you must obtain a variance from the Washburn County Board of Adjustments **before** applying for this Conditional Use Permit.

**Approval of this Conditional Use Permit does not eliminate the need to obtain a land-use permit from the Zoning Office and any applicable State or Town permits.**

*I agree to permit County officials charged with administering County Ordinances, or other authorized persons, including the assessor, to have access to the above-described premises at any reasonable time for the purpose of inspection.*

(Applicant or representative print name) ANTHONY TOMASHEK  
AGENT FOR OWNER  
12-3-2024  
(Applicant or representative signature) \_\_\_\_\_ (Date signed)

920 10th AVE. NORTH  
ONALASKA, WI 54650

(Mailing address if different than above)

**You must complete the attached plot plan**

**Office use**

Dates published \_\_\_\_\_ Hearing date \_\_\_\_\_