

**TOWN OF LONG LAKE, WASHBURN COUNTY  
MONTHLY BOARD MEETING**

Tuesday, December 9, 2025, at 6:00 p.m.

**Town Hall**

**N1584 County Highway MD, Sarona, WI**

AGENDA

Call to Order by Chairman, Terry O'Brien  
Pledge of Allegiance, Verification of Notices, Roll Call

1. Approval of the Minutes of November 11, 2025, Regular Board Meeting.
2. Financial Report
3. Public Comment (Each person may speak once and is limited to three minutes. Public input will not exceed one-half hour.)
4. Update from County Supervisor Joe Hoy
5. Consider/Approval of Election Inspectors for 2026-2027 Term
6. Discuss/Update/Action Road Projects
  - a) Update current road projects
7. Reports of Town Officers
  - a) Debbie
  - b) Brenda
  - c) Joel
  - d) Diane
  - e) Terry
8. Correspondence
9. Approve Vouchers for Payment
10. Adjournment

Posted 12/5/25

The Town requests any persons wishing to attend this meeting who, because of disability, requires special accommodations to contact the Town Clerk at (612) 308-0607, 24-hour prior to the meeting.

**TOWN OF LONG LAKE  
BOARD MEETING MINUTES**

**November 11, 2025**

**Town Hall**

Chairman Terry O'Brien called the regular monthly Town Board meeting to order at 6:34 p.m. Supervisor I, Joel Faschingbauer, and Supervisor II, Diane Allard, were present, along with Clerk Debbie Bouma. Treasurer Brenda Derousseau was not present. The Pledge of Allegiance was recited, and the Clerk confirmed the verification of notices.

**Approval of the Minutes of October 14, 2025, Regular Board Meeting:** A motion by Allard, seconded by O'Brien, to approve the minutes from October 14, 2025, Regular Board Meeting as presented. 3- Ayes. Motion carried.

**Approval of Financial Report:** A motion by Faschingbauer, seconded by Allard, to accept the Treasurer's Financial Report as presented by the Clerk. 3-Ayes. Motion carried.

**Public Comment:** Public Comments were held.

**Update from County Supervisor Joe Hoy:** Encouraged the public to attend the County Board meeting at 9:30 AM the next day, as the budget would be discussed and voted on.

**Adopt 2026 Town Budget:** As Resolution 2025-4 Electors to Endorse the Town Board's Resolution to Exceed the Levy Limit was approved at the previous Meeting of the Electors, A motion by Allard, seconded by O'Brien, to adopt the 2026 Town Budget for \$360,489 as presented. 3- Ayes. Motion carried

**Discuss/Update/Action Road Projects:**

- a) **Update current road projects:** Laundromat Road will be graded once we get some moisture.
- b) **Consider/Action on LRIP and Grant Paperwork for 2026/2027 Road Projects:** The Clerk presented the LRIP (Pioneer Rd) and TRID/TISD (Church Rd) 2026/2027 paperwork with the letters of support. A motion from O'Brien, seconded by Faschingbauer, to submit the LRIP (Pioneer Rd) and TRID/TISD (Church Rd) 2026/2027 paperwork with the letters of support as presented. 3-Ayes. Motion carried.
- c) **Consider/Action Burma Rd (Cty D To Audubon Rd):** Chairman O'Brien explained the meetings he had with L&L, the Highway Commissioner, and the DNR about Burma Road improvements and adding a culvert to improve the road. Ruth King of the DNR has offered to help the clerk obtain the necessary permits to correct the low spot and improve water runoff into the wetlands. Timing is tight for completion this year, and it may have to become a spring project. The estimated cost for this work is \$25,000. A motion by Faschingbauer, seconded by O'Brien, to move forward with this project on Burma Rd (Cty D To Audubon Rd) as presented. 3-Ayes. Motion carried

**Reports of Town Officers**

**Debbie** – Attend the WEC elections training in Menomonie for the use of Badger Books. Badger Books are electronic versions of the polling books that the Wisconsin Elections Commission is recommending that all municipalities adopt in the future. I have completed the Disaster Aid requested for Elver's Road, which came to \$41,958,

and we can hope to receive up to 75% back, which will then be returned to the road budget.

**Brenda** – absent

**Joel** – Thank you for the comments tonight, especially for those who pointed out that each person is accountable for educating themselves with the information available to the public.

**Diane** – none

**Terry** – I have attended meetings at the County and BFCES on the following dates: Oct 16, 20, 21, 22, 24, 28, and Nov 6 & 11th, with another BFCES on the 13<sup>th</sup>. So if it seems your concerns aren't getting the attention you would like, there are a lot of moving parts to our roles, along with our full-time jobs. Hat tip to Dennis Dirks for helping out with the fire inspection when the fire chief forgot to call us and just showed up. Hat Tip to Mike Houser and Jerry Pinter for helping with the ongoing beaver issues.

**Correspondence:** The correspondence was on the table for the Board members to review and will be kept with the Clerk's meeting records.

The Clerk read an email to the board suggesting that the board send a letter to all residents if it is important information, because we should know that people don't read the agendas or the minutes of town meetings online or at the three kiosks.

**Approve Vouchers for Payment:** A motion from O'Brien, seconded by Faschingbauer, to pay vouchers #6608-6624 and the EFT. 3-Ayes. Motion carried.

**Adjournment:** Motion from Faschingbauer, seconded by O'Brien, was made to adjourn the meeting at 7:10 pm. 3-Ayes. Motion carried.

Respectfully submitted by

Debbie Bouma, Town Clerk

Monthly Financial Report

**Town of Long Lake  
Financial Report**

November, 2025

Balance General Fund (Date)	\$	510,277.84	
Deposit	\$	45,767.47	
Interest	\$	1,660.22	
Transfer to Boat Permits	\$	(12.00)	
Total	\$	557,693.53	
Expenses	\$	(18,678.01)	
Balance Regular Account (date)	\$		539,015.52

**Investments**

Money Market Account	\$	255,631.66	
Interest	\$	-	
Total			\$ 255,631.66
Recreation Project	\$	33,735.84	
Interest	\$	-	
Total			\$ 33,735.84
Building & Equipment(\$Mark	\$	32,259.37	
Interest	\$	104.43	
Total			\$ 32,363.80
Boat Launch Permits	\$	2,178.69	
Trans to General Fund	\$	12.00	
Total			\$ 2,190.69
Dog License Fees	\$	395.00	
Transferred from General Fu	\$	-	
Total			\$ 395.00
Tax Account	\$	13.77	
Interest	\$	-	
			\$ 13.77
Total Investments			\$ 324,330.76

**Summary**

General fund	\$	539,015.52	
Investments	\$	324,330.76	
Grand Total (date)	\$		863,346.28

### Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			510,969.65
Checks and Payments	19	Items	-17,907.82
Deposits and Other Credits	5	Items	45,767.47
Service Charge	0	Items	0.00
Interest Earned	1	Item	1,660.22
Ending Balance of Bank Statement:			540,489.52

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			540,489.52
Checks and Payments	2	Items	-1,474.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 11/30/2025:			539,015.52
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			539,015.52

Uncleared Transaction Detail up to 11/30/2025

Date	Num	Payee	Memo	Category	Clr	Amount
Uncleared Checks and Payments						
11/13/2025	6620	Townhall Software Inc		General Gov.:Office E...		-874.00
11/13/2025	6625	Jerome Pinter	Beaver Dam	General Gov.:Town Pr...		-600.00
Total Uncleared Checks and Payments				2 Items		-1,474.00
Uncleared Deposits and Other Credits						
Total Uncleared Deposits and Other Credits				0 Items		0.00
Total Uncleared Transactions				2 Items		-1,474.00

# Trial Balance

Account	Group	Description	Type	Month 11 DB	Month 11 CR	YTD Debits	YTD Credits
11010	BNK	Checking Account (General Fund)	Asset	28,854.11		863,346.28	
		Count: 1	Asset	28,854.11		863,346.28	
		Totals:			28,854.11		863,346.28

Account	Group	Description	Type	Month 11 DB	Month 11 CR	YTD Debits	YTD Credits
21511	UNL	Social Security Taxes Payable	Liability	3.10			-835.48
21512	UNL	U.S. Withholding Taxes Payable	Liability			1,309.02	
21514	UNL	Medicare Taxes Payable	Liability	0.74		331.40	
24330	UNL	Dog License Fees	Liability		-7.00		-7.00
		Count: 4	Liability	3.84	-7.00	1,640.42	-842.48
		Totals:			-3.16		797.94

Account	Group	Description	Type	Month 11 DB	Month 11 CR	YTD Debits	YTD Credits
34300	UNF	Unreserved and Undesignated Fund Balance	Capital				-735,359.33
		Count: 1	Capital				-735,359.33
		Totals:					-735,359.33

Account	Group	Description	Type	Month 11 DB	Month 11 CR	YTD Debits	YTD Credits
41111	RAA	Town Prtn Property Taxes	Revenue				-299,991.17
41116	RAG	Lottery Tax Collection	Revenue				-3,998.07
43410	RGN	State Shared Revenues	Revenue		-42,892.37		-50,461.61
43420	RGQ	State Fire Insurance	Revenue				-8,020.22
43430	RGT	Other State Shared Taxes	Revenue				-235.78
43531	RHW	State Grant-Lod Trns Ai	Revenue				-101,486.08
43620	RJG	In Lieu of Taxes on State Conservation Lands	Revenue				-71.68
43650	RJR	Forest Cropland/Managed Forest Land	Revenue				-1,047.50
44110	RLD	Liquor and Malt Beverage License	Revenue				-2,270.00
44111	RLG	Operator Licenses	Revenue				-295.00
44900	RMU	Other Regulatory Permits and Fees	Revenue		-12.00		-2,183.69
44900-04	RMU	Boat Launch Annual permits	Revenue				-260.00
46100	ROG	General Government	Revenue				-780.84
46435	RSG	Recycling (Usr Fees Only)	Revenue		-1,332.10		-1,587.50
48110	SBW	Interest Income	Revenue		-1,764.65		-37,259.78
48900	SEH	Other Misc.Revenues	Revenue		-1,524.00		-90,581.23
		Count: 16	Revenue		-47,525.12		-600,610.20
		Totals:			-47,525.12		-600,610.20

Account	Group	Description	Type	Month 11 DB	Month 11 CR	YTD Debits	YTD Credits
51110	DAE	Board Salaries/FICA	Expense	1,612.46		17,852.10	
51110-02	DAG	Board Expenses	Expense	11.36		912.55	
51110-10	DAE	Plan Commission Salaries/FICA	Expense			134.56	

Sorted By: **Account Number**  
 Selection: **Active Accounts Only**

# Trial Balance

Fiscal Year: **2025** Month: **11**

Report 61  
 Page 2

51110-12	DAE	Plan Commission Expenses	Expense		2,674.55	
51110-15	DAE	Board & Commission Dues & Registrations	Expense		1,882.52	
51300	DAM	Legal	Expense		4,540.25	
51400	DAR	General Administration	Expense	165.60	216.60	
51400-01	DAS	legal ads	Expense		138.00	
51420	DAW	Clerk	Expense	1,573.38	16,661.28	
51420-02	DAZ	Clerk Expenses	Expense	173.34	2,814.82	
51420-04	DBE	Auditor	Expense		5,000.00	
51420-05	DBG	Computer Exp. & ETC.	Expense	977.25	4,299.98	
51440	DBO	Election Wages	Expense		1,837.50	
51440-02	DBR	Election Expenses	Expense	531.40	2,421.23	
51520	DCL	Treasurer	Expense	716.33	7,836.63	
51520-02	DCO	Treasurer Expenses	Expense	178.07	1,084.69	
51530	DCS	Assessment of Property	Expense	716.67	7,883.33	
51610	DDO	Town Hall Maintenance	Expense	137.00	1,220.38	
51610-02	DDO	Town Hall Expenses	Expense		281.09	
51610-10	DDO	Town Hall Utilities	Expense	212.87	4,259.53	
51938	DEN	Other Insurance	Expense		6,135.00	
52200	DFK	Fire Protection	Expense		49,968.81	
52200-01	DFK	FIRE HALL PAYMENT	Expense		58,584.65	
53311-01	DJA	sanding/snow removal	Expense		20,229.50	
53311-02	DJA	grading	Expense		6,393.75	
53311-03	DJA	Brush/mow/tree maint	Expense	2,000.00	15,506.01	
53311-04	DJA	Contracted Services	Expense		45,683.09	
53311-05	DJA	Chip/Crackseal/Patch	Expense	1,100.00	17,589.41	
53311-07	DJA	signs	Expense		795.44	
53311-08	DJA	culverts	Expense	235.00	24,058.26	
53311-09	DJA	Salt/Sand	Expense		9,648.00	
53311-40	DJA	Black Topping	Expense	7,289.42	85,962.52	
53311-50	DJA	Gravel/load/haul/spread	Expense		22,463.92	
53311-90	DJA	Misc. Maintance	Expense	600.00	11,642.97	
53635	DOI	Recycling	Expense		3,132.10	
55400-10	DSA	Boat Landings maint	Expense	444.02	10,080.29	
				Expense	18,674.17	471,825.31
Count: 36				Totals:	18,674.17	471,825.31

**Report 61 Totals:**

Count: 58

Totals:	47,532.12	-47,532.12	1,336,812.01	-1,336,812.01
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Differences:	0.00
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## Trial Balance Summary

	Month 11 Totals	YTD Totals		Month 11 Totals	YTD Totals
'1' Assets:	28,854.11	863,346.28	'2' Liabilities:	-3.16	797.94
'5' Expenses:	18,674.17	471,825.31	'3' Capital:		-735,359.33
Assets + Expenses:	47,528.28	1,335,171.59	'4' Revenues:	-47,525.12	-600,610.20
			Liab + Cap + Rev:	-47,528.28	-1,335,171.59