

**TOWN OF LONG LAKE, WASHBURN COUNTY
MONTHLY BOARD MEETING**

Tuesday, September 9, 2025, at 6:00 p.m.

Town Hall

N1584 County Highway MD, Sarona, WI

AGENDA

Call to Order by Chairman, Terry O'Brien
Pledge of Allegiance, Verification of Notices, Roll Call

1. Approval of the Minutes of August 12, 2025, Regular Board Meeting.
2. Financial Report
3. Public Comment (Each person may speak once and is limited to three minutes. Public input will not exceed one-half hour.)
4. Update from County Supervisor Joe Hoy
5. Consider/Approval Resolution 2025-2 Birchwood Four Corners Emergency Service District 2026 Assessment.
6. Set date for First Budget workshop.
7. Discuss/Update/Action Road Projects
 - a) Update current road projects
 - b) Burma Road
 - c) Set date to work on 5-year road plan
8. Reports of Town Officers
 - a) Debbie
 - b) Brenda
 - c) Joel
 - d) Diane
 - e) Terry
9. Correspondence
10. Approve Vouchers for Payment
11. Adjournment

Posted 9/5/25

The Town requests any persons wishing to attend this meeting who, because of disability, requires special accommodations to contact the Town Clerk at (612) 308-0607, 24-hour prior to the meeting.

**TOWN OF LONG LAKE
BOARD MEETING MINUTES**

August 12 , 2025

Town Hall

Chairman Terry O'Brien called the regular monthly Town Board meeting to order at 6:00 p.m. Supervisor I, Joel Faschingbauer, and Supervisor II, Diane Allard, were present, along with Clerk Debbie Bouma and Treasurer Brenda Derousseau. The Pledge of Allegiance was recited, and the Clerk confirmed the verification of notices.

Approval of the Minutes from July 8, 2025, Regular Board Meeting: A motion by Allard, seconded by O'Brien, to approve the minutes from July 8, 2025, Regular Board Meeting, as presented. 3- Ayes. Motion carried.

Approval of Financial Report: A motion by Fashingbauer, seconded by Allard, to accept the Treasurer's Financial Report as presented. 3-Ayes. Motion carried.

Public Comment: Public Comments were held.

Update from County Supervisor Joe Hoy: Joe explained the cell tower, but the Rut was permitted and permitted use by Washburn County Zoning. Also, he said it was a rumor of a campground going in on Holy Island Rd. The ADRC will be having another concert in the park. He also spoke of his meeting with Senator Tammy Baldwin, in which he spoke about the funding cuts to health and human resources, and Governor Tony Evers, in which he asked about relief for the upcoming Washburn County Jail project.

Consider/Approve Altas Inspection contract: A motion by Fashingbauer, seconded by Allard, to approve the contract for Altas Inspection as presented for a two-year term. 3-Ayes. Motion carried.

Clean up Day report: The Clerk reported that 50 residents attended the Clean Up Days and the amounts that were collected. At this time, the bills have not been received, as it just occurred on Saturday, but it is assumed that they will be reimbursed once they are reported and submitted to Washburn County.

Consider/Approve Prebuy for Town Hall Propane: A motion by Allard, seconded by O'Brien, to approve prebuy for Town Hall Propane. Motion to amend the original motion by O'Brien and seconded by Faschingbauer to be a pre-buy of 1000 gallons of propane. 3-Ayes for the amendment. Motion carried. 3-Ayes for the original motion with the amendment. Motion carried. A motion from Fashingbauer, seconded by O'Brien, to allow the Clerk to prepare and write out the check to pay for the prepaying contract within the week to meet the end of the month deadline. 3-Ayes. Motion carried.

Discuss/Update/Action Road Projects:

- a) **Update on Loans or Levy increase consideration for Road Improvements** – Discussion was had, and the item will be addressed at future meetings.

Reports of Town Officers

Debbie – Wisconsin Town Association Fall Workshops are coming up in Eau Claire, 9/16, and Cable, 9/17. Please decide if you're going to attend and let me know so I can get you registered.

Brenda – none

Joel – I was called about a driveway permit, which was not needed as the property was on a private road, which we do not have control over. Still, it was suggested that the clearance required for emergency service to access the property.

Diane – none

Terry – Hat Tip Dennis Dirks, Craig Olund, and Barbara Bouma for volunteering at Clean Up day, their help was appreciated as the day began with fallen trees that needed to be cleaned up by O'Brien and Fashingbauer. Which leads to a hat tip to Logan Rock and Dan Jansin, who stopped and helped O'Brien and Fashingbauer with removing the trees from the road. Also, Dennis Dirks ran out on Sunday to remove a tree that fell on Morningside Road when Washburn County called on Sunday afternoon.

Correspondence: The correspondence was on the table for the Board members to review and will be kept with the Clerk's meeting records.

Approve Vouchers for Payment: A motion from Fashingbauer, seconded by O'Brien, to pay vouchers #6557-6571 and the EFT. Check 6570 was voided due to a printer error. 3-Ayes. Motion carried.

Adjournment: Motion from Faschingbauer, seconded by O'Brien, was made to adjourn the meeting at 6:28 pm. 3-Ayes. Motion carried.

Respectfully submitted by

Debbie Bouma, Town Clerk

Monthly Financial Report

**Town of Long Lake
Financial Report**

August, 2025

Balance General Fund (Date)	\$	519,658.94	
Deposit	\$	468.34	
Interest	\$	1,706.64	
Transfer to Boat Permits	\$	-	
Total	\$	521,833.92	
Expenses	\$	<u>(90,068.49)</u>	
Balance Regular Account (date)	\$		\$ 431,765.43

Investments

Money Market Account	\$	252,844.28	
Interest	\$	<u>-</u>	
Total			\$ 252,844.28
Recreation Project	\$	33,367.99	
Interest	\$	<u>-</u>	
Total			\$ 33,367.99
Building & Equipment(\$Mark	\$	31,907.14	
Interest	\$	<u>110.82</u>	
Total			\$ 32,017.96
Boat Launch Permits	\$	1,283.50	
Trans to General Fund	\$	<u>-</u>	
Total			\$ 1,283.50
Dog License Fees	\$	395.00	
Transferred from General Fu	\$	<u>-</u>	
Total			\$ 395.00
Tax Account	\$	13.77	
Interest	\$	<u>-</u>	
			\$ 13.77
Total Investments			\$ 319,922.50

Summary

General fund	\$	431,765.43	
Investments	\$	<u>319,922.50</u>	
Grand Total (date)	\$		\$ 751,687.93

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			521,295.62
Checks and Payments	20	Items	-91,705.17
Deposits and Other Credits	1	Item	468.34
Service Charge	0	Items	0.00
Interest Earned	1	Item	1,706.64
Ending Balance of Bank Statement:			431,765.43

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			431,765.43
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 8/29/2025:			431,765.43
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			431,765.43

Uncleared Transaction Detail up to 8/29/2025

Date	Num	Payee	Memo	Category	Clr	Amount
Uncleared Checks and Payments						
Total Uncleared Checks and Payments				0 Items		0.00
Uncleared Deposits and Other Credits						
Total Uncleared Deposits and Other Credits				0 Items		0.00
Total Uncleared Transactions				0 Items		0.00

Trial Balance

Account	Group	Description	Type	Month 8 DB	Month 8 CR	YTD Debits	YTD Credits
11010	BNK	Checking Account (General Fund)	Asset		-87,782.69	751,687.93	
		Count: 1	Asset		-87,782.69	751,687.93	
			Totals:		-87,782.69		751,687.93

Account	Group	Description	Type	Month 8 DB	Month 8 CR	YTD Debits	YTD Credits
21511	UNL	Social Security Taxes Payable	Liability	128.86			-841.68
21512	UNL	U.S. Withholding Taxes Payable	Liability	865.78		1,309.02	
21514	UNL	Medicare Taxes Payable	Liability			329.92	
24330	UNL	Dog License Fees	Liability				-34.00
		Count: 4	Liability	994.64		1,638.94	-875.68
			Totals:		994.64		763.26

Account	Group	Description	Type	Month 8 DB	Month 8 CR	YTD Debits	YTD Credits
34300	UNF	Unreserved and Undesignated Fund Balance	Capital				-735,359.33
		Count: 1	Capital				-735,359.33
			Totals:				-735,359.33

Account	Group	Description	Type	Month 8 DB	Month 8 CR	YTD Debits	YTD Credits
41111	RAA	Town Prtn Property Taxes	Revenue				-190,935.26
41114	RAE	State Property Tax Cred IN & OUT	Revenue				-8,020.22
41116	RAG	Lottery Tax Collection	Revenue				-3,998.07
43430	RGT	Other State Shared Taxes	Revenue				-215.00
43531	RHW	State Grant-Locl Trns Ai	Revenue				-76,114.56
43620	RJG	In Lieu of Taxes on State Conservation Lands	Revenue				-71.68
43650	RJR	Forest Cropland/Managed Forest Land	Revenue				-1,047.50
44110	RLD	Liquor and Malt Beverage License	Revenue				-2,270.00
44111	RLG	Operator Licenses	Revenue				-295.00
44900	RMU	Other Regulatory Permits and Fees	Revenue				-1,176.50
44900-04	RMU	Boat Launch Annual permits	Revenue				-260.00
46100	ROG	General Government	Revenue		-468.34		-514.34
48110	SBW	Interest Income	Revenue		-1,817.46		-28,133.92
48900	SEH	Other Misc.Revenues	Revenue				-79,581.90
		Count: 14	Revenue		-2,285.80		-392,633.95
			Totals:		-2,285.80		-392,633.95

Account	Group	Description	Type	Month 8 DB	Month 8 CR	YTD Debits	YTD Credits
51110	DAE	Board Salaries/FICA	Expense	1,612.46		12,899.68	
51110-02	DAG	Board Expenses	Expense	109.20		880.23	
51110-10	DAE	Plan Commission Salaries/FICA	Expense	26.91		107.65	
51110-12	DAE	Plan Commission Expenses	Expense	11.91		2,542.65	
51110-15	DAE	Board & Commission Dues & Registrations	Expense			1,809.87	

Sorted By: **Account Number**
 Selection: **Active Accounts Only**

Trial Balance

Fiscal Year: **2025** Month: **8**

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51300	DAM	Legal	Expense	853.50	4,212.25
51400	DAR	General Administration	Expense	51.00	51.00
51400-01	DAS	legal ads	Expense		138.00
51420	DAW	Clerk	Expense	1,573.38	11,941.14
51420-02	DAZ	Clerk Expenses	Expense	164.80	1,730.59
51420-04	DBE	Auditor	Expense		5,000.00
51420-05	DBG	Computer Exp. & ETC.	Expense	1,755.66	3,165.92
51440	DBO	Election Wages	Expense		1,837.50
51440-02	DBR	Election Expenses	Expense	550.00	1,462.83
51520	DCL	Treasurer	Expense	716.33	5,610.34
51520-02	DCO	Treasurer Expenses	Expense	59.10	856.62
51530	DCS	Assessment of Property	Expense	716.67	5,733.32
51610	DDO	Town Hall Maintenance	Expense	97.00	885.63
51610-02	DDO	Town Hall Expenses	Expense	10.44	31.09
51610-10	DDO	Town Hall Utilities	Expense	1,674.62	3,591.86
51938	DEN	Other Insurance	Expense		6,135.00
52200	DFK	Fire Protection	Expense		41,948.56
52200-01	DFK	FIRE HALL PAYMENT	Expense		58,584.65
53311-01	DJA	sanding/snow removal	Expense		20,229.50
53311-02	DJA	grading	Expense		4,413.75
53311-03	DJA	Brush/mow/tree maint	Expense	250.00	11,569.00
53311-05	DJA	Chip/Crackseal/Patch	Expense		16,489.41
53311-07	DJA	signs	Expense		795.44
53311-08	DJA	culverts	Expense		23,483.26
53311-09	DJA	Salt/Sand	Expense		9,648.00
53311-40	DJA	Black Topping	Expense	78,187.47	78,673.10
53311-50	DJA	Gravel/load/haul/spread	Expense		22,188.92
53311-90	DJA	Misc. Maintance	Expense		5,806.37
53635	DOI	Recycling	Expense	250.00	1,775.00
55400-10	DSA	Boat Landings maint	Expense	403.40	9,313.96
Count: 35			Expense	89,073.85	375,542.09
Totals:				89,073.85	375,542.09

Report 61 Totals:

Count: 55

Totals:	90,068.49	-90,068.49	1,128,868.96	-1,128,868.96
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Differences:	0.00
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Trial Balance Summary

	Month 8 Totals	YTD Totals		Month 8 Totals	YTD Totals
'1' Assets:	-87,782.69	751,687.93	'2' Liabilities:	994.64	763.26
'5' Expenses:	89,073.85	375,542.09	'3' Capital:		-735,359.33
Assets + Expenses:	1,291.16	1,127,230.02	'4' Revenues:	-2,285.80	-392,633.95
			Liab + Cap + Rev:	-1,291.16	-1,127,230.02

RESOLUTION NO. 2025-2

TOWN of LONG LAKE

WHEREAS as it is the desire of the member municipalities of the Birchwood Four Corners Emergency Service District (BFCESD) to provide fire protection, ambulance services, fire prevention inspections, water rescue, public fire prevention education, assistance to law enforcement agencies, natural disaster assistance and other emergency services as provided for in the Joint Fire Department agreement dated November, 2007 the Town Board of LONG LAKE, hereby approves the **2026** BFCESD District budgets and assessments for Fire Department and Ambulance Services in concurrence with the recommendation of the Birchwood Four Corners Emergency Services District Board. **2026** Fire and Ambulance budgets include District expenses.

Fire Department Budget – 2026 \$199,343.00 Fire Department 2026 Assessment \$43,379.22

Ambulance Service Budget – 2026 \$454,609.00 Ambulance Service 2026 Assessment \$ 0.00

WHEREAS member municipalities have agreed to assessment formulas to share in the cost of providing these services in the Joint Services agreement dated November, 2007 and as amended in 2011 for Ambulance assessment formulas, the Town Board of LONG LAKE hereby agrees to its respective assessments in concurrence with the recommendation of the Birchwood Four Corners Emergency Services District Board according to the assessment factors and amounts shown on page 2 of this Resolution.

Fire Department Assessment – 2026 \$43,379.22

Ambulance Service Assessment – 2026 \$ 0.00

According to the terms of the Joint Fire Department agreement, payments are due as follows:
One half of the amount of the annual assessments are due by January, 31 2026. The second half of the amount of the annual assessments are due by April 30, 2026. Any late payments will be subject to a monthly interest charge of 1.5% or 18% annually.

Adopted this _____ day of _____, 2025

Town/Village of _____

_____ County, Wisconsin

Signed _____, Town Chairman / Village President

Attest: _____, Town/Village Clerk