

**TOWN OF LONG LAKE, WASHBURN COUNTY
MONTHLY BOARD MEETING**

Tuesday, August 12, 2025, at 6:00 p.m.

Town Hall

N1584 County Highway MD, Sarona, WI

AGENDA

Call to Order by Chairman, Terry O'Brien
Pledge of Allegiance, Verification of Notices, Roll Call

1. Approval of the Minutes from July 8, 2025, Regular Board Meeting.
2. Financial Report
3. Public Comment (Each person may speak once and is limited to three minutes. Public input will not exceed one-half hour.)
4. Update from County Supervisor Joe Hoy
5. Consider/Approve Altas Inspection contract.
6. Clean up Day report.
7. Consider/Approve Prebuy for Town Hall Propane.
8. Discuss/Update/Action Road Projects
 - a) Update on Loans or Levy increase consideration for Road Improvements
9. Reports of Town Officers
 - a) Debbie
 - b) Brenda
 - c) Joel
 - d) Diane
 - e) Terry
10. Correspondence
11. Approve Vouchers for Payment
12. Adjournment

Posted 8/8/25

The Town requests any persons wishing to attend this meeting who, because of disability, requires special accommodations to contact the Town Clerk at (612) 308-0607, 24-hour prior to the meeting.

**TOWN OF LONG LAKE
BOARD MEETING MINUTES**

July 8, 2025

Town Hall

Chairman Terry O'Brien called the regular monthly Town Board meeting to order at 6:00 p.m. Supervisor I, Joel Faschingbauer, and Supervisor II, Diane Allard, were present, along with Clerk Debbie Bouma and Treasurer Brenda Derausseau. The Pledge of Allegiance was recited, and the Clerk confirmed the verification of notices.

Approval of the Minutes from June 10, 2025, Regular Board Meeting; June 24, 2025, Special Board Meeting A; June 24, 2025, Special Board Meeting; and June 27, 2025, Special Board Meeting: A motion by Allard, seconded by Faschingbauer, to approve the minutes from May 13, 2025, Regular Board Meeting and the May 27, 2025, Special Board Meeting, as presented. 3-Ayes. Motion carried.

Approval of Financial Report: A motion by Fashingbauer, seconded by Obrien, to accept the Treasurer's Financial Report as presented. 3-Ayes. Motion carried.

Public Comment: Public Comments were held.

Update from County Supervisor Joe Hoy: Joe Hoy spoke about the budget process for Washburn County, which was beginning, and that the public has a right to be part of that process. Updates were given about the ADRC events and a reminder to check their website. Also, local events are ongoing, such as the Spooner Rodeo and the Farmers Market.

5. Discussion/Update/Action on the replacement of Town Hall Dock. The Long Lake Chamber was again thanked for its generous donation of the new dock. Also, it was apparent that people were already hitting and abusing it. Motion by Fashingbauer and seconded by Allard to accept the donations from Jesse DeGross for post and Todd Widdes for cement blocks to try to prevent damage to the dock in the future. 3-Ayes. Motion carried.

6. Consider/Action for Linda Londre's request to rezone 2.34(+/-) acres to Residential Recreation 1 in Tax ID#16629 – 33.26 Zoned Agricultural, NE SW EXC L 1, in Section 4, Township 37, Range 11W to make a parcel. Motion by Allard and seconded by Fashingbauer to approve Linda Londre's request to rezone 2.34(+/-) acres to Residential Recreation 1 in Tax ID#16629 – 33.26 Zoned Agricultural, NE SW EXC L 1, in Section 4, Township 37, Range 11W to make a parcel as presented. 3-Ayes. Motion carried.

7. Consider/Action of Variance Request for McSpoo Family Trust/ Kelly McNamara to have a variance for a road setback request from centerline to be 72 feet and 35 feet from Right of Way, (usually 75 feet from centerline, or 50 feet from the right of way, whichever is greater) on Morningside Road to build a garage. (W3099 Morningside Rd) (publish 7/16 & 7/23, Public Hearing 8/5/25) Motion by Allard and seconded by O'Brien to approve the McSpoo Family Trust/ Kelly McNamara to have a variance for a road setback request from centerline to be 72 feet and 35 feet from Right of Way, (usually 75 feet from centerline, or 50 feet from the right of way, whichever is greater) on Morningside Road to build a garage as presented. 3-Ayes. Motion carried.

8. Consider/Approval Hunt Hill's request for a Temporary Class "B" License for Backwoods Barn Bingo, TBD July or August 2025. Motion by Allard and seconded by O'Brien to approve Hunt Hill's request for a Temporary Class "B" License for Backwoods Barn Bingo, TBD July or August 2025. 3-Ayes. Motion carried.

9. Discussion/Action on Replacement of the Clerk's and Treasurer's Computers. The Clerk explained that both the Clerk's and Treasurer's computers were too old to be upgraded to Windows 11 in October and would no longer be supported then. She also explained the estimates given by the two computer stores that the town currently has been using. Motion by Fashingbauer and seconded by O'Brien to accept the estimate from Tice Computers and get both computers replaced before the budgeting and tax season begins. 3-Ayes. Motion carried.

Discuss/Update/Action Road Projects:

- a) **Update on Loans or Levy increase consideration for Road Improvements** – Discussion was had, and the item will be addressed at future meetings
- b) **Gravel for Town Roads** - Motion by Allard and seconded by Fashingbauer to have L&L add gravel from the town pit to Winselman Road. 3-Ayes. Motion carried.

Reports of Town Officers

Debbie – Clean-up days will be August 9th. Notices have been posted.

Brenda – none

Joel – Issued a driveway permit.

Diane – none

Terry – Hat Tip to Long Lake Chamber for the new Town Hall dock, and special thanks to Jesse Degross, Jim Kleven, and Donnie Marker for installing and setting the dock. Also, an agreement has been made and a liability waiver signed with a few people on Elver's road to allow them to remove the grate on Elver's culvert for Loon's Nesting (about two weeks). The old grate was found and returned, and this agreement should allow the baby loons access to Long Lake while also protecting the town's interest in addressing the beaver issue.

Correspondence: The correspondence was on the table for the Board members to review and will be kept with the Clerk's meeting records.

Approve Vouchers for Payment: A motion from Fashingbauer, seconded by O'Brien, to pay vouchers #66539-6556 and the EFT. 3-Ayes. Motion carried.

Adjournment: Motion from Faschingbauer, seconded by O'Brien, was made to adjourn the meeting at 6:45 pm. 3-Ayes. Motion carried.

Respectfully submitted by

Debbie Bouma, Town Clerk

Monthly Financial Report

**Town of Long Lake
Financial Report**

July, 2025

Balance General Fund (Date)	\$	477,072.01	
Deposit	\$	79,102.75	
Interest	\$	1,790.25	
Transfer to Boat Permits	\$	(224.90)	
Total	\$	557,740.11	
Expenses	\$	<u>(38,081.17)</u>	
Balance Regular Account (date)	\$		\$ 519,658.94

Investments

Money Market Account	\$	252,844.28	
Interest	\$	<u>-</u>	
Total			\$ 252,844.28
Recreation Project	\$	33,367.99	
Interest	\$	<u>-</u>	
Total			\$ 33,367.99
Building & Equipment(\$Mark	\$	31,788.62	
Interest	\$	<u>118.52</u>	
Total			\$ 31,907.14
Boat Launch Permits	\$	1,058.60	
Trans to General Fund	\$	<u>224.90</u>	
Total			\$ 1,283.50
Dog License Fees	\$	395.00	
Transferred from General Fu	\$	<u>-</u>	
Total			\$ 395.00
Tax Account	\$	13.77	
Interest	\$	<u>-</u>	
2			\$ 13.77
Total Investments			\$ 319,811.68

Summary

General fund	\$	519,658.94	
Investments	\$	<u>319,811.68</u>	
Grand Total (date)			\$ 839,470.62

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			478,256.84
Checks and Payments	20	Items	-37,854.22
Deposits and Other Credits	16	Items	79,102.75
Service Charge	0	Items	0.00
Interest Earned	1	Item	1,790.25
Ending Balance of Bank Statement:			521,295.62

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			521,295.62
Checks and Payments	3	Items	-1,636.68
Deposits and Other Credits	0	Items	0.00
Register Balance as of 7/31/2025:			519,658.94
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			519,658.94

Uncleared Transaction Detail up to 7/31/2025

Date	Num	Payee	Memo	Category	Clr	Amount
Uncleared Checks and Payments						
9/15/2021	EFT	United States Treasury		General Gov.:FICA		-468.34
7/10/2025	6542	Brenda Derousseau		General Gov.:Salary		-682.71
7/10/2025	6555	Washburn Co		Public Works:Roads:M...		-485.63
Total Uncleared Checks and Payments				3 Items		-1,636.68
Uncleared Deposits and Other Credits						
Total Uncleared Deposits and Other Credits				0 Items		0.00
Total Uncleared Transactions				3 Items		-1,636.68

Trial Balance

Account	Group	Description	Type	Month 7 DB	Month 7 CR	YTD Debits	YTD Credits
11010	BNK	Checking Account (General Fund)	Asset	42,930.35		839,470.62	
		Count: 1	Asset	42,930.35		839,470.62	
			Totals:		42,930.35		839,470.62

Account	Group	Description	Type	Month 7 DB	Month 7 CR	YTD Debits	YTD Credits
21511	UNL	Social Security Taxes Payable	Liability		-35.84		-970.54
21512	UNL	U.S. Withholding Taxes Payable	Liability			443.24	
21514	UNL	Medicare Taxes Payable	Liability		-8.40	329.92	
24330	UNL	Dog License Fees	Liability				-34.00
		Count: 4	Liability		-44.24	773.16	-1,004.54
			Totals:		-44.24		-231.38

Account	Group	Description	Type	Month 7 DB	Month 7 CR	YTD Debits	YTD Credits
34300	UNF	Unreserved and Undesignated Fund Balance	Capital				-735,359.33
		Count: 1	Capital				-735,359.33
			Totals:				-735,359.33

Account	Group	Description	Type	Month 7 DB	Month 7 CR	YTD Debits	YTD Credits
41111	RAA	Town Prtn Property Taxes	Revenue				-190,935.26
41114	RAE	State Property Tax Cred IN & OUT	Revenue		-8,020.22		-8,020.22
41116	RAG	Lottery Tax Collection	Revenue				-3,998.07
43430	RGT	Other State Shared Taxes	Revenue				-215.00
43531	RHW	State Grant-Locl Trns Ai	Revenue		-25,371.52		-76,114.56
43620	RJG	In Lieu of Taxes on State Conservation Lands	Revenue				-71.68
43650	RJR	Forest Cropland/Managed Forest Land	Revenue				-1,047.50
44110	RLD	Liquor and Malt Beverage License	Revenue		-10.00		-2,270.00
44111	RLG	Operator Licenses	Revenue		-55.00		-295.00
44900	RMU	Other Regulatory Permits and Fees	Revenue		-442.90		-1,176.50
44900-04	RMU	Boat Launch Annual permits	Revenue				-260.00
46100	ROG	General Government	Revenue				-46.00
48110	SBW	Interest Income	Revenue		-1,908.77		-26,316.46
48900	SEH	Other Misc.Revenues	Revenue		-45,203.11		-79,581.90
		Count: 14	Revenue		-81,011.52		-390,348.15
			Totals:		-81,011.52		-390,348.15

Account	Group	Description	Type	Month 7 DB	Month 7 CR	YTD Debits	YTD Credits
51110	DAE	Board Salaries/FICA	Expense	1,612.46		11,287.22	
51110-02	DAG	Board Expenses	Expense	228.81		771.03	
51110-10	DAE	Plan Commission Salaries/FICA	Expense	26.91		80.74	
51110-12	DAE	Plan Commission Expenses	Expense	11.90		2,530.74	
51110-15	DAE	Board & Commission Dues & Registrations	Expense	50.00		1,809.87	

Sorted By: **Account Number**
 Selection: **Active Accounts Only**

Trial Balance

Fiscal Year: **2025** Month: **7**

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51300	DAM	Legal	Expense	82.00	3,358.75
51400-01	DAS	legal ads	Expense		138.00
51420	DAW	Clerk	Expense	1,573.38	10,367.76
51420-02	DAZ	Clerk Expenses	Expense	212.23	1,565.79
51420-04	DBE	Auditor	Expense		5,000.00
51420-05	DBG	Computer Exp. & ETC.	Expense	202.57	1,410.26
51440	DBO	Election Wages	Expense		1,837.50
51440-02	DBR	Election Expenses	Expense	228.00	912.83
51520	DCL	Treasurer	Expense	716.33	4,894.01
51520-02	DCO	Treasurer Expenses	Expense	365.60	797.52
51530	DCS	Assessment of Property	Expense	716.67	5,016.65
51610	DDO	Town Hall Maintenance	Expense	80.00	788.63
51610-02	DDO	Town Hall Expenses	Expense		20.65
51610-10	DDO	Town Hall Utilities	Expense	225.37	1,917.24
51938	DEN	Other Insurance	Expense		6,135.00
52200	DFK	Fire Protection	Expense		41,948.56
52200-01	DFK	FIRE HALL PAYMENT	Expense		58,584.65
53311-01	DJA	sanding/snow removal	Expense		20,229.50
53311-02	DJA	grading	Expense	1,938.75	4,413.75
53311-03	DJA	Brush/mow/tree maint	Expense	9,470.00	11,319.00
53311-05	DJA	Chip/Crackseal/Patch	Expense	225.00	16,489.41
53311-07	DJA	signs	Expense		795.44
53311-08	DJA	culverts	Expense	12,734.51	23,483.26
53311-09	DJA	Salt/Sand	Expense		9,648.00
53311-40	DJA	Black Topping	Expense	485.63	485.63
53311-50	DJA	Gravel/load/haul/spread	Expense		22,188.92
53311-90	DJA	Misc. Maintance	Expense		5,806.37
53635	DOI	Recycling	Expense	300.00	1,525.00
55400-10	DSA	Boat Landings maint	Expense	6,639.29	8,910.56
Count: 34			Expense	38,125.41	286,468.24
Totals:				38,125.41	286,468.24

Report 61 Totals:

Count: 54

Totals:	81,055.76	-81,055.76	1,126,712.02	-1,126,712.02
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Differences:	0.00			
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Trial Balance Summary

	Month 7 Totals	YTD Totals		Month 7 Totals	YTD Totals
'1' Assets:	42,930.35	839,470.62	'2' Liabilities:	-44.24	-231.38
'5' Expenses:	38,125.41	286,468.24	'3' Capital:		-735,359.33
Assets + Expenses:	81,055.76	1,125,938.86	'4' Revenues:	-81,011.52	-390,348.15
			Liab + Cap + Rev:	-81,055.76	-1,125,938.86