

**TOWN OF LONG LAKE, WASHBURN COUNTY
MONTHLY BOARD MEETING**

Tuesday, October 14, 2025, at 6:00 p.m.

Town Hall

N1584 County Highway MD, Sarona, WI

AGENDA

Call to Order by Chairman, Terry O'Brien
Pledge of Allegiance, Verification of Notices, Roll Call

1. Approval of the Minutes of September 9, 2025, Regular Board Meeting, September 23, 2025, Special Board Meeting, and October 3, 2025, Special Board Meeting.
2. Financial Report
3. Public Comment (Each person may speak once and is limited to three minutes. Public input will not exceed one-half hour.)
4. Update from County Supervisor Joe Hoy
5. Consider/Approve Resolution 2025-3 Resolution of the Town Board Proposing to Exceed Levy Limit
6. Consideration/Approve for Recommendation: Bobcat Lodging conditional use application for Tax ID # 36943-0, 0.40 acres, PT GOV LOT 1 Lot 2 in Section 14, Township 37, Range 11W, to turn this back into a resort and open the restaurant & bar.
7. Discuss/Update/Action Road Projects
 - a) Update current road projects
 - b) Consider/Approve 5-year road plan
8. Reports of Town Officers
 - a) Debbie
 - b) Brenda
 - c) Joel
 - d) Diane
 - e) Terry
9. Correspondence
10. Approve Vouchers for Payment
11. Adjournment

Posted 10/10/25

The Town requests any persons wishing to attend this meeting who, because of disability, requires special accommodations to contact the Town Clerk at (612) 308-0607, 24-hour prior to the meeting.

**TOWN OF LONG LAKE
BOARD MEETING MINUTES**

September 9, 2025

Town Hall

Chairman Terry O'Brien called the regular monthly Town Board meeting to order at 6:00 p.m. Supervisor I, Joel Faschingbauer, and Supervisor II, Diane Allard, were present, along with Clerk Debbie Bouma and Treasurer Brenda Drousseau. The Pledge of Allegiance was recited, and the Clerk confirmed the verification of notices.

Approval of the Minutes from August 12, 2025, Regular Board Meeting: A motion by Allard, seconded by O'Brien, to approve the minutes from August 12, 2025, Regular Board Meeting, as presented. 3- Ayes. Motion carried.

Approval of Financial Report: A motion by Fashingbauer, seconded by Allard, to accept the Treasurer's Financial Report as presented. 3-Ayes. Motion carried. Chairman O'Brien noted that the US Treasury had finally sent a letter, dated two days after the last meeting, regarding the outstanding EFT payment. He asked the clerk to explain the process that was followed, as it played out exactly as our auditor eventually said it would. Clerk Bouma stated that after many phone calls, we were advised to write a new check and submit a form number 843, along with copies of all documents, back to the date of the incident. Once that is received and processed, all late fees and penalties will be removed and returned to the Town.

Public Comment: Public Comments were held.

Update from County Supervisor Joe Hoy: Joe Hoy was not in attendance.

Consider/Approval Resolution 2025-2 Birchwood Four Corners Emergency Service District 2026 Assessment: A motion from Allard, seconded by Fashingbauer, to approve Resolution 2025-2 Birchwood Four Corners Emergency Service District 2026 Assessment for \$43,379.22, payable in 2026, for fire protection as presented. 3-Ayes. Motion carried.

Set date for First Budget workshop: A motion by Allard, seconded by O'Brien, to set the date for the first budget workshop on October 3, 2025, at 3:30 pm. 3-Ayes. Motion carried.

Discuss/Update/Action Road Projects:

- a) **Update current road projects:** Elvers Road patch has been paved, and once the bill is received, the Clerk can complete the disaster damage aid request for reimbursement. Laundromat Road has begun construction, so please be patient, plan accordingly, and slow down to protect those working to improve our roads. It will remain gravel for the winter as recommended for the best results when it is paved next spring.
- b) **Burma Road:** A motion by Fashingbauer, seconded by Allard, to approve the brush trimming on Burma Road from County Highway D to Laundromat Road by Ullom Excavating for the estimated cost of \$1,500 to \$2000. 3-Ayes. Motion carried.
- c) **Set date to work on 5-year road plan:** By consensus, the board will meet on September 23, 2025, at 4 pm to begin work on the five-year road plan update.

Reports of Town Officers

Debbie – Wisconsin Town Association Fall Workshops are coming up in Cable on 9/17/25, and I will be attending. Synergy confirmed that during our inspection of the gas lines, the town owns the propane tank, which is dated 1967.

Brenda – none

Joel – Still completing driveway permits for residences.

Diane – none

Terry – Hat Tip to Todd Wides and Andy Hagen for the volunteer work and supplies done at the town hall boat landing. Also, a hat tip to Dennis Dirks for spending the time with the Synergy people to complete the gas lines inspection and the replacement of the regulator due to its age.

Correspondence: The correspondence was on the table for the Board members to review and will be kept with the Clerk's meeting records.

Approve Vouchers for Payment: A motion from Allard, seconded by Fashingbauer, to pay vouchers #6574-6591 and the EFT. 3-Ayes. Motion carried.

Adjournment: Motion from Fashingbauer, seconded by O'Brien, was made to adjourn the meeting at 6:23 pm. 3-Ayes. Motion carried.

Respectfully submitted by

Debbie Bouma, Town Clerk

**TOWN OF LONG LAKE
SPECIAL BOARD MEETING MINUTES**

September 23, 2025

Town Hall

Chairman Terry O'Brien called the Special Town Board meeting to order at 4:00 p.m. Supervisor I, Joel Faschingbauer, Supervisor II, Diane Allard, and Clerk, Debbie Bouma. Treasurer, Brenda Derousseau, was not present. The Pledge of Allegiance was recited, and the Clerk confirmed the verification of notices.

Consider/Discuss Town of Long Lake's Five-Year Road Plan: The Board reviewed the recommendations from the Wisconsin Information System for Local Roads (WISLR) based on the Town's yearly road ratings. Discussion was held on the Board's option of the most used roads and the needs. The Board also reviewed the estimated cost for road projects provided by the Washburn County Highway Department.

Consider/ Discuss Funding for Town of Long Lake's Five-Year Road Plan: The Clerk presented the process and timeline to increase the Town Levy if that is what the Board decides to do to improve the road funding to allow paving one mile, chip sealing one mile, and milling one mile for paving the following year.

Adjournment: Motion from O'Brien, seconded by Faschingbauer, was made to adjourn the meeting at 4:52 pm. 3-Ayes. Motion carried.

Respectfully submitted by

Debbie Bouma, Town Clerk

**TOWN OF LONG LAKE
SPECIAL BOARD MEETING MINUTES**

October 3, 2025

Town Hall

Chairman Terry O'Brien called the Special Town Board meeting to order at 3:30 p.m. Supervisor I, Joel Faschingbauer, Supervisor II, Diane Allard, and Clerk, Debbie Bouma. Treasurer, Brenda Derosseau, was not present. The Pledge of Allegiance was recited, and the Clerk confirmed the verification of notices.

Consider/Discuss 2026 Budget Workshop: The Board reviewed the current 2025 Budget and prepared a forecasted budget for 2026. The discussion was that an increase in the road budget would be needed. Clerk Bouma explained the process that needs to be followed for the Wisconsin Department of Revenue. A plan was made to create a resolution to increase the levy for October 14th, 2025, and to initiate the process of bringing it to the meeting of the electors.

Adjournment: Motion from Faschingbauer, seconded by O'Brein, was made to adjourn the meeting at 4:31 pm. 3-Ayes. Motion carried.

Respectfully submitted by

Debbie Bouma, Town Clerk

Monthly Financial Report

**Town of Long Lake
Financial Report**

September, 2025

Balance General Fund (Date)	\$	431,765.43	
Deposit	\$	126,989.00	
Interest	\$	2,024.27	
Transfer to Boat Permits	\$	(756.19)	
Total	\$	560,022.51	
Expenses	\$	(24,460.29)	
Balance Regular Account (date)	\$		535,562.22

Investments

Money Market Account	\$	252,844.28	
Interest	\$	2,787.38	
Total	\$		255,631.66
Recreation Project	\$	33,367.99	
Interest	\$	367.85	
Total	\$		33,735.84
Building & Equipment(\$Mark	\$	32,017.96	
Interest	\$	122.39	
Total	\$		32,140.35
Boat Launch Permits	\$	1,283.50	
Trans to General Fund	\$	756.19	
Total	\$		2,039.69
Dog License Fees	\$	395.00	
Transferred from General Fu	\$	-	
Total	\$		395.00
Tax Account	\$	13.77	
Interest	\$	-	
Total	\$		13.77
Total Investments	\$		323,956.31

Summary

General fund	\$	535,562.22	
Investments	\$	323,956.31	
Grand Total (date)	\$		859,518.53

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			432,031.93
Checks and Payments	19	Items	-17,461.72
Deposits and Other Credits	9	Items	126,722.50
Service Charge	0	Items	0.00
Interest Earned	1	Item	2,024.27
Ending Balance of Bank Statement:			543,316.98

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			543,316.98
Checks and Payments	3	Items	-7,754.76
Deposits and Other Credits	0	Items	0.00
Register Balance as of 9/30/2025:			535,562.22
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			535,562.22

Uncleared Transaction Detail up to 9/30/2025

Date	Num	Payee	Memo	Category	Clr	Amount
Uncleared Checks and Payments						
9/11/2025	6582	Cardmember Services		General Gov.:Misc.		-538.16
9/11/2025	6583	Groeschl Forestry Consulti...		Public Service Recreat...		-5,236.60
9/11/2025	6585	I & L Excavating		Public Works:Roads		-1,980.00
Total Uncleared Checks and Payments				3 Items		-7,754.76
Uncleared Deposits and Other Credits						
Total Uncleared Deposits and Other Credits				0 Items		0.00
Total Uncleared Transactions				3 Items		-7,754.76

Trial Balance

Account	Group	Description	Type	Month 10 DB	Month 10 CR	YTD Debits	YTD Credits
11010	BNK	Checking Account (General Fund)	Asset	132,290.89		859,518.53	
		Count: 1	Asset	132,290.89		859,518.53	
Totals:					132,290.89		859,518.53

Account	Group	Description	Type	Month 10 DB	Month 10 CR	YTD Debits	YTD Credits
21511	UNL	Social Security Taxes Payable	Liability				-838.58
21512	UNL	U.S. Withholding Taxes Payable	Liability			1,309.02	
21514	UNL	Medicare Taxes Payable	Liability			330.66	
		Count: 3	Liability			1,639.68	-838.58
Totals:							801.10

Account	Group	Description	Type	Month 10 DB	Month 10 CR	YTD Debits	YTD Credits
34300	UNF	Unreserved and Undesignated Fund Balance	Capital				-735,359.33
		Count: 1	Capital				-735,359.33
Totals:							-735,359.33

Account	Group	Description	Type	Month 10 DB	Month 10 CR	YTD Debits	YTD Credits
41111	RAA	Town Prtn Property Taxes	Revenue		-109,021.91		-299,991.17
41116	RAG	Lottery Tax Collection	Revenue				-3,998.07
43410	RGN	State Shared Revenues	Revenue		-7,569.24		-7,569.24
43420	RGQ	State Fire Insurance	Revenue				-8,020.22
43430	RGT	Other State Shared Taxes	Revenue		-20.78		-235.78
43531	RHW	State Grant-Locl Trms Ai	Revenue				-76,114.56
43620	RJG	In Lieu of Taxes on State Conservation Lands	Revenue				-71.68
43650	RJR	Forest Cropland/Managed Forest Land	Revenue				-1,047.50
44110	RLD	Liquor and Malt Beverage License	Revenue				-2,270.00
44111	RLG	Operator Licenses	Revenue				-295.00
44900	RMU	Other Regulatory Permits and Fees	Revenue		-756.19		-1,932.69
44900-04	RMU	Boat Launch Annual permits	Revenue				-260.00
46100	ROG	General Government	Revenue		-266.50		-780.84
46435	RSG	Recycling (Usr Fees Only	Revenue		-25.00		-25.00
48110	SBW	Interest Income	Revenue		-5,301.89		-33,435.81
48900	SEH	Other Misc.Revenues	Revenue		-9,329.38		-88,911.28
		Count: 16	Revenue		-132,290.89		-524,958.84
Totals:					-132,290.89		-524,958.84

Account	Group	Description	Type	Month 10 DB	Month 10 CR	YTD Debits	YTD Credits
51110	DAE	Board Salaries/FICA	Expense			14,512.14	
51110-02	DAG	Board Expenses	Expense			901.19	
51110-10	DAE	Plan Commission Salaries/FICA	Expense			107.65	
51110-12	DAE	Plan Commission Expenses	Expense			2,542.65	

Trial Balance

Sorted By: **Account Number**
 Selection: Active Accounts Only

Fiscal Year: 2025 Month: 10

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51110-15	DAE	Board & Commission Dues & Registrations	Expense	1,882.52
51300	DAM	Legal	Expense	4,458.25
51400	DAR	General Administration	Expense	51.00
51400-01	DAS	legal ads	Expense	138.00
51420	DAW	Clerk	Expense	13,514.52
51420-02	DAZ	Clerk Expenses	Expense	2,417.59
51420-04	DBE	Auditor	Expense	5,000.00
51420-05	DBG	Computer Exp. & ETC.	Expense	3,189.00
51440	DBO	Election Wages	Expense	1,837.50
51440-02	DBR	Election Expenses	Expense	1,462.83
51520	DCL	Treasurer	Expense	6,326.67
51520-02	DCO	Treasurer Expenses	Expense	906.62
51530	DCS	Assessment of Property	Expense	6,449.99
51610	DDO	Town Hall Maintenance	Expense	952.10
51610-02	DDO	Town Hall Expenses	Expense	281.09
51610-10	DDO	Town Hall Utilities	Expense	3,915.74
51938	DEN	Other Insurance	Expense	6,135.00
52200	DFK	Fire Protection	Expense	49,968.81
52200-01	DFK	FIRE HALL PAYMENT	Expense	58,584.65
53311-01	DJA	sanding/snow removal	Expense	20,229.50
53311-02	DJA	grading	Expense	6,393.75
53311-03	DJA	Brush/mow/tree maint	Expense	13,226.01
53311-05	DJA	Chip/Crackseal/Patch	Expense	16,489.41
53311-07	DJA	signs	Expense	795.44
53311-08	DJA	culverts	Expense	23,483.26
53311-09	DJA	Salt/Sand	Expense	9,648.00
53311-40	DJA	Black Topping	Expense	78,673.10
53311-50	DJA	Gravel/load/haul/spread	Expense	22,188.92
53311-90	DJA	Misc. Maintance	Expense	11,042.97
53635	DOI	Recycling	Expense	2,672.00
55400-10	DSA	Boat Landings maint	Expense	9,620.67

Count:	35	Expense	399,998.54
		Totals:	399,998.54

Report 61 Totals:	Count:	56	Totals:	132,290.89	-132,290.89	1,261,156.75	-1,261,156.75
			Differences:	0.00			

Trial Balance Summary

	Month 10 Totals	YTD Totals		Month 10 Totals	YTD Totals
'1' Assets:	132,290.89	859,518.53	'2' Liabilities:		801.10
'5' Expenses:		399,998.54	'3' Capital:		-735,359.33
Assets + Expenses:	132,290.89	1,259,517.07	'4' Revenues:	-132,290.89	-524,958.84
			Liab + Cap + Rev:	-132,290.89	-1,259,517.07

PO Box 506, 10 Fourth Ave.
Shell Lake, WI 54871



(715) 468-4690
FAX (715) 468-4640

DATE: September 02, 2025

DEBRA BOUMA-CLERK
W 3439 MORNINGSIDE RD
SARONA WI 54870-9274

TO: MEMBERS OF THE LONG LAKE TOWN BOARD

Your Town Board decision is an integral part of the decision making process for the Washburn County Zoning Committee. The Committee would like your cooperation in stating your reasons or comments as to why this request should be either **approved** or **denied**.

CONDITIONAL USE APPLICATION FOR: Bobcat Lodging

LOCATION: Tax ID#36943-0.40 acres, PT GOV LOT 1 LOT 2 in Section 14, Township 37, Range 11W.

REASON FOR REQUEST: to apply for a Conditional Use Permit to turn this back into a resort and open the restaurant and bar.

PUBLIC HEARING: October 28, 2025.

TOWN DECISION (please mark one):

- Approve
- Deny

Reason for Approval or Denial (attach additional pages if necessary):

Chairman: _____

Supervisor: _____

Supervisor: _____

Date signed: _____

Town Clerk: _____

Washburn County Zoning Application for a Conditional Use Permit (May be used to amend a condition of a previously issued permit)

pdck#033784

You must contact your Town Clerk and attend your local Town meeting to present your proposed plans to the Town Board prior to the County Zoning Committee Public Hearing. Failure to do so could result in delay or denial of your request. The Zoning Committee will request input from the Town. **The Town will not schedule you for their meeting until they have received your paperwork from the Zoning Office. When you contact the Town, verify that your paperwork has been received.**

Date of application 8-18-25 Non-refundable fee payable to: **Washburn County Zoning \$300.00**

Mail To: **PO BOX 506, Shell Lake WI 54871**

Property owner Bobcat Lodging Phone # () (763) 227-2012

Mailing address 1145 N Eagle Forest Ln Birchwood, WI 54817

Property legal description PTGov lot 1 Sec. 14 Town '37 N' Range 11 W

Town of Long Lake Site Address: W 2920 Gruenhagen Boy Rd

Lot size 0.4 Acres Tax ID# 36943 Zoning district RR1

Zoning ordinance interpretation (5) Restaurants Section 38-204

For what use or activity are you applying? Restaurant / BAR

Reason for request Turn Back into what it was

Existing property improvements New cooler s, parking lot

Proposed property Improvements Newer Building Built as Bar / Restaurant

Please note:

If you are placing a mobile home, what is the size? N/A Year? * N/A

*You must provide pictures of the mobile home and documentation that the mobile home was manufactured after June 15, 1976. If your mobile home was manufactured prior to that date, you must obtain a variance from the Washburn County Board of Adjustments **before** applying for this Conditional Use Permit.

Approval of this Conditional Use Permit does not eliminate the need to obtain a land-use permit from the Zoning Office and any applicable State or Town permits.

I agree to permit County officials charged with administering County Ordinances, or other authorized persons, including the assessor, to have access to the above-described premises at any reasonable time for the purpose of inspection.

(Applicant or representative print name) Kent Joey Hartz

[Signature]
(Applicant or representative signature)

8-18-25
(Date signed)

(Mailing address if different than above)

You must complete the attached plot plan



Dates published 10-8 + 10-15 Office use October 28, 2025
Hearing date

PLOT PLAN

A plot plan must show all of the following information. Please check the box to verify that you have included each item. If the situation does not apply, write "N/A".

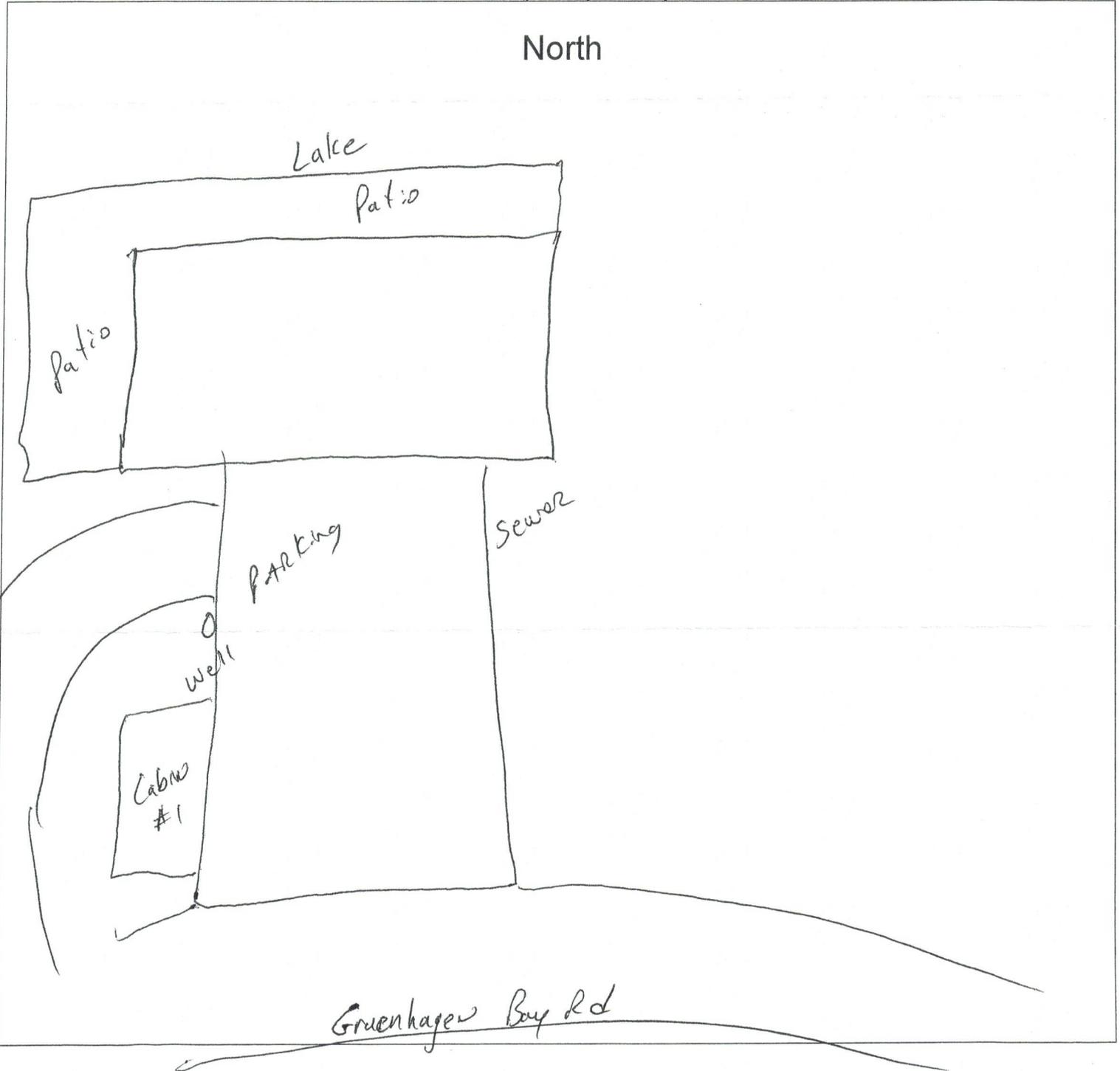
Show the location of:

- Well
- Septic tank, holding tank or drain field
- Existing and proposed structures with dimensions noted
- Lakes, ponds, streams, rivers, wetlands and flowages
- Driveway and turnaround (if applicable) with length and width noted
- All public roads

Show distance of any existing or proposed structure (including new additions) from:

- Ordinary high water mark of all lakes, ponds, streams, rivers, and flowages
- Wetlands
- Centerline and/or right-of-way of any public road
- Side and rear property lines
- Other structures

Plot Plan - MUST SHOW ALL OF THE ABOVE (you may use a separate sheet, 8 ½ X 11 format appreciated)





W2920

SILVER

W2921

W2922

2

6

7

8

9

FISH

5

3

4

RESOLUTION OF TOWN BOARD PROPOSING TO EXCEED LEVY LIMIT

**Town of Long Lake, Washburn County
Resolution No. 2025-3**

Whereas, the State of Wisconsin has imposed levy limits on town, village, city, and county levies for 2025 and thereafter under Wis. Stat. § 66.0602;

Whereas, Wis. Stat. § 66.0602 limits the allowable local levy for 2026 to a percentage increase of no more than the greater of (a) zero percent of the 2025 payable 2026 adjusted actual levy as calculated under the state's levy limit law or (b) a percentage equal to the percent change in equalized value due to net new construction less improvements removed, which for the Town of Long Lake is **1.432%**.

Whereas, the town board of the Town of Long Lake, Washburn County, believes that for the 2025 tax levy (to be collected in 2026) it is in the town's best interest to exceed the state levy limit as described above by a greater percentage than 1.432 %.

Whereas, the Town of Long Lake's 2024 payable 2025 adjusted actual tax levy was \$237,808 and further whereas the state law would limit this year's increase to \$3,406 ($\$237,808 \times 1.432\%$), for a total allowable town tax levy of \$240,999 ($\$241,214$ less \$215 for the 2025 personal property aid payment) *after* adjustments for 2025 (to be collected in 2026) of \$280,489;

THEREFORE, the town board of the Town of Long Lake, Washburn County does hereby resolve, and order as follows:

1. The town board supports an increase in the town tax levy for 2025 that will exceed the amount allowed by the state levy limit.
2. The town board directs that the question of increasing the allowable town tax levy for 2025 (to be collected in 2026) by **28.521%** ($\$80,000/\$280,489 \times 100$), which would increase the town levy by **\$80,000**, for a total town tax levy (*after* adjustments) of **\$360,489** ($\$80,000 + \$280,489$), shall be placed on the agenda for the special town meeting to be held on November 11, 2025.

Adopted this 14 day of October 2025

Signature of Town Chair: _____

Attested by Town Clerk: _____