

**TOWN OF LONG LAKE, WASHBURN COUNTY
MONTHLY BOARD MEETING**

Tuesday, October 13, 2026, at 6:00 p.m.

Town Hall

N1584 County Highway MD, Sarona, WI

AGENDA

Call to Order by Chairman, Terry O'Brien

Pledge of Allegiance, Verification of Notices, Roll Call

1. Approval of the Minutes of September 8th, 2026, Regular Board Meeting
2. Financial Report
3. Public Comment (Each person may speak once and is limited to three minutes. Public input will not exceed one-half hour.)
4. Update from County Supervisor Joe Hoy
5. Consideration/Recommendation: Mary Jacobson Tax ID # 35170 (N1917 Eastside Rd) variance requesting a road set back from centerline to be 53 feet (normally 75') on Eastside Rd to build a woodshed.
6. Discussion/Action Boat Trailer Parking at Town Hall.
7. Consider/Approval Resolution 2026-3 Birchwood Four Corners Emergency Service District 2026 Assessment.
8. Set date for First Budget workshop.
9. Discuss/Update/Action Road Projects
 - a) Update current road projects
10. Reports of Town Officers
 - a) Debbie
 - b) Brenda
 - c) Joel
 - d) Diane
 - e) Terry
11. Correspondence
12. Approve Vouchers for Payment
13. Adjournment

Posted 10/9/26

The Town requests that any people wishing to attend this meeting who, because of disability, require special accommodations contact the Town Clerk at (612) 308-0706 at least 24 hours prior to the meeting.

**TOWN OF LONG LAKE
BOARD MEETING MINUTES**

September 8, 2026

Town Hall

Chairman Terry O'Brien called the regular monthly Town Board meeting to order at 6:00 p.m. Supervisor I, Joel Faschingbauer, and Supervisor II, Diane Allard, were present, along with Clerk Debbie Bouma and Treasurer Brenda Derousseau. The Pledge of Allegiance was recited, and the Clerk confirmed the verification of notices.

Approval of July 14, 2026, Regular Board Meeting Minutes: A motion by Allard, seconded by Faschingbauer, to approve the minutes from the August 12, 2026, Regular Board Meeting & August 24, 2026, Special Board Meeting as presented. 3- Ayes. Motion carried.

Approval of Financial Report: A motion by Faschingbauer, seconded by O'Brien, to accept the Treasurer's Financial Report as presented. 3-Ayes. Motion carried.

Public Comment: Was held.

Roads Update from Mike Houser: Tree and brushing are complete for Church Rd and Pioneer Rd projects. Fenton Lake to the end of the road has been brushed too.

Update from County Supervisor Joe Hoy: All of Washburn County has recovered from the cyber-attack. It was a ransomware attack, and all systems were restored without having to pay the ransom, as the IT was prepared ahead of time. Flock cameras will be discussed on Thursday at 10 a.m., and the public is welcome. The Jail discussion is on hold until the new sheriff is sworn in in January.

Discussion/Action Review Neighbors on Long Lake, DBA: Sunset Resort compliance with the Town's Ordinance #2019-2 Business License Continuation: Joe Holtz explained that the bar would remain open 12- 4 p.m. on Thursday until the remodeling was complete. By consensus, the Board agreed this would be in compliance with the Town's Ordinance #2019-2 Business License Continuation.

Review Clean Up Days Report: Clerk Bouma reported that 52 residents came to clean-up days. The cost for the Town was \$1696.35, which will be reimbursed by Washburn County.

Consider/Action Snowplowing Contract with L & L Excavating: Motion by O'Brien and seconded by Allard to accept the Snowplowing/Grading Agreement from L & L Excavating as presented for the period of 9/8/26-7/01/27. 3-Ayes. Motion carried.

Discuss/Update/Action Road Projects:

- a) **Update current road projects:** Bids were accepted for the Church Rd and Pioneer Rd Projects, which will begin shortly with the gravel and pulverization of the old road this fall and pavement in the spring. Winselman Road had gravel added to it. Burma Road, gravel side, work is complete.

Reports of Town Officers

Debbie – Website was down due to an error connected to the old clerktownoflonglake@centurytel.net address. It happened on Friday and is currently being recovered by the host company. Washburn County is having a cleanup day on 10/10/26, and the notice is posted on all the kiosks.

Brenda – Reviewed the tax insert for this year.

Joel – Road ban was issued for crops in and crops out to West for the calendar year for Laundromat Road.

Diane – Asked Mike to clean up and repair the Sunset Bay Rd Boat Landing

Terry – Hat Tips to L & L for the great job on Burma Road, and to Mike Houser for keeping up with all the odd jobs we ask him to do, and volunteering to help with cleanup days.

Correspondence: The correspondence was on the table for the Board members to review and will be kept with the Clerk's meeting records.

Approve Vouchers for Payment: A motion from O'Brien, seconded by Faschingbauer, to pay vouchers #6787-6800 and the EFT. 3-Ayes. Motion carried.

Adjournment: Motion from O'Brien, seconded by Faschingbauer, was made to adjourn the meeting at 6:26 pm. 3-Ayes. Motion carried.

Respectfully submitted by

Debbie Bouma, Town Clerk

Monthly Financial Report

Town of Long Lake Financial Report

September, 2026

Balance General Fund (Date)	\$	577,013.08	
Deposit	\$	464.00	
Interest	\$	1,744.42	
Transfer to Boat Launch	\$	(277.80)	
Total	\$	578,943.70	
Expenses	\$	(10,307.07)	
Balance Regular Account (date)			\$ 568,636.63

Investments

Money Market Account	\$	263,107.41	
Interest	\$	2,438.83	
Total			\$ 265,546.24
Recreation Project	\$	36,961.18	
Interest	\$	342.60	
Total			\$ 37,303.78
Building & Equipment(\$Mark	\$	33,296.52	
Interest	\$	101.13	
Total			\$ 33,397.65
Boat Launch Permits	\$	2,315.20	
Trans from General Fund	\$	277.80	
Total			\$ 2,593.00
Dog License Fees	\$	705.00	
Transferred from General Fu	\$	-	
Total			\$ 705.00
Tax Account	\$	13.77	
Interest	\$	-	
			\$ 13.77
Total Investments			\$ 339,559.44

Summary

General fund	\$	568,636.63	
Investments	\$	339,559.44	
Grand Total (date)			\$ 908,196.07

September 2026

checking
10/8/2026

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Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			577,877.27
Checks and Payments	18	Items	-10,763.77
Deposits and Other Credits	2	Items	464.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	1,744.42
Ending Balance of Bank Statement:			569,321.92

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			569,321.92
Checks and Payments	1	Item	-685.29
Deposits and Other Credits	0	Items	0.00
Register Balance as of 9/30/2026:			568,636.63
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			568,636.63

Uncleared Transaction Detail up to 9/30/2026

Date	Num	Payee	Memo	Category	Clr	Amount
Uncleared Checks and Payments						
9/22/2026	6801	Cardmember Services		General Gov.:Office:Of...		-685.29
Total Uncleared Checks and Payments				1 Item		-685.29
Uncleared Deposits and Other Credits						
Total Uncleared Deposits and Other Credits				0 Items		0.00
Total Uncleared Transactions				1 Item		-685.29

Municipality: Town of Long Lake
Fiscal Year: 2026

Report Date: 10/10/2026
Report Time: 3:05 PM

Sorted By: **Account Number**
Selection: Active Accounts Only

Trial Balance

Fiscal Year: 2026 Month: 9

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Account	Group	Description	Type	Month 9 DB	Month 9 CR	YTD Debits	YTD Credits
11010	BNK	Checking Account (General Fund)	Asset		-5,216.09	908,196.07	
		Count: 1	Asset		-5,216.09	908,196.07	
		Totals:			-5,216.09		908,196.07

Account	Group	Description	Type	Month 9 DB	Month 9 CR	YTD Debits	YTD Credits
21511	UNL	Social Security Taxes Payable	Liability	3.10			-858.56
21512	UNL	U.S. Withholding Taxes Payable	Liability			1,309.02	
21514	UNL	Medicare Taxes Payable	Liability	0.74		326.04	
24310	UNL	County Apportionment of Taxes	Liability			558,055.07	
24330	UNL	Dog License Fees	Liability				-317.00
24610	UNL	Rice Lake schools	Liability			1,423,673.48	
24611	UNL	Spooner Schools	Liability			265,314.57	
24630	UNL	Wi VTAE District	Liability			52,588.74	
26101	UNL	Taxes Collected	Liability				-589,950.93
26101-01	UNL	Real Estate Taxes Collected	Liability				-1,915,329.57
26101-05	UNL	Tax Collected MFL Open	Liability				-28.08
26101-06	UNL	Tax Collected MFL Closed	Liability				-34,211.63
		Count: 12	Liability	3.84		2,301,266.92	-2,540,695.77
		Totals:			3.84		-239,428.85

Account	Group	Description	Type	Month 9 DB	Month 9 CR	YTD Debits	YTD Credits
34300	UNF	Unreserved and Undesignated Fund Balance	Capital				-847,299.52
		Count: 1	Capital				-847,299.52
		Totals:					-847,299.52

Account	Group	Description	Type	Month 9 DB	Month 9 CR	YTD Debits	YTD Credits
41111	RAA	Town Prtn Property Taxes	Revenue				-144,254.88
41116	RAG	Lottery Tax Collection	Revenue				-4,028.85
43410	RGN	State Shared Revenues	Revenue				-7,826.62
43420	RGQ	State Fire Insurance	Revenue				-9,193.40
43430	RGT	Other State Shared Taxes	Revenue				-235.78
43531	RHW	State Grant-Locl Trns Ai	Revenue				-81,571.20
43620	RJG	In Lieu of Taxes on State Conservation Lands	Revenue				-78.73
43650	RJR	Forest Cropland/Managed Forest Land	Revenue				-883.45
44110	RLD	Liquor and Malt Beverage License	Revenue				-2,845.00
44111	RLG	Operator Licenses	Revenue				-340.00
44900	RMU	Other Regulatory Permits and Fees	Revenue		-277.80		-2,228.00
44900-04	RMU	Boat Launch Annual permits	Revenue				-430.00
46100	ROG	General Government	Revenue				-14,368.67
46310	RPW	Highway Maintenance and Construction	Revenue				-1.00
46435	RSG	Recycling (Usr Fees Only	Revenue		-186.20		-213.20
48110	SBW	Interest Income	Revenue		-4,626.98		-33,686.89
48900	SEH	Other Misc.Revenues	Revenue				-34,342.51

Municipality: Town of Long Lake
Fiscal Year: 2026

Report Date: 10/10/2026
Report Time: 3:05 PM

Sorted By: **Account Number**
Selection: Active Accounts Only

Trial Balance

Fiscal Year: 2026 Month: 9

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Count: 17

Revenue		-5,090.98	-336,528.18
Totals:		-5,090.98	-336,528.18

Account	Group	Description	Type	Month 9 DB	Month 9 CR	YTD Debits	YTD Credits
51110	DAE	Board Salaries/FICA	Expense	1,612.46		14,512.14	
51110-02	DAG	Board Expenses	Expense			458.19	
51110-10	DAE	Plan Commission Salaries/FICA	Expense			188.37	
51110-12	DAE	Plan Commission Expenses	Expense	3.77		1,227.06	
51110-15	DAE	Board & Commission Dues & Registrations	Expense			1,771.44	
51300	DAM	Legal	Expense			369.00	
51400	DAR	General Administration	Expense			193.03	
51400-01	DAS	legal ads	Expense	65.82		311.44	
51420	DAW	Clerk	Expense	1,573.38		14,160.42	
51420-02	DAZ	Clerk Expenses	Expense	576.49		2,319.09	
51420-04	DBE	Auditor	Expense			1,320.00	
51420-05	DBG	Computer Exp. & ETC.	Expense	21.09		618.92	
51430	DBK	Personnel	Expense	504.00		789.68	
51440	DBO	Election Wages	Expense			2,719.10	
51440-02	DBR	Election Expenses	Expense	174.41		1,604.98	
51520	DCL	Treasurer	Expense	716.33		6,446.97	
51520-02	DCO	Treasurer Expenses	Expense	109.42		2,021.09	
51530	DCS	Assessment of Property	Expense	725.00		6,525.00	
51610	DDO	Town Hall Maintenance	Expense	177.00		1,290.53	
51610-02	DDO	Town Hall Expenses	Expense	300.00		936.39	
51610-10	DDO	Town Hall Utilities	Expense	78.16		2,354.48	
51938	DEN	Other Insurance	Expense			5,020.00	
52200	DFK	Fire Protection	Expense			52,572.62	
52200-01	DFK	FIRE HALL PAYMENT	Expense			39,489.82	
53311-01	DJA	sanding/snow removal	Expense			62,092.00	
53311-02	DJA	grading	Expense			8,703.75	
53311-03	DJA	Brush/mow/tree maint	Expense	1,590.00		16,235.00	
53311-05	DJA	Chip/Crackseal/Patch	Expense			7,086.53	
53311-07	DJA	signs	Expense	160.00		1,315.58	
53311-08	DJA	culverts	Expense			4,111.62	
53311-09	DJA	Salt/Sand	Expense			3,060.00	
53311-40	DJA	Black Topping	Expense			5,177.36	
53311-50	DJA	Gravel/load/haul/spread	Expense			830.00	
53315	DJA	Hwy & St Construction Lo	Expense			241,880.35	
53635	DOI	Recycling	Expense	1,450.15		3,149.15	
55400-10	DSA	Boat Landings maint	Expense	465.75		2,199.38	
Count: 36				Expense	10,303.23	515,060.48	
				Totals:	10,303.23	515,060.48	

Sorted By: Account Number
Selection: Active Accounts Only

Trial Balance

Fiscal Year: 2026 Month: 9

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Report 61 Totals:	Count:	67	Totals:	10,307.07	-10,307.07	3,724,523.47	-3,724,523.47
Differences:						0.00	

Trial Balance Summary

	Month 9 Totals	YTD Totals		Month 9 Totals	YTD Totals
'1' Assets:	-5,216.09	908,196.07	'2' Liabilities:	3.84	-239,428.85
'5' Expenses:	10,303.23	515,060.48	'3' Capital:		-847,299.52
			'4' Revenues:	-5,090.98	-336,528.18
Assets + Expenses:	5,087.14	1,423,256.55	Liab + Cap + Rev:	-5,087.14	-1,423,256.55

RESOLUTION NO. 2026-3

TOWN of LONG LAKE

WHEREAS as it is the desire of the member municipalities of the Birchwood Four Corners Emergency Service District (BFCESD) to provide fire protection, ambulance services, fire prevention inspections, water rescue, public fire prevention education, assistance to law enforcement agencies, natural disaster assistance and other emergency services as provided for in the Joint Fire Department agreement dated November, 2007 the Town Board of LONG LAKE , hereby approves the **2027** BFCESD District budgets and assessments for Fire Department and Ambulance Services in concurrence with the recommendation of the Birchwood Four Corners Emergency Services District Board. **2027** Fire and Ambulance budgets include District expenses.

Fire Department Budget – 2027 \$217,865.30 Fire Department 2027 Assessment \$49,184.37

Ambulance Service Budget – 2027 \$486,783.36 Ambulance Service 2027 Assessment \$0.00

WHEREAS member municipalities have agreed to assessment formulas to share in the cost of providing these services in the Joint Services agreement dated November, 2007 and as amended in 2011 for Ambulance assessment formulas, the Town Board of LONG LAKE hereby agrees to its respective assessments in concurrence with the recommendation of the Birchwood Four Corners Emergency Services District Board according to the assessment factors and amounts shown on page 2 of this Resolution.

Fire Department Assessment – 2027 \$49,184.37

Ambulance Service Assessment – 2027 \$0.00

According to the terms of the Joint Fire Department agreement, payments are due as follows:

One half of the amount of the annual assessments are due by January, 31 2027. The second half of the amount of the annual assessments are due by April 30, 2027. Any late payments will be subject to a monthly interest charge of 1.5% or 18% annually.

Adopted this _____ day of _____, 2026

Town/Village of _____

_____ County, Wisconsin

Signed _____, Town Chairman / Village President

Attest: _____, Town/Village Clerk

BIRCHWOOD FOUR CORNERS EMERGENCY SERVICES DISTRICT

2027 FIRE AND AMBULANCE BUDGETS AND ASSESSMENTS

	Fire Protection	FP 1/4 Mil Cap	Ambulance Service	District Total
2027 BUDGET TOTALS	\$ 217,865.30		\$486,783.36	\$ 704,648.66
2027 Assessments				
Birchwood, Town of	32,835.12	73,914	143,264.21	176,099.33
Cedar Lake	71,240.75	160,367	127,161.04	198,401.79
Doyle	11,054.70	24,885	0.00	11,054.70
Edgewater	42,358.10	95,351	128,938.99	171,297.09
Long Lake	49,184.37	110,717	0.00	49,184.37
Wilson	2,587.55	5,825	14,595.88	17,183.43
Birchwood, Village of	8,604.72	19,370	72,823.24	81,427.95
Total Assessments	217,865.30		486,783.36	\$ 704,648.66

Terms *One half of the annual assessment due by January 31, 2024*
 One half of the annual assessment due by April 30, 2024
 Any late payments will be subject to a monthly interest charge of 1.5% or 18% annually

Fire Protection Formula for 2027

Equalized Property Values	Total EPV	% Participation	Participating EPV	% Share of Annual Assessment
Birchwood, Town	450,007,900	65.7%	295,655,190	15.0712935%
Cedar Lake	641,468,600	100.0%	641,468,600	32.6994480%
Doyle	99,539,100	100.0%	99,539,100	5.0740966%
Edgewater	381,402,400	100.0%	381,402,400	19.4423358%
Long Lake	442,867,700	100.0%	442,867,700	22.5755857%
Wilson	23,298,900	100.0%	23,298,900	1.1876827%
Birchwood, Village	77,478,900	100.0%	77,478,900	3.9495577%
Total	2,116,063,500		1,961,710,790	100.0000%

These are the Final Certified
Amounts posted 08/15/2026 on
the Dept of Revenues website

Ambulance Service Formula for 2027 *1

60% based on members' share of participating EPV
40% based on three year average of ambulance calls

Equalized Property Values	Total EPV	% Participation	Participating EPV	60 % Share of Annual Assessment	3 Year Avg No. of Calls	40% Share of Annual Assessment
Birchwood, Town	450,007,900	100.0%	450,007,900	32.9633%	44.00	24.13%
Cedar Lake	641,468,600	67.5%	432,991,305	31.7168%	32.33	17.73%
Doyle	99,539,100	0.0%	-	0.0000%	0.00	0.00%
Edgewater	381,402,400	100.0%	381,402,400	27.9379%	44.33	24.31%
Long Lake *2	442,867,700	0.0%	-	0.0000%	0.00	0.00%
Wilson	23,298,900	100.0%	23,298,900	1.7067%	9.00	4.94%
Birchwood, Village	77,478,900	100.0%	77,478,900	5.6754%	52.67	28.89%
Total	2,116,063,500		1,365,179,405	100.0%	182.33	100.00%

*1 In 2011, the formula to assess Ambulance Service was amended from the original agreement terms of 50% each to 60% based on EPV and 40% on a three year average number of calls, beginning with 2012

*2 No ambulance contract for Long Lake, beginning 2012

*3 Town of Birchwood contracted 100% of Ambulance Service 01/01/2024

PO Box 506, 10 Fourth Ave.
Shell Lake, WI 54871



(715) 468-4690
FAX (715) 468-4640

September 23, 2026

DEBRA BOUMA-CLERK
W 3439 MORNINGSIDE RD
SARONA WI 54870-9274

TO: MEMBERS OF THE LONG LAKE TOWN BOARD

Your Town Board decision is an integral part of the decision making process for the Washburn County Board of Adjustment. The Board of Adjustment would like your cooperation in stating your reasons or comments as to why they should either APPROVE or DENY this request.

VARIANCE APPLICATION FOR: MARY JACOBSON.

REQUEST: to have a variance for a road setback request from the centerline to be 53 feet (normally 75 feet from the center line) on Eastside Road to build a woodshed.

LOCATION: Tax ID#35170-0.00 acres, HOLMES PARK LOTS 27 & 28 BLOCK 2 INCL OL 28, Section 12, Township 37, Range 11W, Town of Long Lake.

Public Hearing: November 03, 2026 at 4:00PM

TOWN DECISION (please mark one):

- ☐ Approve
☐ Deny

Reason for Approval or Denial (attach additional pages if necessary):

Chairman: _____

Supervisor: _____

Supervisor: _____

Dated signed: _____

*TOWN CLERK CERTIFICATION: I am the keeper of the records for the TOWN of _____, and I certify that this resolution is an exact copy of, or the original resolution passed by the Town Board on the date indicated.

Town Clerk: _____ Date _____

Application for a Variance from the Washburn County Board of Adjustments

SEP 16 2026

The applicant must demonstrate that: (1) compliance with the strict letter of the restrictions governing area, setbacks, frontage, height, bulk, or density would prevent the owner from using the property for a permitted purpose (use variance), or would render conformity with such restrictions unnecessarily burdensome (area variance). Further, the applicant must prove that (2) there is an unnecessary hardship related to physical characteristics of the property, not the circumstances of the applicant, and that (3) the proposal will not be contrary to the public interest. These three legal standards are sometimes referred to as the "three step test". A more detailed explanation of these criteria is included in this application packet. By signing this application, you acknowledge that you have read and understand the criteria. For a complete application, you must address how you meet the "three step test" (you may use a separate sheet).

PLEASE NOTE: You must contact your Town Clerk and attend your local Town meeting to present your proposed plans to the Town Board prior to the County Board of Adjustments Public Hearing. Failure to do so could result in delay or denial of your request. The Board will request input from the Town. The Town will not schedule you for their meeting until they have received your paperwork from the Zoning Office. When you contact the Town, you should verify that your paperwork has been received. FEE \$600.00

Date of application 9/16/26

Property owner Mary Jacobson Phone # (608) 792-5451

Address N1917 Eastside Rd., Birchwood, WI 54817

Type of Variance Requested (check one)

☒ Road setback request: Road name Eastside Road Setback requested 53 feet from centerline.

☐ Navigable water setback request: Name of water body _____ Setback requested _____ feet from ordinary high water mark (OHWM).

☒ Variance from dimensional standards of Zoning Ordinance.

☐ Variance from use standards of Zoning Ordinance.

☐ Other (describe): _____

☐ Variance for mobile home manufactured before June 15, 1976, pursuant to Sec. 38-550 of the Washburn County Code. (You must provide pictures of the mobile home and proof of manufacture date.)

Sections (s) of Zoning Code from which variance(s) is/are requested: Sec 38-430 (5) b.

Present improvements (attach a concise plot plan) replace woodshed

Proposed improvements construct a 12'x20' woodshed on concrete pad (12'x24) for storage and drying of wood for winter

Reason for request Land has property limitations due to steep slopes and small size

I agree to allow County officials charged with administering County Ordinances, or other authorized persons, including the assessor, to have access to the above-described premises at any reasonable time for the purpose of inspection. Further, I acknowledge that approval of this variance does not eliminate the need to obtain a land use permit from the Zoning Office and any applicable State or Town permits, and that in the event this variance is not implemented within two (2) years of the date of its decision, this variance shall be null and void and a new variance shall be required.

Mary Jacobson Mary Jacobson
(Applicant or representative signature) (Print Name)

9/16/26
(Date signed)

(Mailing address and phone # if different than above)

OFFICE USE

Application # _____ Non-Refundable Fee \$600.00 Tax ID# 35170
Property Description 1/4 1/4 1/4 Sect. 12 Twp. 37 R. 11
Town of Long Lake Fire # _____ Lot _____ Block _____
Subdivision _____ Lot size _____ acres. Zoning Dist. R
Dates Published 10-8/10-15 Hearing Date Nov. 3rd
Variance from Div 16 (Sect./Div.) of Zoning or Sec 38-430 (5) b. Ordinance.