

**TOWN OF LONG LAKE, WASHBURN COUNTY  
MONTHLY BOARD MEETING**

Tuesday, May 12, 2026, at 6:00 p.m.

**Town Hall**

**N1584 County Highway MD, Sarona, WI**

AGENDA

Call to Order by Chairman, Terry O'Brien  
Pledge of Allegiance, Verification of Notices, Roll Call

1. Approval of the Minutes of April 14, 2026, Regular Board Meeting and April 22, 2026, Road Tour.
2. Financial Report
3. Public Comment (Each person may speak once and is limited to three minutes. Public input will not exceed one-half hour.)
4. Update from County Supervisor Joe Hoy
5. Consider/Approve Resolution No 2026-002 Disaster Proclamation Gruenhagen Road.
6. Consideration/Approve: Richard Beerup Tax ID # 16831 (N1778 Cty Hwy M) variance requesting a road set back from centerline to be 121 feet (normally 133') on Cty Hwy M to add an addition dwelling
7. Discuss/Update/Action Road Projects
  - a) Update current road projects
  - b) Discuss worklists created during Road Tour
8. Reports of Town Officers
  - a) Debbie
  - b) Brenda
  - c) Joel
  - d) Diane
  - e) Terry
9. Correspondence
10. Approve Vouchers for Payment
11. Adjournment

Posted 5/8/26

The Town requests that any persons wishing to attend this meeting who, because of disability, require special accommodations contact the Town Clerk at (612) 308-0607 at least 24 hours prior to the meeting.

**TOWN OF LONG LAKE  
BOARD MEETING MINUTES**

**April 14, 2026**

**Town Hall**

Chairman Terry O'Brien called the regular monthly Town Board meeting to order at 6:00 p.m. Supervisor I, Joel Faschingbauer, and Supervisor II, Diane Allard, were present, along with Clerk Debbie Bouma and Treasurer Brenda Derousseau. The Pledge of Allegiance was recited, and the Clerk confirmed the verification of notices.

**Approval of March 10, 2026, Regular Board Meeting Minutes:** A motion by Allard, seconded by O'Brien, to approve the minutes from March 10, 2026, Regular Board Meeting as presented. 3- Ayes. Motion carried.

**Approval of Financial Report:** A motion by Fashingbauer, seconded by Allard, to accept the Treasurer's Financial Report as presented. 3-Ayes. Motion carried.

**Public Comment:** Was held.

**Update from County Supervisor Joe Hoy:** Joe was absent from the meeting.

**Consider/Appointment of new members to the Planning Commission: Eric Anderson (3 years), Steve Karolewski (3 years), Craig Olund (2 years), Dennis West (1Year), Andy Hagen, Alternate (1year):** A motion by Allard, seconded by Fashingbauer to appoint the following members to the Planning Commission, Eric Anderson (3 years), Steve Karolewski (3 years), Craig Olund (2 years), Dennis West (1Year), Andy Hagen, Alternate (1year), as presented. 3-Ayes. Motion carried.

**Consider/Appointment of Alternate Board of Review Members: Jeff Bauer, Joe Hoy, and Dennis West:** A motion by Fashingbauer, seconded by O'Brien, to appoint the following members, Jeff Bauer, Joe Hoy, and Dennis West, to be alternates for the Board of Review. 3-Ayes. Motion carried.

**Consider/Approve Independent Contactors Agreement with Mike Houser:** A motion by Allard, seconded by Fashingbauer, to approve the independent contractor's agreement with Mike Houser for a term of 2 years as presented. 3-Ayes. Motion carried.

**Consider/Approve Equipment Lease Agreement with Mike Houser:** A motion by Allard, seconded by Fashingbauer, to approve the equipment lease agreement with Mike Houser for a term of 2 years as presented. 3-Ayes. Motion carried.

**Consider/Approve RESOLUTION 2026-001 TOWN BOARD RESOLUTION SUPPORTING A COMPREHENSIVE AND SUSTAINABLE TRANSPORTATION FUNDING SOLUTION:** A motion by Fashingbauer, seconded by O'Brien, to approve Resolution 2026-001 Town Board Resolution Supporting a Comprehensive and Sustainable Transportation Funding Solution as presented. 3-Ayes. Motion carried.

**Consider/ Approve ORDINANCE 2026-001 LONG LAKE AVENUE AND LAUNDROMAT ROAD TO BECOME CLASS B:** A motion by Allard, seconded by O'Brien, to approve Ordinance 2026-001 Long Lake Avenue and Laundromat Road to become a Class B posted road as presented. 3-Ayes. Motion carried.

**Discuss/Update/Action Road Projects:**

- a) **Update current road projects:** The Town just received confirmation that we received the Grant for Church Road for \$353,480.40 for the \$507,000 project. It will be a 2026/2027 project, which we will do just as we did on Laundromat Road, of pulverized and add gravel, then let it sit over winter to settle, and pave in the spring.

Burma Road has cleared all of the DNR permit requirements. We are on track to start the work once all landowners are spoken with, which will happen later this week.

Road bans come off on Thursday, April 23, 2026.

The Board reviewed the road budget, which took a large hit due to all the plowing and sanding from the ice storms. We spent \$62,000 at the beginning of the year since January 1<sup>st</sup>.

By consensus, the board set the Road Tour for April 29, 2026, to begin at 2:30 pm at the town hall parking lot.

### **Reports of Town Officers**

**Debbie** – Audit is completed, and we should have the paperwork soon before the annual meeting. The election went well, and our election inspectors got a great report from the County Canvas. The Town is still looking for more election inspectors. If anyone is interested, just reach out to the Clerk.

**Brenda** – Ben, Long Lake Sanitation is once again servicing the outhouse at the recycle center and boat landing for the town, as he had in the past for no charge, and would like to place a small sign in lieu of payment.

**Joel** – none

**Diane** – Docks are going in soon, and please pay your \$2.00 to launch your boat.

**Terry** – LLPA asks to dump at the compost site the weeds they take from the lake, and as long as they write an indemnity letter to release the town from liability, it should be ok. Burma Rd is having problems with the culvert being plugged, and it is frozen in the middle. The shed for Gerald will be built soon on a Sunday afternoon.

**Correspondence:** The correspondence was on the table for the Board members to review and will be kept with the Clerk's meeting records.

**Approve Vouchers for Payment:** A motion from O'Brien, seconded by Allard, to pay vouchers #6701-6720 and the EFT. 3-Ayes. Motion carried.

**Adjournment:** Motion from Faschingbauer, seconded by O'Brien, was made to adjourn the meeting at 6:48 pm. 3-Ayes. Motion carried.

Respectfully submitted by

Debbie Bouma, Town Clerk

# 2026 Town of Long Lake

## Supervisor Road Tour

The 2026 Town of Long Lake annual road tour began at the Long Lake Town Hall on April 29, 2026, at 2:30 p.m. Chairman Terry O'Brien and Supervisors Joel Fashingbauer and Diane Allard performed the tour. Also, along were Clerk Debbie Bouma, Shawn Amundson, and Mike Houser. The supervisors did not discuss any other Town of Long Lake business. The road tour was completed and adjourned at approximately 4:00 p.m.

Submitted,  
Debbie Bouma, Town Clerk

**Audubon Road:** Rating change 9,9,4,4,4. Crack sealing could be used towards the Hwy M end.

**Bridge Rd:** Rating changes 2, 2. Potholes need filling.

**Brill Rd:** Rating remains 3,3,3.

**Burma Rd:** Rating remains 1,9,2. Shoulder/ditch work is required from Cty D to Audubon, which is planned for this year. The culvert, which was repaired in 2025 and repaved, is not at the correct level. This needs to be addressed, as it has been placed twice incorrectly due to phone lines in the area.

**Church Rd:** The rating remains 3,3,3,3,9. The culvert needs replacement on the gravel side. Grant project for 2026/2027, and will need brushing before the project begins.

**County Line Rd:** Ratings change 6,6,6. Potholes to fill.

**Elver Rd:** Ratings remain 3,3,1,1. It needs gravel. The culvert is plugged, and the screen needs to be replaced.

**Fristad Rd:** Rating remains 7. Will need chip seal soon.

**Gruenhagen Rd:** Rating change 4. The culvert was just replaced this week and will need paving.

**Hillcrest Rd:** Rating change 4. Will need chip seal soon.

**Holy Island Rd:** Rating remains 2,1. Fence posts are causing a road hazard and need to be removed. Trees need to be removed in the Town's right-of-way. Ditch work is needed for heavy rain.

**Hunt Hill Rd:** Rating change 2.

**Lakken Rd:** Rating remains 2.

**Lapcinski Rd:** Rating remains 3,3—cracks in the road to be filled. Shoulder washout repair is still holding up. Potholes to fill.

**Laundromat Rd:** Rating change 1. Grinded and graveled in the fall of 2025 and paving in May/June 2026.

**Lazy C Rd:** Rating remains 1. It needs to be returned to gravel.

**Little Bear Rd:** Rating remains 4. Potholes to fill.

**Long Lake Ave:** The rating remains 4,4,4,4. There are potholes to fill. Half of the road needs crack sealing; the other half was crack sealed in 2024. Need to talk with Sarona Township about posting class B route.

**Morningside Rd:** Rating change 4,4,2,2,2. Crack sealing or patching is needed towards Cty M by the replacement culvert. Potholes to fill.

**Pierce Rd:** Ratings remain 3,3. Need to review the agreement with Sarona Township as brushing is needed on this road.

**Pioneer Rd:** Rating Change 3,3,3,3,3. Potholes to fill. Needs to be addressed for the LRIP project. Brushing is needed.

**Schnacky Rd:** The rating changed 3,3. There are potholes to fill. Letters need to be sent about trash and right-of-way encroachment.

**Scout Rd:** Rating remains 2.

**E Side Rd:** Ratings change 4,4,4,4. Shoulder work is needed. Potholes to fill.

**Sunset Bay Rd:** The rating changed to 3. Potholes need to be filled, and the sign at the boat landing needs repair.

**Town Hall Rd:** Ratings remain 4.

**Waters Edge Rd:** Rating change 4.

**West Rd:** Rating remains 1.

**Winselman Rd:** Ratings remain 1,1. Needs gravel.

\*\* We need to watch culverts as we have overly active beavers.

\*\* Need to have written agreements on shared roads.

Monthly Financial Report

**Town of Long Lake  
Financial Report**

April, 2026

Balance General Fund (Date)	\$	667,297.43	
Deposit	\$	63,027.76	
Interest	\$	1,997.24	
Transfer to Boat Launch	\$	(70.00)	
Transfer to Dog License	\$	(75.00)	
Total	\$	732,177.43	
Expenses	\$	(37,856.51)	
Balance Regular Account (date)	\$		694,320.92

**Investments**

Money Market Account	\$	260,718.73	
Interest	\$	-	
Total			\$ 260,718.73
Recreation Project	\$	36,625.62	
Interest	\$	-	
Total			\$ 36,625.62
Building & Equipment(\$Mark	\$	32,788.66	
Interest	\$	99.44	
Total			\$ 32,888.10
Boat Launch Permits	\$	30.00	
Trans from General Fund	\$	70.00	
Total			\$ 100.00
Dog License Fees	\$	630.00	
Transferred from General Fu	\$	75.00	
Total			\$ 705.00
Tax Account	\$	13.77	
Interest	\$	-	
Total			\$ 13.77
Total Investments			\$ 331,051.22

**Summary**

General fund	\$	694,320.92	
Investments	\$	331,051.22	
Grand Total (date)	\$		1,025,372.14

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			667,597.43
Checks and Payments	22	Items	-35,870.69
Deposits and Other Credits	11	Items	63,027.76
Service Charge	0	Items	0.00
Interest Earned	1	Item	1,997.24
Ending Balance of Bank Statement:			696,751.74

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			696,751.74
Checks and Payments	4	Items	-2,430.82
Deposits and Other Credits	0	Items	0.00
Register Balance as of 4/30/2026:			694,320.92
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			694,320.92

Uncleared Transaction Detail up to 4/30/2026

Date	Num	Payee	Memo	Category	Clr	Amount
Uncleared Checks and Payments						
3/12/2026	6699	Ullom's Excavating		Public Works:Roads:B...		-300.00
4/14/2026	6704	Brenda Derousseau		General Gov.:Salary		-723.93
4/14/2026	6707	Sharon Lewis	Inspector	General Gov.:Election		-228.75
4/14/2026	6719	WTA/TAC		General Gov.:Misc.:Du...		-1,178.14
Total Uncleared Checks and Payments				4 Items		-2,430.82
Uncleared Deposits and Other Credits						
Total Uncleared Deposits and Other Credits				0 Items		0.00
Total Uncleared Transactions				4 Items		-2,430.82

# Trial Balance

Account	Group	Description	Type	Month 4 DB	Month 4 CR	YTD Debits	YTD Credits
11010	BNK	Checking Account (General Fund)	Asset	27,267.93		1,025,372.14	
		Count: 1	Asset	27,267.93		1,025,372.14	
Totals:					27,267.93		1,025,372.14

Account	Group	Description	Type	Month 4 DB	Month 4 CR	YTD Debits	YTD Credits
21511	UNL	Social Security Taxes Payable	Liability				-835.48
21512	UNL	U.S. Withholding Taxes Payable	Liability			1,309.02	
21514	UNL	Medicare Taxes Payable	Liability			331.40	
24310	UNL	County Apportionment of Taxes	Liability			558,055.07	
24330	UNL	Dog License Fees	Liability		-75.00		-317.00
24610	UNL	Rice Lake schools	Liability			1,423,673.48	
24611	UNL	Spooner Schools	Liability			265,314.57	
24630	UNL	Wi VTAE District	Liability			52,588.74	
26101	UNL	Taxes Collected	Liability				-589,950.93
26101-01	UNL	Real Estate Taxes Collected	Liability				-1,915,329.57
26101-05	UNL	Tax Collected MFL Open	Liability				-28.08
26101-06	UNL	Tax Collected MFL Closed	Liability				-34,211.63
		Count: 12	Liability		-75.00	2,301,272.28	-2,540,672.69
Totals:					-75.00		-239,400.41

Account	Group	Description	Type	Month 4 DB	Month 4 CR	YTD Debits	YTD Credits
34300	UNF	Unreserved and Undesignated Fund Balance	Capital				-847,299.52
		Count: 1	Capital				-847,299.52
Totals:							-847,299.52

Account	Group	Description	Type	Month 4 DB	Month 4 CR	YTD Debits	YTD Credits
41116	RAG	Lottery Tax Collection	Revenue		-4,028.85		-4,028.85
43531	RHW	State Grant-Local Trns Ai	Revenue		-27,190.40		-54,380.80
43620	RJG	In Lieu of Taxes on State Conservation Lands	Revenue		-21.00		-78.73
43650	RJR	Forest Cropland/Managed Forest Land	Revenue			209.50	
44110	RLD	Liquor and Malt Beverage License	Revenue				-125.00
44111	RLG	Operator Licenses	Revenue				-120.00
44900	RMU	Other Regulatory Permits and Fees	Revenue		-50.00	135.00	
44900-04	RMU	Boat Launch Annual permits	Revenue		-70.00		-100.00
46100	ROG	General Government	Revenue				-14,368.67
48110	SBW	Interest Income	Revenue		-2,096.68		-17,524.67
48900	SEH	Other Misc.Revenues	Revenue		-31,592.51		-31,592.51
		Count: 11	Revenue		-65,049.44	344.50	-122,319.23
Totals:					-65,049.44		-121,974.73

Account	Group	Description	Type	Month 4 DB	Month 4 CR	YTD Debits	YTD Credits
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Sorted By: **Account Number**  
 Selection: **Active Accounts Only**

# Trial Balance

Fiscal Year: **2026** Month: **4**

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51110	DAE	Board Salaries/FICA	Expense	1,612.46		6,449.84	
51110-02	DAG	Board Expenses	Expense			341.08	
51110-10	DAE	Plan Commission Salaries/FICA	Expense	26.91		107.64	
51110-12	DAE	Plan Commission Expenses	Expense	12.33		61.64	
51110-15	DAE	Board & Commission Dues & Registrations	Expense	1,213.14		1,419.79	
51300	DAM	Legal	Expense			369.00	
51400	DAR	General Administration	Expense			189.75	
51420	DAW	Clerk	Expense	1,573.38		6,293.52	
51420-02	DAZ	Clerk Expenses	Expense	157.17		812.18	
51420-05	DBG	Computer Exp. & ETC.	Expense	23.08		229.76	
51440	DBO	Election Wages	Expense	1,208.54		1,208.54	
51440-02	DBR	Election Expenses	Expense	252.52		901.84	
51520	DCL	Treasurer	Expense	716.33		2,865.32	
51520-02	DCO	Treasurer Expenses	Expense	236.42		1,478.14	
51530	DCS	Assessment of Property	Expense	725.00		2,900.00	
51610	DDO	Town Hall Maintenance	Expense	495.30		967.53	
51610-02	DDO	Town Hall Expenses	Expense	38.09		338.09	
51610-10	DDO	Town Hall Utilities	Expense	167.05		681.26	
51938	DEN	Other Insurance	Expense			4,970.00	
52200	DFK	Fire Protection	Expense	21,689.61		43,379.22	
52200-01	DFK	FIRE HALL PAYMENT	Expense			39,489.82	
53311-01	DJA	sanding/snow removal	Expense	7,072.50		61,042.00	
53311-02	DJA	grading	Expense			1,113.75	
53311-03	DJA	Brush/mow/tree maint	Expense			300.00	
53311-07	DJA	signs	Expense	240.00		611.03	
53311-08	DJA	culverts	Expense	60.00		60.00	
53311-09	DJA	Salt/Sand	Expense			3,060.00	
53635	DOI	Recycling	Expense	319.00		1,204.00	
55400-10	DSA	Boat Landings maint	Expense	17.68		457.78	
			Count:	29	Expense	37,856.51	183,302.52
			Totals:		37,856.51		183,302.52

Report 61 Totals:

Count:	54
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Totals:	65,124.44	-65,124.44	3,510,291.44	-3,510,291.44
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Differences:				0.00
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## Trial Balance Summary

	Month 4 Totals	YTD Totals		Month 4 Totals	YTD Totals
'1' Assets:	27,267.93	1,025,372.14	'2' Liabilities:	-75.00	-239,400.41
'5' Expenses:	37,856.51	183,302.52	'3' Capital:		-847,299.52
Assets + Expenses:	65,124.44	1,208,674.66	'4' Revenues:	-65,049.44	-121,974.73
			Liab + Cap + Rev:	-65,124.44	-1,208,674.66

PO Box 506, 10 Fourth Ave.  
Shell Lake, WI 54871



(715) 468-4690  
FAX (715) 468-4640

April 09, 2026

TERRY O'BRIEN-CHAIR  
W 3750 LAUNDROMAT RD  
SARONA WI 54870-9289

TO: MEMBERS OF THE LONG LAKE TOWN BOARD

Your Town Board decision is an integral part of the decision making process for the Washburn County Board of Adjustment. The Board of Adjustment would like your cooperation in stating your reasons or comments as to why they should either APPROVE or DENY this request.

**VARIANCE APPLICATION FOR: Richard Beerup.**

**REQUEST:** to have a variance for a road setback request from the centerline to be 121 feet (normally 133 feet from the centerline) on County Highway M to add an addition to dwelling.

**LOCATION:** Tax ID#16831-0.00 acres, PT GOV LOT 3 LOT 2 MAPLE GROVE BEACH, Section 09, Township 37, Range 11W, Town of Long Lake.

**Public Hearing:** June 02, 2026 at 4:00PM

TOWN DECISION (please mark one):

- Approve
- Deny

Reason for Approval or Denial (attach additional pages if necessary):

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Chairman: \_\_\_\_\_

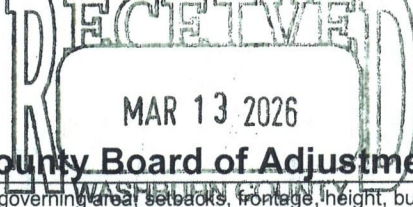
Supervisor: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Dated signed: \_\_\_\_\_

\*TOWN CLERK CERTIFICATION: I am the keeper of the records for the TOWN of \_\_\_\_\_, and I certify that this resolution is an exact copy of, or the original resolution passed by the Town Board on the date indicated.

Town Clerk: \_\_\_\_\_ Date \_\_\_\_\_



# Application for a Variance from the Washburn County Board of Adjustments

The applicant must demonstrate that: (1) compliance with the strict letter of the restrictions governing area, setbacks, frontage, height, bulk, or density would prevent the owner from using the property for a permitted purpose (use variance), or would render the restrictions unnecessarily burdensome (area variance). Further, the applicant must prove that (2) there is an unnecessary hardship related to physical limitations of the property, not the circumstances of the applicant, and that (3) the proposal will not be contrary to the public interest. These three legal standards are sometimes referred to as the "three step test". A more detailed explanation of these criteria is included in this application packet. By signing this application, you acknowledge that you have read and understand the criteria. For a complete application, you must address how you meet the "three step test" (you may use a separate sheet).

**PLEASE NOTE:** You must contact your Town Clerk and attend your local Town meeting to present your proposed plans to the Town Board prior to the County Board of Adjustments Public Hearing. Failure to do so could result in delay or denial of your request. The Board will request input from the Town. **The Town will not schedule you for their meeting until they have received your paperwork from the Zoning Office. When you contact the Town, you should verify that your paperwork has been received. FEE \$600.00**

Date of application 3/9/26

Property owner Richard + Susan Beerup Phone # (630) 901-9763

Address N 1778 County Hwy M Sarona WI 54870

Type of Variance Requested (check one)

Road setback request: Road name County Hwy M Setback requested 11 feet from centerline. 121' - HD

Navigable water setback request: Name of water body \_\_\_\_\_ Setback requested \_\_\_\_\_ feet from ordinary high water mark (OHWM).

Variance from dimensional standards of Zoning Ordinance.

Variance from use standards of Zoning Ordinance.

Other (describe): \_\_\_\_\_

Variance for mobile home manufactured before June 15, 1976, pursuant to Sec. 38-550 of the Washburn County Code. (You must provide pictures of the mobile home and proof of manufacture date.) CLASS C Hwy (3)

Sections (s) of Zoning Code from which variance(s) is/are requested: Section 38-430 Hwy setbacks

Present improvements (attach a concise plot plan) Cabin / cabin add on

Proposed improvements Add on 11 feet to the back of the cabin.

Reason for request We cannot build towards the water and we are too close to lot line on each side. There is no other reasonable place to build due to steep drive and road setbacks. We would like to make larger bedrooms and add additional bath.

I agree to allow County officials charged with administering County Ordinances, or other authorized persons, including the assessor, to have access to the above-described premises at any reasonable time for the purpose of inspection. Further, I acknowledge that approval of this variance does not eliminate the need to obtain a land use permit from the Zoning Office and any applicable State or Town permits, and that in the event this variance is not implemented within two (2) years of the date of its decision, this variance shall be null and void and a new variance shall be required.

Richard Beerup (Applicant or representative signature) (Print Name) 3/9/2026 (Date signed)

354 N. USTA AVE, Lombard IL 60148 (Mailing address and phone # if different than above)

### OFFICE USE

Application # \_\_\_\_\_ Non-Refundable Fee \$600.00 Tax ID# 16831  
Property Description \_\_\_\_\_ 1/4 \_\_\_\_\_ 1/4 \_\_\_\_\_ 1/4, Sect. 09 Twp. 37 R. 11  
Town of Long Grove Fire # N1778 Lot \_\_\_\_\_ Block \_\_\_\_\_  
Subdivision \_\_\_\_\_ Lot size \_\_\_\_\_ acres. Zoning Dist. 1c  
Dates Published May 7 & May 14, 2026 Hearing Date June 2, 2026  
Variance from 38 (Sec./Div.) of Zoning or 430 - Highway Setbacks Ordinance.